

MANISTEE CITY COUNCIL

MEETING AGENDA

TUESDAY, APRIL 18, 2017 – 7:00 P.M. – COUNCIL CHAMBERS

I. Call to Order.

- a.) PLEDGE OF ALLEGIANCE.
- b.) ROLL CALL.

II. Public Hearings.

- a.) PUBLIC HEARING ON THE 2017-2018 BUDGET AND CAPITAL IMPROVEMENT PLAN.

The City fiscal year runs from July 1 through June 30. Under Section 7-4 of the Charter, a public hearing is required on the budget which must be adopted not later than May 15 of each year.

A work session was held on Tuesday, April 11 with an additional work session scheduled for later this evening. An optional work session can be scheduled for Tuesday, April 25. The Budget Calendar anticipates adoption of the budget at the May 2, 2017 meeting.

At this time the public has an opportunity to comment on the 2017-2018 Budget and Capital Improvement Plan.

No action is anticipated at the conclusion of the public hearing.

III. Citizen Comments on Agenda Related Items.

- IV. **Consent Agenda.** All agenda items marked with an asterisk (*) are on the consent agenda and considered by the City Manager to be routine matters. Prior to approval of the Consent Agenda, any member of Council may have an item from the Consent Agenda removed and taken up during the regular portion of the meeting. Consent agenda items include:

- V. Approval of Minutes.
- VI. a.) Payroll.
b.) Invoices.
- VII. a.) Consideration of Ordinance 17-01 Repealing Chapter 1489 Low or Moderate Income Housing of the City of Manistee Codified Ordinances.
- IX. b.) Notification Regarding Next Work Session.
d.) Consideration of Annual Memorial Day Parade and Ceremony.
e.) Consideration of Third Annual Ride of Silence.
f.) Consideration of Annual Elk's Excellence in Education Proclamation.

At this time Council could take action to approve the Consent Agenda as presented.

- *V. **Approval of Minutes.** Approval of the minutes of the April 4, 2017 regular meeting and the April 11, 2017 work session as attached.

VI. **Financial Report.**

- *a.) PAYROLL.
- *b.) INVOICES.

VII. **Unfinished Business.**

- *a.) CONSIDERATION OF ORDINANCE 17-01 REPEALING CHAPTER 1489 LOW OR MODERATE INCOME HOUSING OF THE CITY OF MANISTEE CODIFIED ORDINANCES.

At the March 20, 2017 Council meeting, City Council directed the City Attorney to draft an Ordinance to Repeal Chapter 1489 – Low or Moderate Income Housing. The City Attorney has drafted proposed Ordinance 17-01 providing for the repeal of Chapter 1489.

As an ordinance two separate readings are required. The first reading occurred at the meeting of April 4, 2017 and could be adopted at this time.

At this time Council could take action to adopt Ordinance 17-01 repealing Chapter 1489 Low or Moderate Income Housing.

VIII. New Business.

a.) CONSIDERATION OF A FOIA APPEAL, TOM ROTTA.

Tom Rotta submitted a FOIA request for the records pertaining to an incident currently being investigated by the Michigan State Police. The Prosecuting Attorney's Office has objected to the disclosure until they have completed their review. FOIA requires that Mr. Rotta's appeal be decided by the head of the public body within 10 business days after receiving the appeal.

At this time Council could take action to deny the FOIA appeal based on the direction provided by the City Attorney and County Prosecuting Attorney.

b.) CONSIDERATION OF 2017 TIGHT LINES FOR TROOPS EVENT.

The Tight Lines for Troops Host Committee has submitted a request to relocate the 2017 event to Douglas Park / First Street Beach. The fenced area and tents will be placed along the south end of the parking lot. Boats for the fishing tournament will utilize the City Marina and facilities.

At this time Council could take action to approve the special event request for the 2017 Tight Lines for Troops on May 19-20, 2017; subject to the appropriate department approvals.

c.) CONSIDERATION OF AN MDOT GRANT AWARD; SCRAP TIRE CLEANUP.

The City will be offering a scrap tire cleanup to residents this spring. To offset costs for the program, a grant application was submitted to the Michigan Department of Environmental Quality to reimburse disposal costs. The MDEQ has notified the City that the grant has been approved. The City Attorney has reviewed and approved the agreement.

At this time Council could take action to approve the Scrap Tire Cleanup Grant Agreement with the Michigan Department of Environmental Quality in the amount of \$4,000; and further authorize the Mayor to sign.

d.) CONSIDERATION OF A MEMORANDUM OF UNDERSTANDING WITH THE GRAND TRAVERSE CONSERVATION DISTRICT REGARDING INVASIVE SPECIES CONTROL.

In 2016 the City entered into a contract with the Grand Traverse Conservation District (GTCD) to assist with invasive species removal along Veterans Oak Grove Drive. GTCD has identified other areas within the City that they are willing

to treat. The City has added Phragmites at Man-Made Lake as an additional site and has pledged its budgeted funds as match money to the overall City program. The City Attorney has reviewed and approved the agreement.

At this time Council could take action to approve the Memorandum of Understanding with the Grand Traverse Conservation District to include additional areas in the City to treat invasive species.

e.) **CONSIDERATION OF A PARCEL SPLIT REQUEST FROM GARY SCHRADER.**

A request has been received from Gary Schrader for a parcel split. Mr. Schrader owns vacant parcel 51-202-450-00 located in the R-2 Zoning district and is requesting to split the property into two parcels that will each have 75 feet of frontage and 7,500 square feet of parcel area that meets the requirements of the zoning ordinance.

The Planning Commission reviewed this request at their April 6, 2017 meeting and recommends Council endorsement.

At this time Council could take action to approve the request from Gary Schrader to split parcel 51-202-450-00 into two parcels as submitted with survey prepared by Abonmarche Job No 17-0143, dated January 30, 2017.

f.) **CONSIDERATION OF RESCHEDULING JULY AND DECEMBER BOARD OF REVIEW DATES FOR 2017.**

State law requires the July Board of Review to be held on the Tuesday following the third Monday in July and the December Board of Review to be held on the Tuesday following the second Monday in December. State law allows these to be rescheduled on another day of the same week. In order for the City Assessor to be present at the Board of Review, the meeting dates need to be rescheduled to Wednesday, July 19, 2017 and Wednesday, December 13, 2017.

At this time Council could take action to reschedule the July Board of Review for Wednesday, July 19, 2017 and the December Board of Review to Wednesday, December 13, 2017.

IX. Notices, Communications, Announcements.

a.) **A REPORT FROM THE CITY ASSESSOR AND LAUNCH MANISTEE.**

A regular part of each Council meeting is a report from a cooperating agency, organization or department.

At this time Ms. Molly Whetstone will report on the activities of the Assessor's Office and respond to any questions the Council may have regarding their activities.

At this time Ms. Mary Ann Behm will report on the activities of Launch Manistee and respond to any questions the Council may have regarding their activities.

No action is required on this item.

***b.) NOTIFICATION REGARDING NEXT WORK SESSION.**

An optional Council work session has been scheduled for Tuesday, April 25, 2017 at 7 p.m. A discussion will be conducted on the 2017-2018 Budget and Capital Improvement Plan; and such business as may come before the Council.

No action is required on this item.

c.) QUARTERLY UPDATE ON THE CSO CORRECTIVE ACTION PLAN.

Public Works Director Jeff Mikula and City Engineer Shawn Middleton will provide Council with a quarterly update on the CSO Corrective Action Plan (CAP).

***d.) CONSIDERATION OF ANNUAL MEMORIAL DAY PARADE AND CEREMONY.**

The United Veterans Council would like to hold their annual Memorial Day Parade and Ceremony on Monday, May 29, 2017. Set up would begin at 9:30 a.m. at the corner of River and Division Streets. The parade would start at 10 a.m. and travel west on River Street to Maple Street, across the bridge to the Veterans Memorial.

At this time Council could take action to authorize the annual Memorial Day Parade and Ceremony; subject to the appropriate department approvals.

***e.) CONSIDERATION OF THIRD ANNUAL RIDE OF SILENCE.**

A request has been received for the third annual Ride of Silence on Wednesday, May 17, 2017 from 7 to 8 p.m. The ride will begin and end at Manistee High School. It will go left out of the lot toward Eighth Street, right on Cherry Street to First Street, right to Division Street, left on Division, left on River Street, loop through First Street beach area, then right on Cherry, left on Eighth Street and back to Manistee High School (approximately six miles / 40-60 minutes).

At this time Council could take action to authorize the Third Annual Ride of Silence; subject to the appropriate department approvals.

*f.) **CONSIDERATION OF ANNUAL ELK’S EXCELLENCE IN EDUCATION PROCLAMATION.**

The Benevolent and Protective Order of the Elk’s annual Excellence in Education awards will be presented on Wednesday, May 3, 2017 at the Manistee Elks Lodge, 432 River Street, Manistee. A mayoral proclamation has been prepared to proclaim the week of May 1 – 6, 2017 as Excellence in Education Week.

At this time Council could take action to proclaim the week of May 1-6 as Excellence in Education Week in the City of Manistee.

X. Concerns and Comments.

- a.) CITIZEN COMMENT. This is an opportunity for citizens to comment on municipal services, activities or areas of City involvement. Citizens in attendance shall be recognized by the Mayor for comments (limited to five minutes). Letters submitted to Council will not be publicly read.
- b.) OFFICIALS AND STAFF.
- c.) COUNCILMEMBERS.

XI. Adjourn to Budget Work Session.

A Council work session on the proposed Fiscal Year 2017-2018 Budget and Capital Improvement Plan has been scheduled for immediately following the regular meeting.

COUNCIL AGENDA ATTACHMENTS:

1. Council Meeting Minutes – April 4, 2017
2. Council Work Session Minutes – April 11, 2017
3. 2017-03-15 Invoices
4. 2017-03-17 Invoices
5. 2017-03-30 Invoices
6. FOIA Appeal – Tom Rotta
7. Tight Lines for Troops Event Request
8. Scrap Tire Grant Award
9. GTCD Invasive Species Control
10. Schrader Parcel Split Request
11. Request to Change 2017 Board of Review Dates
12. Memorial Day Parade and Ceremony Request
13. Ride of Silence Request
14. Elk's Excellence in Education Week

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – April 4, 2017

A regular meeting of the Manistee City Council was called to order by his honor, Mayor Pro-Tem Roger Zielinski on Tuesday, April 4, 2017 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Dale Cooper, Lynda Beaton, Roger Zielinski, Robert Goodspeed, and Mark Wittlieff.

ABSENT: James Smith, Erin Pontiac

ALSO PRESENT: City Manager – Thad Taylor, City Attorney – George Saylor, City Clerk – Michelle Wright, DPW Director – Jeff Mikula, and Finance Director – Ed Bradford.

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

None received.

CONSENT AGENDA.

- Minutes - March 20, 2017 - Regular Meeting
- Financial Reports
 - Cash Balances February 2017
 - Revenue & Expense February 2017
- Notification Regarding Next Work Session – April 11, 2017
A discussion will be conducted on the 2017-2018 Budget and Capital Improvement Plan; and such business as may come before the Council.
- Consideration of a Resolution, Administrative Professionals Week and Day.
In recognition of the contributions to the workplace provided by all administrative professionals, a resolution has been prepared proclaiming the week of April 24-28, 2017 as Administrative Professionals Week and Wednesday, April 26, 2017 as Administrative Professionals Day in the City of Manistee.
- Consideration of Manistee Lions Club Annual White Cane Sale.
The Manistee Lions Club is requesting permission to hold their annual White Cane Sale fundraiser at various locations in the City of Manistee on Friday, May 12, 2017. This fundraiser helps them support their service projects in the Manistee community.

Beaton requested a correction of the March 20, 2017 minutes to replace the name Kenny with Cooper.

MOTION by Goodspeed, second by Cooper to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, and Wittlieff
NAYS: None

CONSIDERATION OF ORDINANCE 17-01 REPEALING CHAPTER 1489 LOW OR MODERATE INCOME HOUSING OF THE CITY OF MANISTEE CODIFIED ORDINANCES.

At the March 20, 2017 Council meeting, City Council directed the City Attorney to draft an Ordinance to Repeal Chapter 1489 – Low or Moderate Income Housing. The City Attorney has drafted proposed Ordinance 17-01 providing for the repeal of Chapter 1489.

As an ordinance two separate readings are required. This will be the first reading of proposed Ordinance 17-01. If introduced at this meeting Ordinance 17-01 could be adopted at the next regular Council meeting.

MOTION by Wittlieff, second by Beaton to introduce Ordinance 17-01 repealing Chapter 1489 Low or Moderate Income Housing.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, and Wittlieff
NAYS: None

CONSIDERATION OF A LEASE AGREEMENT WITH THE MANISTEE SAINTS BASEBALL CLUB FOR THE USE OF RIETZ PARK BALL FIELD.

The Manistee Saints Baseball Club has for many years enjoyed near exclusive use of the baseball field at Rietz Park. If Council wishes to continue this arrangement it should enter into a lease agreement stipulating the conditions for use of the baseball field.

MOTION by Wittlieff, second by Cooper to approve a lease with the Manistee Saints Baseball Club for the use of the baseball field at Rietz Park. Discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, and Wittlieff
NAYS: None

A REPORT FROM ALLIANCE FOR ECONOMIC SUCCESS AND THE MANISTEE COUNTY COMMUNITY FOUNDATION.

Ms. Tamara Buswinka reported on the activities of the Alliance for Economic Success and responded to questions the Council had regarding their activities.

Ms. Laura Heintzelman reported on the activities of the Manistee County Community Foundation and responded to questions the Council had regarding their activities.

INTRODUCTION OF THE FISCAL YEAR 2017-2018 BUDGET.

Administration has prepared the proposed 2017-2018 Fiscal Year Budget. The Finance Director gave a brief introduction of the City Manager's budget recommendation to City Council and the Community. The public hearing to review these budget recommendations and receive public input on them has been scheduled for Tuesday, April 18. Various work sessions have been established: a regular work session on Tuesday, April 11; a work session on April 18 following the regular meeting; and an optional work session on Tuesday, April 25, 2017

Taylor and Bradford stated the budget presented met the two directives from council: (1) having a balanced budget without the use of reserved funds, and (2) having no trash haul included; 1.4% increase in taxable value; MERS contribution will be fully funded; and streets will be funded.

CITIZEN COMMENT.

None received.

OFFICIALS AND STAFF.

Taylor stated letters would be sent this week to property owners with illegal sanitary sewer connections.

Mikula stated the sewer system handled the recent rain fall well but still had a CSO hours later; road closures expected for the replacement of valves at the Oak & River intersection; slurry sealing will result in traffic delays and road closures, specifically on River Street and Maple Street; 12th Street reconstruction will begin the first week of June; currently flushing waterlines.

COUNCILMEMBERS.

Beaton asked if a new fire aerial truck was included in the budget; also asked when the DDA discussion will begin and thought it should be added to a work session agenda to discuss options.

Wittlieff wanted to make sure that the issue of signage around Kennedy School was added to a future work session.

Zielinski wanted to thank staff for all of their hard work putting together this year's budget.

ADJOURN.

MOTION to adjourn was made by Goodspeed, second by Wittlieff Meeting adjourned at 8:24p.m.

Michelle Wright MMC / CPFA, MiCPT
City Clerk/Chief Deputy Treasurer

**MANISTEE CITY COUNCIL
WORK SESSION
MINUTES OF APRIL 11, 2017**

The Manistee City Council met in a work session on Tuesday, April 11, 2017 at 7:00 p.m., Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan 49660.

MEMBERS PRESENT: Dale Cooper, Lynda Beaton, Roger Zielinski, Robert Goodspeed, James Smith, Mark Wittlieff, Erin Pontiac

MEMBERS ABSENT: None

ALSO PRESENT: City Manager, Department Directors, Staff, Public

Public Comments. None received.

Discussion on Fiscal Year 2017-2018 Budget and Capital Improvement Plan. Staff made opening comments and responded to various questions by Council.

Areas of discussion included:

- **Strategic Plan / Economic Development & Jobs** – how to quantify it; AES needs to give Council more information; want to be more involved in the process; feel we pay twice for AES, no added value for the additional amount the City pays; economic development is measured in a number of ways, how do you quantify those kind of contacts; suggested they do an exit interview with businesses as to why a business came to Manistee or not; ask them what we would lose if they only received half of the appropriation.
- **Appropriation Cuts** / AAY – opportunity to possibly partner with the Armory Youth Project; 211 – no additional benefit received over what is offered to the county; MRA – county organization, we give a lot more than the county does; Museum – cut would be a 14% decrease in our funding, 3% overall, this may hurt them, they do a lot for us; PEG – proposed to eliminate entirely and have our own camera system which would allow live streaming of any meeting held in the Council chambers, other units of government pay some, careful of what we give up, may cause the function to cease; Ramsdell – fund balance was questioned, shouldn't appropriate more money if they have a lot of fund balance, it is a City facility – money is used to further support facility improvement, would like to see them give up \$10,000.
- **Marina** – would like to see cost reduced; could cut administrative cost, minimize staffing, but we have to service the debt; more positive projection this year in terms of fishing, boating, etc.; State dictates rates and how many seasonal vs transient slips available; need to step up the marketing.
- **Budget Issues / General Fund (pg.15)** – anything we can do now to address the issues; personnel attrition + addition of 2 FTE at no cost due to MDOT bridge funding; fleet

maintenance software helping.

- **Local Streets** – asked how we can get Quincy Street on the list for improvement, needs to be reconstructed to address sanitary sewer failures, drainage issues; other northside streets will be addressed first.
- **Parks Commission** – why the increase of \$300, not needed.
- **Motor Pool** – how is it determined how much each department pays back to the motor pool; why finance vs paying cash for new equipment; to make it self-sufficient would have impacts on other budgets; would like to know exactly what the operating cost is for a department, including new purchases and maintenance; wonders how one person/mechanic keeps all of the vehicles running.
- **Twelfth Street Sewer** – between Ramsdell and Kosciusko Street, is this included in the budget.
- **Fifth Avenue Puddling** – in long-term Capital Improvement Plan.
- **ALS Revenue** – asked that the revenue (\$290,000) be included on the departmental page; can add it to the narrative.
- **MERS & Health Insurance** – any way to cut costs, 19% increase proposed in this budget; currently looking at health care options; limited by the State how much we can spend on health care (hard capped); MERS has the fully funded increase in this budget as recommended by MERS; have made adjustments in the plans and lowered multipliers; no retiree health insurance liability.
- **Capital Improvement** – no grants received this year; some are included in the Streets; need grant matching funds and eligible projects; we are actively looking for grants; extra monies are going into the streets right now.

CONSENSUS: No changes to budget as presented.

A public hearing on the budget will be conducted at the April 18, 2017 meeting; with an additional work session on the budget following the regular meeting that evening.

Meeting adjourned at 8:55 p.m.

Michelle Wright MMC / CPFA, MiCPT
City Clerk/Chief Deputy Treasurer

INVOICE APPROVAL LIST BY FUND REPORT

2017-03-15

Date: 03/13/2017

Time: 10:34 am

City of Manistee

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
Fund: 101 GENERAL FUND							
Dept: 000							
101-000-255.000	Funds Held In Es UPBEAT INC.	586790	Memorial Bench-Flarity Family	45186	02/13/2017	02/03/2017	699.27
							699.27
Total Dept. 000:							699.27
Dept: 100 GENERAL							
101-100-801.000	Professional Ser ABILITA	170208	Moved PRI to AT&T-Moved serv	20170092	02/09/2017	02/09/2017	190.78
	I.T. RIGHT INC	Credit 170208	Credit	20170105	02/09/2017	02/09/2017	-190.78
							0.00
101-100-855.000	Utilities - Cell Ph VERIZON WIRELESS	9780854352	Monthly Service	45190	02/23/2017	02/23/2017	969.28
							969.28
101-100-859.000	Utilities - DataIn						
	CHARTER COMMUNICAT	87205112 209 0076258	2/22/17 Monthly Service-70 Maple St	45134	02/22/2017	02/22/2017	41.33
	CHARTER COMMUNICAT	87205112 209 0088022	2/22/17 Monthly Service-70 Maple St	45134	02/22/2017	02/22/2017	145.00
							186.33
101-100-925.001	UTILITIES - Elec CONSUMERS ENERGY	February 2017	Electric Usage	45136	04/01/2017	03/07/2017	9,455.59
							9,455.59
101-100-989.000	Computer Hardw CENTRAL INTERCONNECT, I	27777	1 Toshiba LADP2000-3A power	20170095	02/22/2017	02/22/2017	186.23
							186.23
Total Dept. GENERAL:							10,797.43
Dept: 215 CLERK							
101-215-728.000	SUPPLIES - Ope JACKPINE BUSINESS CENTE	412412-0	Folders/Pocket Files	45157	03/24/2017	02/22/2017	35.94
	PITNEY BOWES	1003401527	Connect/Red FI Ink Ctg	20170112	02/23/2017	02/23/2017	101.99
							137.93
Total Dept. CLERK:							137.93
Dept: 253 FINANCE / TREASURE							
101-253-728.000	SUPPLIES - Ope JACKPINE BUSINESS CENTE	412686-0	Calculator	45157	03/31/2017	03/01/2017	129.99
	JACKPINE BUSINESS CENTE	412714-0	Paper/sortkwik/BusCardHolder	45157	04/01/2017	03/02/2017	334.84
							464.83
101-253-870.000	Memberships & I MICHIGAN MUNICIPAL TREAS	2017	Membership Renewal-Pefley	45169	03/26/2017	02/24/2017	50.00
							50.00
101-253-900.000	Printing & Publis MICHIGAN MUNICIPAL LEAG	15036	Website classified ads -	45168	02/16/2017	02/16/2017	36.30
							36.30
101-253-985.000	Lease Purchase TEAM FINANCIAL GROUP INC	146037	Kyocera-Finance	20170114	03/19/2017	02/27/2017	143.88
							143.88
Total Dept. FINANCE / TREASURER:							695.01
Dept: 257 ASSESSOR							
101-257-728.000	SUPPLIES - Ope						

INVOICE APPROVAL LIST BY FUND REPORT

2017-03-15

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City of Manistee

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
	WHETSTONE/MARLENE//		Laserjet Toner Cartridge	45191	03/09/2017	03/09/2017	79.00
							79.00
101-257-801.000	Professional Ser						
	GREAT LAKES ASSESSING II		Professional Assessing Service	20170102	03/01/2017	03/01/2017	6,125.00
							6,125.00
101-257-831.000	Contractual Repa						
	APEX SOFTWARE	296169	Annual Maintenance Renewal	45127	03/07/2017	02/25/2017	470.00
							470.00
Total Dept. ASSESSOR:							6,674.00
Dept: 265 MUNICIPAL BUILDING:							
101-265-728.000	SUPPLIES - Ope						
	ALLSHRED SERVICES	81274	Off-Site Destruction	45126	03/10/2017	02/28/2017	78.35
	FASTENAL COMPANY	MIMAN123924	Bowl Cleaner	20170101	03/11/2017	02/09/2017	55.27
	FASTENAL COMPANY	MIMAN123925	Clorox Wipes	20170101	03/11/2017	02/09/2017	40.54
							174.16
101-265-801.000	Professional Ser						
	MAC'S CLEANING SERVICE	10162	Floor Maintenance	45162	03/18/2017	02/16/2017	1,247.00
							1,247.00
101-265-850.000	Phone						
	AT&T	231723147402	Monthly Service	45128	03/15/2017	02/13/2017	82.56
	AT&T	6822394308	Monthly Service	45128	03/21/2017	02/19/2017	479.04
	CHARTER COMMUNICAT	12 209 0138918 3/1/17	Monthly Service-70 Maple St	45134	03/01/2017	03/01/2017	89.97
	CHARTER COMMUNICAT	12 209 0140088 3/2/17	Monthly Service-280 Washington	45134	03/02/2017	03/02/2017	29.99
							681.56
101-265-920.441	UTILITIES - Gas						
	DTE ENERGY	2/1/17-3/2/17	Gas Usage-280 Washington St	45140	04/05/2017	03/06/2017	3,255.82
							3,255.82
101-265-922.000	UTILITIES - Wat						
	CITY OF MANISTEE WATER	1/13/17-2/15/17	Water & Sewage Usage	20170098	02/23/2017	02/23/2017	75.17
							75.17
101-265-922.336	UTILITIES - Wat						
	CITY OF MANISTEE WATER	1/13/17-2/15/17	Water & Sewage Usage	20170098	02/23/2017	02/23/2017	123.60
							123.60
101-265-922.441	UTILITIES - Wat						
	CITY OF MANISTEE WATER	1/13/17-2/15/17	Water & Sewage Usage	20170098	02/23/2017	02/23/2017	65.03
							65.03
101-265-922.446	UTILITIES - Wat						
	CITY OF MANISTEE WATER	1/13/17-2/15/17	Water & Sewage Usage	20170098	02/23/2017	02/23/2017	86.20
							86.20
101-265-925.000	UTILITIES - Elec						
	CONSUMERS ENERGY	February 2017	Electric Usage	45136	04/01/2017	03/07/2017	1,492.56
							1,492.56
101-265-925.336	UTILITIES - Elec						
	CONSUMERS ENERGY	February 2017	Electric Usage	45136	04/01/2017	03/07/2017	506.49
							506.49
101-265-925.441	UTILITIES - Elec						
	CONSUMERS ENERGY	February 2017	Electric Usage	45136	04/01/2017	03/07/2017	1,506.65
							1,506.65
101-265-925.446	UTILITIES - Elec						

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City of Manistee

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
	CONSUMERS ENERGY	February 2017	Electric Usage	45136	04/01/2017	03/07/2017	471.02
							471.02
101-265-930.000	Repairs & Mainte						
	WAHR HARDWARE, INC.	C108582	Paint, Sanding Sponge,	20170117	03/23/2017	02/21/2017	85.33
							85.33
Total Dept. MUNICIPAL BUILDINGS:							9,770.59
Dept: 266 ATTORNEY							
101-266-802.000	Attorney						
	MIKA MEYERS BECKETT & J	608867	Professional Services	20170110	02/16/2017	02/16/2017	5,355.00
							5,355.00
101-266-803.000	Attorney - Litigati						
	MCCURDY, WOTILA & PORTI	123069	Deidre Robinson mediation fees	45165	02/13/2017	02/13/2017	122.50
							122.50
101-266-806.000	Attorney - Prosec						
	DYER/LAUREN//	2017	Prosecuting Attorney Agreement	45141	03/01/2017	03/01/2017	1,393.64
	HAAG/JASON//	2017	Prosecuting Attorney Agreement	45151	03/01/2017	03/01/2017	2,787.27
	HAUSWIRTH/JONATHON//	2017	Prosecuting Attorney Agreement	45155	03/01/2017	03/01/2017	1,393.64
	MANISTEE COUNTY TREASL	2017	Prosecuting Attorney Agreement	45163	03/01/2017	03/01/2017	4,748.69
							10,323.24
Total Dept. ATTORNEY:							15,800.74
Dept: 301 POLICE							
101-301-728.000	SUPPLIES - Ope						
	JACKPINE BUSINESS CENTE	412426-0	Backup Plus	45157	03/25/2017	02/23/2017	79.99
	JACKPINE BUSINESS CENTE	412503-0	Surge Suppressor	45157	03/26/2017	02/24/2017	25.99
	JACKPINE BUSINESS CENTE	412715-0	Labelwriter	45157	04/01/2017	03/02/2017	10.99
	LIFELOC TECHNOLOGIES, IN	0228385-IN	KAC Fix Display	45161	03/16/2017	02/14/2017	86.25
	TRANSUNION RISK	2/1/17-2/28/17	PD Investigations	20170116	03/01/2017	03/01/2017	25.00
	ULINE, INC	84554044	Evidence Supplies	45185	02/21/2017	02/21/2017	538.08
							766.30
101-301-801.000	Professional Ser						
	STATE OF MICHIGAN - MSP	551-481675	SOR Registration	45181	02/22/2017	02/22/2017	90.00
							90.00
101-301-831.000	Contractual Repa						
	WAHR HARDWARE, INC.	C108953	Cover Roller	20170117	03/29/2017	02/27/2017	8.58
							8.58
101-301-930.000	Repairs & Mainte						
	FAMILY TIRE SERVICE	1885	Front End Alignment-602	45143	02/21/2017	02/21/2017	45.00
	MANISTEE FORD INC	151654	Electrical Diagnostics/Repair	45164	01/22/2017	12/23/2016	184.82
							229.82
101-301-957.000	Motor Pool						
	CITY OF MANISTEE COMM		Equipment Rental - Motor Pool	20170096	03/01/2017	03/01/2017	2,583.33
							2,583.33
101-301-985.000	Lease Purchase						
	TEAM FINANCIAL GROUP INC	145876	Kyocera-Police & Fire	20170114	03/14/2017	02/22/2017	117.98
							117.98
Total Dept. POLICE:							3,796.01
Dept: 336 FIRE							
101-336-728.000	SUPPLIES - Ope						
	JACKPINE BUSINESS CENTE	410997-0	10FT HDMI	45157	02/13/2017	01/14/2017	10.99
	JACKPINE BUSINESS CENTE	412583-0	Inkcart/laser labels	45157	03/30/2017	02/28/2017	53.94

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	VERIZON WIRELESS	9780606143	Monthly Service	45190	02/19/2017	02/19/2017	14.04
	WAHR HARDWARE, INC.	C107875	freight	20170117	03/11/2017	02/09/2017	20.22
							99.19
101-336-732.000	SUPPLIES - Mec						
	J & B MEDICAL SUPPLY	3478693	Medical Supplies	20170106	03/29/2017	02/27/2017	433.12
							433.12
101-336-801.000	Professional Ser						
	ACCUMED GROUP/THE//	15615	EMS Billing Service Fee (EMS)	45123	03/01/2017	03/01/2017	2,305.73
							2,305.73
101-336-870.000	Memberships & I						
	NORTHERN MICHIGAN FIRE	956	2017 Membership - H. Darling	45173	10/10/2016	10/10/2016	25.00
							25.00
101-336-930.000	Repairs & Mainte						
	ABSOLUTE SAFETY, INC.	MCFD150217	Repled Oxygen Sensor/Calibrati	45122	03/17/2017	02/15/2017	229.95
	ABSOLUTE SAFETY, INC.	MCFD160217	O2 Sensor/Calibrations	45122	03/18/2017	02/16/2017	229.95
	DOUGLASS SAFETY SYSTEM	39946	Annual Maint on Viking/Fcemask	20170100	03/23/2017	02/21/2017	1,777.00
	GILL-ROYS HARDWARE	1702-608159	Nuts/Bolts/Screws	45149	02/17/2017	02/17/2017	2.28
	QUALITY CAR AND TRUCK R	0087454	Vehicle Repairs - Medic 5	45175	02/17/2017	02/17/2017	884.07
							3,123.25
101-336-957.000	Motor Pool						
	CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	20170096	03/01/2017	03/01/2017	5,166.67
							5,166.67
101-336-985.000	Lease Purchase						
	TEAM FINANCIAL GROUP INC	145876	Kyocera-Police & Fire	20170114	03/14/2017	02/22/2017	39.32
							39.32
Total Dept. FIRE:							11,192.28
Dept: 441 PUBLIC WORKS							
101-441-715.000	Uniform & Cleani						
	MODEL COVERALL SERVICE	0652893	Uniform Cleaning-DPW	20170111	03/17/2017	02/15/2017	28.87
	MODEL COVERALL SERVICE	0654286	Uniform Cleaning-DPW	20170111	03/24/2017	02/22/2017	28.87
	MODEL COVERALL SERVICE	0655753	Uniform Cleaning-DPW	20170111	03/31/2017	03/01/2017	28.87
							86.61
101-441-728.000	SUPPLIES - Ope						
	ABSOLUTE SAFETY, INC.	DPW/WWTP217	Safety Meeting - 2/14/17	45122	03/19/2017	02/17/2017	107.73
	FASTENAL COMPANY	MIMAN124083	Metered Air Freshener	20170101	03/25/2017	02/23/2017	50.32
	GILL-ROYS HARDWARE	1703-643649	Lantern Battery	45149	03/02/2017	03/02/2017	83.93
	JACKPINE BUSINESS CENTE	412191-0	Sani-Cloth/PprTwl	45157	03/18/2017	02/16/2017	66.95
	JACKPINE BUSINESS CENTE	412191-1	Urnl Screen	45157	03/18/2017	02/16/2017	20.97
	JACKPINE BUSINESS CENTE	412292-1	Can Liner	45157	03/22/2017	02/20/2017	73.94
	JACKPINE BUSINESS CENTE	412292-0	Cleaner/Organizer/binder	45157	03/22/2017	02/20/2017	52.14
	MODEL FIRST AID, SAFETY &	00000116535	Cabinet Supplies/First Aid	45170	01/30/2017	01/30/2017	67.65
	PRAXAIR DISTRIBUTION INC	76089427	Oxygen K	20170113	02/02/2017	02/02/2017	29.25
	PRAXAIR DISTRIBUTION INC	76163529	Oxygen USP D	20170113	02/11/2017	02/11/2017	61.75
	WAHR HARDWARE, INC.	C108529	Key Blanks	20170117	03/22/2017	02/20/2017	7.96
	WAHR HARDWARE, INC.	C109240	Cheesecloth/strainer	20170117	04/01/2017	03/02/2017	13.46
							636.05
101-441-831.000	Contractual Repa						
	SAFETY KLEEN SYSTEMS, IN	70307616	MDL 90.5 w/2387 6365 10%	45176	02/17/2017	02/17/2017	172.00
							172.00
101-441-930.000	Repairs & Mainte						
	ADVANCE AUTO PARTS	8145704739434	Cleaner/LiqWax/Car Wash	45124	02/16/2017	02/16/2017	60.95
	AIS CONSTRUCTION EQUIP	N21918	OCV Filter Replaced/Labor	45125	12/22/2016	12/22/2016	361.72

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	BLARNEY CASTLE OIL CO.	0856010	CHV Rando HD 32 55G Drum/	45130	04/05/2017	03/06/2017	417.19
	CANNON EQUIPMENT	S21223	Valve/Labor	45132	03/24/2017	02/22/2017	774.44
	FAMILY TIRE SERVICE	1882	Sailum S637/Mount/dismount	45143	02/16/2017	02/16/2017	360.00
	FREDRICKSON SUPPLY LLC	1388	Male & Female Stucchi Fittings	45146	03/30/2017	02/28/2017	190.06
	FREEMAN CREEK EQUIPMEI	6788	Oil Filters/Assy Element	45147	02/16/2017	02/16/2017	108.88
	GRAND RENTAL STATION	1-548899	Chain/Oil Bar	45150	03/31/2017	03/01/2017	17.98
	MICHIGAN KENWORTH INCC	GL193797	Air Filter Flnr	45167	02/23/2017	02/23/2017	229.42
	SURFACE COATINGS CO.	1011124	Bean-E-Doo Asphalt Release	45182	03/19/2017	02/17/2017	160.05
	TRUCK & TRAILER SPECIALT	D18410	O-Rings/Labor	45184	01/09/2017	01/09/2017	478.19
	WAHR HARDWARE, INC.	C108590	Backrake	20170117	03/23/2017	02/21/2017	29.98
	WAHR HARDWARE, INC.	D55787	Paint	20170117	03/25/2017	02/23/2017	28.99
	WAHR HARDWARE, INC.	D56083	Paint	20170117	04/05/2017	03/06/2017	16.49
							3,234.34
101-441-957.000	Motor Pool						
	CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	20170096	03/01/2017	03/01/2017	6,000.00
							6,000.00
101-441-970.000	Capital Outlay - I						
	TOP LINE ELECTRIC LLC	8373	Purchase & Install of new pwr	20170115	02/02/2017	02/02/2017	7,125.74
							7,125.74
							Total Dept. PUBLIC WORKS: 17,254.74
Dept: 574 DEBT SERVICE							
101-574-997.007	2010 Cap Imp In						
	BANK OF NEW YORK MELLO	MNSTECTY10CI	MNSTECTY10CI	45129	02/02/2017	02/02/2017	93,973.75
							93,973.75
101-574-997.008	2013 CI Refundir						
	BANK OF NEW YORK MELLO	MANISTEE2013	MANISTEE2013	45129	02/03/2017	02/03/2017	17,700.00
							17,700.00
							Total Dept. DEBT SERVICE: 111,673.75
Dept: 751 PARKS & RECREATIOI							
101-751-728.000	SUPPLIES - Ope						
	FASTENAL COMPANY	MIMAN124172	Contractor Bags,Cleaner,	20170101	03/29/2017	02/27/2017	544.55
	MODEL FIRST AID, SAFETY &	00000116535	Cabinet Supplies/First Aid	45170	01/30/2017	01/30/2017	30.52
							575.07
101-751-850.000	Phone						
	CHARTER COMMUNICAT	87205 12 209 0139478	2/12/17 Monthly Service-110 S Lakeshor	45134	02/12/2017	02/12/2017	59.98
	CHARTER COMMUNICAT	87245 12 209 0138926	3/1/17 Monthly Service-108 Lakeshore	45134	03/01/2017	03/01/2017	29.99
							89.97
101-751-860.000	Travel & Training						
	APWA - MICHIGAN CHAPTEF	Spring 2017	Registration Annual MI Public	45121	03/06/2017	03/06/2017	695.00
							695.00
101-751-922.000	UTILITIES - Wat						
	CITY OF MANISTEE WATER	1/13/17-2/15/17	Water & Sewage Usage	20170098	02/23/2017	02/23/2017	491.84
							491.84
101-751-925.000	UTILITIES - Elec						
	CONSUMERS ENERGY	February 2017	Electric Usage	45136	04/01/2017	03/07/2017	1,280.32
							1,280.32
101-751-930.000	Repairs & Mainte						
	CHERRINGTON ENTERPRISE	018852	ENgine VM 754 Block	45135	02/27/2017	02/27/2017	3,732.95

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	WAHR HARDWARE, INC.	C108954	Bolts	20170117	03/29/2017	02/27/2017	3.70
	WAHR HARDWARE, INC.	C108955	Masonry Bit	20170117	03/29/2017	02/27/2017	3.49
	WAHR HARDWARE, INC.	C109076	Roller/Tray/Tape/Paint	20170117	03/30/2017	02/28/2017	63.53
	WAHR HARDWARE, INC.	D55962	Paint Thinner	20170117	03/31/2017	03/01/2017	8.99
	WAHR HARDWARE, INC.	C109279	Metal Primer	20170117	04/02/2017	03/03/2017	28.99
							3,841.65
101-751-957.000	Motor Pool						
	CITY OF MANISTEE COMM		Equipment Rental - Motor Pool	20170096	03/01/2017	03/01/2017	3,000.00
							3,000.00
							Total Dept. PARKS & RECREATION: 9,973.85
							al Fund GENERAL FUND: 198,465.60
Fund: 202 MAJOR STREET FUND							
Dept: 000							
202-000-936.000	Preservation Stre						
	CITY OF MANISTEE GENERA		Major & Local Street Reimburse	20170097	03/01/2017	03/01/2017	6,866.67
							6,866.67
202-000-938.000	Winter Maintena						
	CITY OF MANISTEE GENERA		Major & Local Street Reimburse	20170097	03/01/2017	03/01/2017	10,815.00
							10,815.00
							Total Dept. 000: 17,681.67
							id MAJOR STREET FUND: 17,681.67
Fund: 203 LOCAL STREET FUND							
Dept: 000							
203-000-936.000	Preservation Stre						
	CITY OF MANISTEE GENERA		Major & Local Street Reimburse	20170097	03/01/2017	03/01/2017	3,433.33
							3,433.33
203-000-938.000	Winter Maintena						
	CITY OF MANISTEE GENERA		Major & Local Street Reimburse	20170097	03/01/2017	03/01/2017	3,519.17
							3,519.17
							Total Dept. 000: 6,952.50
							nd LOCAL STREET FUND: 6,952.50
Fund: 226 CITY REFUSE FUND							
Dept: 000							
226-000-829.002	Yard Waste City						
	CITY OF MANISTEE GENERA		Reimburse for Yard Waste	20170097	03/01/2017	03/01/2017	3,150.00
							3,150.00
226-000-925.000	UTILITIES - Elec						
	CONSUMERS ENERGY	February 2017	Electric Usage	45136	04/01/2017	03/07/2017	34.56
							34.56
							Total Dept. 000: 3,184.56
							und CITY REFUSE FUND: 3,184.56
Fund: 275 GRANT MANAGEMEN							
Dept: 901 LOCAL REVENUE SHA							
275-901-965.071	2016 Cycle 2 - Fi						
	KELLEY'S CUSTOM TRAILER		FIRE Custom trailer for Fire Dept.	45158	03/09/2017	03/09/2017	9,890.00

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							9,890.00
OCAL REVENUE SHARING GRANTS:							9,890.00
NT MANAGEMENT FUND:							9,890.00
Fund: 290 PEG COMMISSION							
Dept: 000							
290-000-728.000	SUPPLIES - Ope						
	BROWN/KEITH R//PHD	Feb-17	Reim-Ink/Connectify Software	20170094	02/28/2017	02/28/2017	83.04
							83.04
290-000-801.000	Professional Ser						
	BROWN/KEITH R//PHD		MPA Operations - Mar 2017	20170094	03/01/2017	03/01/2017	3,166.67
							3,166.67
Total Dept. 000:							3,249.71
Fund PEG COMMISSION:							3,249.71
Fund: 296 RAMSDELL THEATRE							
Dept: 000							
296-000-801.000	Professional Ser						
	COX/JAMES L//		Piano Tuning - Ramsdell Theatr	45139	01/30/2017	01/30/2017	130.00
							130.00
296-000-860.000	Travel & Training						
	LEAGUE OF HISTORIC AMEF		Conference Registration	45160	03/10/2017	03/10/2017	185.00
							185.00
Total Dept. 000:							315.00
nd RAMSDELL THEATRE:							315.00
Fund: 297 RAMSDELL REGIONAL							
Dept: 000							
297-000-728.000	SUPPLIES - Ope						
	FRYE/AL//		Meet & Greet Supplies	45148	03/09/2017	03/09/2017	163.98
	HANCOCK/VINCE//	2/18/17	Sound Tech-Grand Rapids Ballet	45153	02/24/2017	02/24/2017	50.00
	JACKPINE BUSINESS CENTE	40312	Donor Poster	45157	02/24/2017	01/25/2017	18.00
							231.98
297-000-751.000	Ramsdell - Conc						
	FRYE/AL//		Supplies Reimbursement -	45148	03/09/2017	03/09/2017	390.85
							390.85
297-000-751.001	Ramsdell - Movie						
	METROPOLITAN OPERAASS	HD28565	Magic Flute 12/3/16	20170108	02/24/2017	02/24/2017	551.00
	METROPOLITAN OPERAASS	HD28853	Romeo et Juliette Encore	20170108	03/08/2017	03/08/2017	50.00
							601.00
297-000-751.002	Ramsdell - Prese						
	CEOL PRODUCTIONS LLC		Ramsdell Performance 3/16/17	45133	02/28/2017	02/28/2017	700.00
	COPY SHOP INC/THE//	21336197	Ramsdell Posters	45138	02/23/2017	02/23/2017	36.30
	FOSDICK/STEVE//		Rental Agreement and contract	45145	03/10/2017	03/10/2017	600.00
	JACKPINE BUSINESS CENTE	411578-0	Color Copies	45157	03/01/2017	01/30/2017	50.75
	JACKPINE BUSINESS CENTE	412520-0	Digital file opening/copies/	45157	03/26/2017	02/24/2017	12.60
	MYNORTH MEDIA	2017-83835	MyNorth Ticket Fees	45171	03/19/2017	02/17/2017	39.95
	VEINE/BRIAN//		Reimbursement Ellis Paul	45189	03/10/2017	03/10/2017	48.93
							1,488.53
297-000-801.000	Professional Ser						

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	CENTRAL INTERCONNECT, I	27778	Phone/power supply/ labor	20170095	02/22/2017	02/22/2017	523.46
	CENTRAL INTERCONNECT, I	27831	Projector Repair	20170095	02/28/2017	02/28/2017	1,316.13
	VANDERWAL, SPRATTO & RI	10480	Preparation of 1099's &	45188	02/28/2017	02/28/2017	95.00
							1,934.59
297-000-822.000	Insurance						
	BOYER/CHARLES A./INC	1267	Policy 33137541	45131	02/20/2017	02/20/2017	334.00
	BOYER/CHARLES A./INC	1274	RRCA Business Bond	45131	03/16/2017	03/16/2017	50.00
							384.00
297-000-831.000	Contractual Repa						
	SCHINDLER ELEVATOR COR	7152470732	Ramsdell Elevator Service	45177	03/01/2017	01/30/2017	1,297.87
	TOP LINE ELECTRIC LLC	8604	Trbleshoot telephone connectio	20170115	02/03/2017	02/03/2017	57.45
	TOP LINE ELECTRIC LLC	8640	Ramsdell Theatre Qtly Inspecti	20170115	02/14/2017	02/14/2017	75.00
	WAHR HARDWARE, INC.	C108153	Keys	20170117	03/16/2017	02/14/2017	5.97
							1,436.29
297-000-850.000	Phone						
	CHARTER COMMUNICATIONS	8705112 209 0138892	2/14/17 Monthly Service - 101 Maple St	45134	02/14/2017	02/14/2017	59.98
							59.98
297-000-870.000	Memberships & I						
	MI NON PROFIT PRESENTEF	2017	Membership Dues 2017	45166	02/28/2017	02/28/2017	100.00
							100.00
297-000-922.000	UTILITIES - Wat						
	CITY OF MANISTEE WATER	1/13/17-2/15/17	Water & Sewage Usage	20170098	02/23/2017	02/23/2017	49.47
							49.47
297-000-925.000	UTILITIES - Elec						
	CONSUMERS ENERGY	February 2017	Electric Usage	45136	04/01/2017	03/07/2017	1,567.87
							1,567.87
297-000-970.000	Capital Outlay - I						
	AMOR SIGN STUDIOS INC	QUOTE NO. 013822	RRCA Sign Project	20170093	03/18/2017	03/08/2017	2,029.71
	I.T. RIGHT INC	20150951	Laptop/Dock - RRCA	20170105	02/23/2017	02/23/2017	1,671.00
							3,700.71
						Total Dept. 000:	11,945.27
						REGIONAL CENTER/ARTS:	11,945.27
Fund: 508 BOAT RAMP FUND							
Dept: 000							
508-000-850.000	Phone						
	CHARTER COMMUNICATIONS	8705112 209 0139486	2/19/17 Monthly Service-110 S Lakeshor	45134	02/19/2017	02/19/2017	29.99
							29.99
508-000-922.000	UTILITIES - Wat						
	CITY OF MANISTEE WATER	1/13/17-2/15/17	Water & Sewage Usage	20170098	02/23/2017	02/23/2017	139.95
							139.95
508-000-925.000	UTILITIES - Elec						
	CONSUMERS ENERGY	February 2017	Electric Usage	45136	04/01/2017	03/07/2017	184.54
							184.54
						Total Dept. 000:	354.48
						Fund BOAT RAMP FUND:	354.48

Fund: 592 WATER & SEWER UTIL**Dept: 100 GENERAL**

592-100-961.000 Utility Ownership

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	CITY OF MANISTEE GENERA		Utility Ownership Fee	20170097	03/01/2017	03/01/2017	15,263.92
							15,263.92
Total Dept. GENERAL:							15,263.92
Dept: 541 ADMINISTRATION							
592-541-728.000	SUPPLIES - Ope						
	HANSEN/LORI//	277942	Office Cleaning	45154	02/19/2017	02/19/2017	75.00
	HANSEN/LORI//	277943	Office Cleaning	45154	03/05/2017	03/05/2017	75.00
	JACKPINE BUSINESS CENTE	412292-0	Cleaner/Organizer/binder	45157	03/22/2017	02/20/2017	61.86
							211.86
592-541-802.000	Attorney						
	DICKINSON WRIGHT PLLC	1144760	Professional Services	20170099	02/16/2017	02/16/2017	1,539.00
							1,539.00
592-541-820.000	Administration						
	CITY OF MANISTEE GENERA		Administration - Water	20170097	03/01/2017	03/01/2017	28,619.83
							28,619.83
592-541-831.000	Contractual Repa						
	KOPY SALES INC.	103722	Cost Per Copy - Garage	20170107	02/20/2017	02/10/2017	139.33
							139.33
592-541-850.000	Phone						
	AT&T	231398258402	Monthly Service	45128	03/15/2017	02/13/2017	634.62
	VERIZON WIRELESS	9780635748	Monthly Service	45190	02/19/2017	02/19/2017	245.48
							880.10
Total Dept. ADMINISTRATION:							31,390.12
Dept: 542 WATER OPERATION							
592-542-715.000	Uniform & Cleani						
	MODEL COVERALL SERVICE	0652896	Uniform Cleaning-Water	20170111	03/17/2017	02/15/2017	27.20
	MODEL COVERALL SERVICE	0654289	Uniform Cleaning-Water	20170111	03/24/2017	02/22/2017	27.20
	MODEL COVERALL SERVICE	0655756	Uniform Cleaning-Water	20170111	03/31/2017	03/01/2017	27.20
							81.60
592-542-728.000	SUPPLIES - Ope						
	MODEL FIRST AID, SAFETY &	00000116535	Cabinet Supplies/First Aid	45170	01/30/2017	01/30/2017	97.75
	SNYDER SHOE CORP	275022-2020	Boots - Sean Taylor	45178	02/05/2017	01/06/2017	160.00
	SNYDER SHOE CORP	275022-2828	Boots - James Riley	45178	03/01/2017	01/30/2017	140.25
	TOWNLINE UNLIMITED	15949	Screwdriver Set	45183	03/02/2017	03/02/2017	7.99
							405.99
592-542-824.000	Lab Testing						
	KENT COUNTY HEALTH DEP	2090	Water Sample Shipping Cost	45159	03/05/2017	02/03/2017	14.71
	STATE OF MICHIGAN - MDEC	761-8145299	Laboratory Services	45180	01/31/2017	01/31/2017	448.00
	USA BLUE BOOK	179115	Hach Fluoride Rgt	45187	03/12/2017	02/10/2017	406.39
	USA BLUE BOOK	185944	Chem feed pump	45187	03/22/2017	02/20/2017	1,040.82
	WAHR HARDWARE, INC.	D55953	freight	20170117	03/31/2017	03/01/2017	11.89
							1,921.81
592-542-831.000	Contractual Repa						
	TOP LINE ELECTRIC LLC		WTP UPS Trbleshoot	20170115	01/12/2017	01/12/2017	1,080.00
	TOP LINE ELECTRIC LLC	8583	WTP-UPS Replacement	20170115	02/02/2017	02/02/2017	667.80
							1,747.80
592-542-925.000	UTILITIES - Elec						
	CONSUMERS ENERGY	February 2017	Electric Usage	45136	04/01/2017	03/07/2017	6,326.38
							6,326.38
592-542-930.000	Repairs & Mainte						
	HARBOR STEEL & SUPPLY C	04218722	3/4 Rd	20170103	03/12/2017	02/10/2017	50.00

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	MICHIGAN PIPE & VALVE	T77258	20 Ft 6 DI Pipe CL52	20170109	03/11/2017	02/09/2017	290.00
	MICHIGAN PIPE & VALVE	T77259	Brass Saddles/Corp Stop	20170109	03/11/2017	02/09/2017	470.00
							810.00
592-542-957.000	Motor Pool						
	CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	20170096	03/01/2017	03/01/2017	3,094.33
							3,094.33
Total Dept. WATER OPERATION:							14,387.91
Dept: 543 SEWER - WWTP							
592-543-715.000	Uniform & Cleani						
	MODEL COVERALL SERVICE	0652891	Uniform Cleaning-SewCollection	20170111	03/17/2017	02/15/2017	36.49
	MODEL COVERALL SERVICE	0654284	Uniform Cleaning - WWTP	20170111	03/24/2017	02/22/2017	36.49
	MODEL COVERALL SERVICE	0655751	Uniform Cleaning - WWTP	20170111	03/31/2017	03/01/2017	36.49
							109.47
592-543-728.000	SUPPLIES - Ope						
	ABSOLUTE SAFETY, INC.	WWTP190117	First Aid Kit Plastic 10 Man	45122	02/18/2017	01/19/2017	46.53
	ABSOLUTE SAFETY, INC.	WWTP150217	Calibrations on BW MicroClip	45122	03/17/2017	02/15/2017	80.00
	ABSOLUTE SAFETY, INC.	DPW/WWTP217	Safety Meeting - 2/14/17	45122	03/19/2017	02/17/2017	107.72
	FASTENAL COMPANY	MIMAN124045	PalmGlv	20170101	03/19/2017	02/17/2017	23.08
	GILL-ROYS HARDWARE	1702-625522	Trash Bags	45149	02/23/2017	02/23/2017	14.99
	GILL-ROYS HARDWARE	1702-629134	Dust pan, Anti bac soap,	45149	02/24/2017	02/24/2017	21.76
	GRAND RENTAL STATION	1-548627	Floor Stripper 1 Gallon	45150	02/18/2017	01/19/2017	12.99
	HACH COMPANY	10309178	Nitrification Inhibitor/Nutr	45152	03/08/2017	02/06/2017	138.19
	JACKPINE BUSINESS CENTE	411412-0	Certificate	45157	02/24/2017	01/25/2017	5.49
	JACKPINE BUSINESS CENTE	412042-0	Paper	45157	03/15/2017	02/13/2017	31.99
	JACKPINE BUSINESS CENTE	412140-0	Binders	45157	03/17/2017	02/15/2017	9.94
	JACKPINE BUSINESS CENTE	412283-0	Binder/Index/Tape/Letter Tray	45157	03/22/2017	02/20/2017	35.37
	JACKPINE BUSINESS CENTE	412539-0	Index 8 tab insert, Binder	45157	03/29/2017	02/27/2017	23.84
	NCL OF WISCONSIN, INC.	385259	Ascorbic Acid/Broth/Dispenser	45172	03/09/2017	02/07/2017	421.03
	STATE OF MICHIGAN - MDEC	761-8152847	Dry Tons Reported/Land App Fee	45180	02/17/2017	02/17/2017	1,510.74
	WAHR HARDWARE, INC.	C108104	Tubing Cutter	20170117	03/15/2017	02/13/2017	11.99
	WAHR HARDWARE, INC.	D55500	Chip Brush	20170117	03/16/2017	02/14/2017	3.07
	WAHR HARDWARE, INC.	C109069	Pail Liner	20170117	03/30/2017	02/28/2017	5.99
							2,504.71
592-543-745.000	Chemicals						
	PVS NOLWOOD CHEMICALS	541826	Ferric Chloride Solution Bulk	45174	02/13/2017	02/13/2017	4,221.60
							4,221.60
592-543-831.000	Contractual Repa						
	TOP LINE ELECTRIC LLC	8621	WWTP SCADA Trbleshoot	20170115	02/09/2017	02/09/2017	360.00
	TOP LINE ELECTRIC LLC	8623	Ren Park Radio Cable Replaceme	20170115	02/09/2017	02/09/2017	237.45
							597.45
592-543-860.000	Travel & Training						
	HILL/DOUGLAS F//		D&C Wastewater Cert Exam Prep	20170104	02/24/2017	02/24/2017	150.00
	HILL/DOUGLAS F//		D&C Wastewater Cert Exam Prep	20170104	02/24/2017	02/24/2017	150.00
	STATE OF MICHIGAN - MDEC		Renewal WWT Operator-Mohr	45180	02/20/2017	02/20/2017	95.00
							395.00
592-543-925.000	UTILITIES - Elec						
	CONSUMERS ENERGY	February 2017	Electric Usage	45136	04/01/2017	03/07/2017	11,989.78
							11,989.78
592-543-930.000	Repairs & Mainte						
	GILL-ROYS HARDWARE	1702-628176	Spring Grips	45149	02/24/2017	02/24/2017	13.58
	J.O. GALLOUP COMPANY	S105608652.001	3/4 CLO & 3/4x1-1/2SCH 80 PVC	45156	03/22/2017	02/20/2017	3.63
	STANDARD ELECTRIC COMF	7074060-01	RK5 TD Fuse	45179	02/07/2017	02/07/2017	60.30
	TOWNLINE UNLIMITED	15938	Paint Brushes	45183	02/13/2017	02/13/2017	14.81

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	WAHR HARDWARE, INC.	C108100	Compression Union/Tubing	20170117	03/15/2017	02/13/2017	12.71
	WAHR HARDWARE, INC.	D55629	PVC Nipple	20170117	03/20/2017	02/18/2017	0.69
	WAHR HARDWARE, INC.	D55808	3 gal paint	20170117	03/26/2017	02/24/2017	122.97
							228.69
592-543-957.000	Motor Pool						
	CITY OF MANISTEE COMM		Equipment Rental - Motor Pool	20170096	03/01/2017	03/01/2017	3,094.33
							3,094.33
592-543-970.000	Capital Outlay -						
	TOP LINE ELECTRIC LLC	8373	Purchase & Install of new pwr	20170115	02/02/2017	02/02/2017	7,125.73
							7,125.73
							Total Dept. SEWER - WWTP: 30,266.76
Dept: 544 SEWER COLLECTION							
592-544-715.000	Uniform & Cleani						
	MODEL COVERALL SERVICE	0652895	Uniform Cleaning-SewCollection	20170111	03/17/2017	02/15/2017	18.40
	MODEL COVERALL SERVICE	0654288	Uniform Cleaning-SewCollection	20170111	03/24/2017	02/22/2017	18.40
	MODEL COVERALL SERVICE	0655755	Uniform Cleaning-SewCollection	20170111	03/31/2017	03/01/2017	18.40
							55.20
592-544-728.000	SUPPLIES - Ope						
	FASTENAL COMPANY	MIMAN124023	Ear Plugs	20170101	03/18/2017	02/16/2017	45.45
							45.45
592-544-930.000	Repairs & Mainte						
	ABSOLUTE SAFETY, INC.	DPW150217	Sensor/Calibration Gas Monitor	45122	03/17/2017	02/15/2017	264.95
	EJ USA, INC	110170011254	1040B HL8 SAN CV	45142	03/23/2017	02/21/2017	113.48
	FLINT TRADING INC	207824	Manhole PRTN Kit 24"	45144	03/22/2017	02/20/2017	853.95
	GRAND RENTAL STATION	1-548885	Propane	45150	03/29/2017	02/27/2017	8.47
	WAHR HARDWARE, INC.	C108769	Mortor Repair	20170117	03/25/2017	02/23/2017	20.75
							1,261.60
592-544-957.000	Motor Pool						
	CITY OF MANISTEE COMM		Equipment Rental - Motor Pool	20170096	03/01/2017	03/01/2017	3,094.34
							3,094.34
							4,456.59
							WATER & SEWER UTILITY: 95,765.30
Fund: 594 MARINA FUND							
Dept: 000							
594-000-728.000	SUPPLIES - Ope						
	CHARTER COMMUNICATIONS	87205112 209 0099730 2/18/17	Monthly Service - 480 River St	45134	02/18/2017	02/18/2017	14.89
							14.89
594-000-892.500	Marketing						
	COOK MARALEE		Marina Facebook Advertising	45137	02/27/2017	02/27/2017	90.04
							90.04
594-000-922.000	UTILITIES - Wat						
	CITY OF MANISTEE WATER	1/13/17-2/15/17	Water & Sewage Usage	20170098	02/23/2017	02/23/2017	124.40
							124.40
594-000-925.000	UTILITIES - Elec						
	CONSUMERS ENERGY	February 2017	Electric Usage	45136	04/01/2017	03/07/2017	480.16
							480.16
							Total Dept. 000: 709.49

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Total Fund MARINA FUND:							709.49
Grand Total:							348,513.58

Recap by Fund

Fund #	Fund Name	Amount To Pay	Amount To Relieve
101	GENERAL FUND	198,465.60	0.00
202	MAJOR STREET FUND	17,681.67	0.00
203	LOCAL STREET FUND	6,952.50	0.00
226	CITY REFUSE FUND	3,184.56	0.00
275	GRANT MANAGEMENT FUND	9,890.00	0.00
290	PEG COMMISSION	3,249.71	0.00
296	RAMSDELL THEATRE	315.00	0.00
297	RAMSDELL REGIONAL CENTER/ARTS	11,945.27	0.00
508	BOAT RAMP FUND	354.48	0.00
592	WATER & SEWER UTILITY	95,765.30	0.00
594	MARINA FUND	709.49	0.00
Grand Total:		348,513.58	0.00

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
Fund: 101 GENERAL FUND							
Dept: 172 MANAGER							
101-172-860.000	Travel & Training						
	PNC BANK	March 2017	CC Charges	20170317	03/24/2017	02/27/2017	40.00
							40.00
Total Dept. MANAGER:							40.00
Dept: 253 FINANCE / TREASURE							
101-253-831.000	Contractual Repa						
	PNC BANK	March 2017	CC Charges	20170317	03/24/2017	02/27/2017	366.66
	PNC BANK	March 2017	CC Charges	20170317	03/24/2017	02/27/2017	52.99
							419.65
Total Dept. FINANCE / TREASURER:							419.65
Dept: 301 POLICE							
101-301-728.000	SUPPLIES - Ope						
	PNC BANK	March 2017	CC Charges	20170317	03/24/2017	02/27/2017	48.40
	PNC BANK	March 2017	CC Charges	20170317	03/24/2017	02/27/2017	175.38
	PNC BANK	March 2017	CC Charges	20170317	03/24/2017	02/27/2017	29.89
	PNC BANK	March 2017	CC Charges	20170317	03/24/2017	02/27/2017	58.00
	PNC BANK	March 2017	CC Charges	20170317	03/24/2017	02/27/2017	331.86
							643.53
101-301-860.000	Travel & Training						
	PNC BANK	March 2017	CC Charges	20170317	03/24/2017	02/27/2017	611.55
	PNC BANK	March 2017	CC Charges	20170317	03/24/2017	02/27/2017	333.00
	PNC BANK	March 2017	CC Charges	20170317	03/24/2017	02/27/2017	753.52
	PNC BANK	March 2017	CC Charges	20170317	03/24/2017	02/27/2017	22.05
	PNC BANK	March 2017	CC Charges	20170317	03/24/2017	02/27/2017	30.50
							1,750.62
Total Dept. POLICE:							2,394.15
Dept: 336 FIRE							
101-336-728.000	SUPPLIES - Ope						
	PNC BANK	March 2017	CC Charges	20170317	03/24/2017	02/27/2017	52.98
	PNC BANK	March 2017	CC Charges	20170317	03/24/2017	02/27/2017	1.00
	PNC BANK	March 2017	CC Charges	20170317	03/24/2017	02/27/2017	25.00
							78.98
101-336-860.000	Travel & Training						
	PNC BANK	March 2017	CC Charges	20170317	03/24/2017	02/27/2017	120.00
	PNC BANK	March 2017	CC Charges	20170317	03/24/2017	02/27/2017	125.00
	PNC BANK	March 2017	CC Charges	20170317	03/24/2017	02/27/2017	60.00
	PNC BANK	March 2017	CC Charges	20170317	03/24/2017	02/27/2017	1,425.00
	PNC BANK	March 2017	CC Charges	20170317	03/24/2017	02/27/2017	55.00
							1,785.00
Total Dept. FIRE:							1,863.98
Dept: 441 PUBLIC WORKS							
101-441-728.000	SUPPLIES - Ope						
	PNC BANK	March 2017	CC Charges	20170317	03/24/2017	02/27/2017	20.97
							20.97
Total Dept. PUBLIC WORKS:							20.97
tal Fund GENERAL FUND:							4,738.75

Fund: 592 WATER & SEWER UTIL

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
Dept: 542 WATER OPERATION							
592-542-831.000	Contractual Repa						
	PNC BANK	March 2017	CC Charges	20170317	03/24/2017	02/27/2017	366.66
							366.66
Total Dept. WATER OPERATION:							366.66
Dept: 543 SEWER - WWTP							
592-543-831.000	Contractual Repa						
	PNC BANK	March 2017	CC Charges	20170317	03/24/2017	02/27/2017	366.67
							366.67
592-543-860.000	Travel & Training						
	PNC BANK	March 2017	CC Charges	20170317	03/24/2017	02/27/2017	85.99
	PNC BANK	March 2017	CC Charges	20170317	03/24/2017	02/27/2017	275.00
	PNC BANK	March 2017	CC Charges	20170317	03/24/2017	02/27/2017	152.90
							513.89
Total Dept. SEWER - WWTP:							880.56
WATER & SEWER UTILITY:							1,247.22
Grand Total:							5,985.97

Recap by Fund

Fund #	Fund Name	Amount To Pay	Amount To Relieve
101	GENERAL FUND	4,738.75	0.00
592	WATER & SEWER UTILITY	1,247.22	0.00
Grand Total:		5,985.97	0.00

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
Fund: 101 GENERAL FUND							
Dept: 000							
101-000-255.000	Funds Held In Es						
	COMMUNICRAFT LTD	28511	Bench Plaque- Flarity	43012	03/25/2017	03/15/2017	99.85
							99.85
Total Dept. 000:							99.85
Dept: 100 GENERAL							
101-100-901.000	Postage						
	EASYPERMIT POSTAGE	800-9090-0723-7170 March 17	Postage	20170123	03/08/2017	03/08/2017	3,212.81
							3,212.81
Total Dept. GENERAL:							3,212.81
Dept: 172 MANAGER							
101-172-728.000	SUPPLIES - Ope						
	JACKPINE BUSINESS CENTE	413006-0	Index 5 tab CLR Label	43029	04/08/2017	03/09/2017	79.95
							79.95
101-172-831.000	Contractual Repa						
	KOPY SALES INC.	104060	Cost Per Copy - Manager	20170128	03/20/2017	03/10/2017	69.25
							69.25
101-172-985.000	Lease Purchase						
	TEAM FINANCIAL GROUP INC	146251	Kyocera-Manager	20170140	03/27/2017	03/07/2017	165.26
							165.26
Total Dept. MANAGER:							314.46
Dept: 215 CLERK							
101-215-740.000	Election Expense						
	MICHIGAN ELECTION RESOI	37305	Master Voter Card	43040	04/07/2017	03/08/2017	32.50
							32.50
101-215-831.000	Contractual Repa						
	KOPY SALES INC.	104059	Costs per copy-Clerk	20170128	03/20/2017	03/10/2017	63.80
							63.80
101-215-900.000	Printing & Publis						
	MANISTEE COUNTY REGIST		Record Fee -Special Use Permit	43035	04/16/2017	03/17/2017	30.00
	PIONEER GROUP/THE//	645	Advertisements	43046	03/20/2017	02/28/2017	213.30
							243.30
101-215-985.000	Lease Purchase						
	PITNEY BOWES GLOBAL FIN	3302954955	Mailing System Lease 12/30/16-	20170133	03/31/2017	03/01/2017	745.56
							745.56
Total Dept. CLERK:							1,085.16
Dept: 253 FINANCE / TREASURE							
101-253-728.000	SUPPLIES - Ope						
	JACKPINE BUSINESS CENTE	413152-0	Command Strips/hooks, Chairmat	43029	04/13/2017	03/14/2017	91.43
	WSMC PHYSICIAN SERVICE:		Employee New Hire Physicals	43063	03/06/2017	03/06/2017	110.00
							201.43
101-253-900.000	Printing & Publis						
	JACKPINE BUSINESS CENTE	40634	Business Cards - Laurain	43029	04/20/2017	03/21/2017	43.40
							43.40
Total Dept. FINANCE / TREASURER:							244.83

Dept: 265 MUNICIPAL BUILDING:

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101-265-728.000	SUPPLIES - Ope						
	ALLSHRED SERVICES	83271	Off-Site Destruction	43002	03/20/2017	03/10/2017	57.35
	FASTENAL COMPANY	MIMAN124452	Bathroom Tissue/kleenex/paper	20170124	04/14/2017	03/15/2017	139.91
	PURE WATER WORKS INC	292181	Purified Water	43047	04/14/2017	03/15/2017	44.00
	TOP LINE ELECTRIC LLC	8707	Fluorescent lamps	20170142	03/10/2017	03/10/2017	72.47
							313.73
101-265-831.000	Contractual Repa						
	TOP LINE ELECTRIC LLC	8713	Replaced ballast - PD restroom	20170142	03/13/2017	03/13/2017	81.77
							81.77
101-265-850.000	Phone						
	AT&T	231723147403	Monthly Service	43004	04/12/2017	03/13/2017	97.56
							97.56
101-265-920.000	UTILITIES - Gas						
	DTE ENERGY	2/6/2017 to 3/6/2017	Gas Usage - 70 Maple St	43016	04/08/2017	03/09/2017	555.78
							555.78
101-265-920.336	UTILITIES - Gas						
	DTE ENERGY	2/6/2017-3/6/2017	Gas Usage-281 1st Street	43016	04/08/2017	03/09/2017	439.56
							439.56
101-265-920.446	UTILITIES - Gas						
	DTE ENERGY	2/7/17-3/7/17	Gas Usage - 51 Maple St	43016	04/09/2017	03/10/2017	122.70
							122.70
101-265-930.000	Repairs & Mainte						
	FASTENAL COMPANY	MIMAN124429	Locking Cable Tie	20170124	04/13/2017	03/14/2017	2.49
	GILL-ROYS HARDWARE	1703-699486	sandpaper/sanding pads	43023	03/22/2017	03/22/2017	21.98
	WAHR HARDWARE, INC.	C109163	HD Comm Strm Lever	20170144	03/31/2017	03/01/2017	69.99
	WAHR HARDWARE, INC.	C110714	Stain Remover	20170144	04/22/2017	03/23/2017	9.99
							104.45
							Total Dept. MUNICIPAL BUILDINGS: 1,715.55
Dept: 290 BOARDS & COMMISSI							
101-290-884.000	Historic District C						
	JACKPINE BUSINESS CENTE	412763-0	Insert clr	43029	04/02/2017	03/03/2017	16.00
	KOPY SALES INC.	104062	Cost Per Copy - Com Dev	20170128	03/20/2017	03/10/2017	85.00
							101.00
101-290-887.000	Planning Commi						
	KOPY SALES INC.	104062	Cost Per Copy - Com Dev	20170128	03/20/2017	03/10/2017	85.00
	PIONEER GROUP/THE//	645	Advertisements	43046	03/20/2017	02/28/2017	160.38
							245.38
							tal Dept. BOARDS & COMMISSIONS: 346.38
Dept: 301 POLICE							
101-301-715.000	Uniform & Cleani						
	KIESZKOWSKI/JAMES//	Feb 17	Uniform Cleaning	43033	03/01/2017	02/28/2017	201.35
	NYE UNIFORM COMPANY	588646	SuperShell Goretex Coat/Cloth	43044	04/13/2017	03/14/2017	466.99
	SNYDER SHOE CORP	275022-3315	Boots - Vasquez	43050	03/31/2017	02/15/2017	150.00
	SNYDER SHOE CORP	275022/15/4018	Boots - Haner	43050	04/12/2017	03/13/2017	123.25
							941.59
101-301-728.000	SUPPLIES - Ope						

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	JACKPINE BUSINESS CENTE	412715-1	Dymo Labeler	43029	04/01/2017	03/02/2017	99.99
	JACKPINE BUSINESS CENTE	412898-0	Index 5 tab/Binder	43029	04/06/2017	03/07/2017	14.90
	JACKPINE BUSINESS CENTE	40531	Warning Labels	43029	04/07/2017	03/08/2017	51.39
	JACKPINE BUSINESS CENTE	412983-0	Toner	43029	04/08/2017	03/09/2017	265.94
	JACKPINE BUSINESS CENTE	412767-0	Chair	43029	04/12/2017	03/13/2017	214.95
	JACKPINE BUSINESS CENTE	413117-0	Sharpie/Pens/Binder Clips	43029	04/12/2017	03/13/2017	58.34
	JACKPINE BUSINESS CENTE	413264-0	Protector Sheet	43029	04/16/2017	03/17/2017	27.88
	JACKPINE BUSINESS CENTE	413291-0	Binder	43029	04/16/2017	03/17/2017	3.97
	VANS TOWING	8688	towing service	43057	03/07/2017	03/07/2017	100.00
	WEST SHORE MEDICAL CEN		Lab work - Vasquez	43062	03/02/2017	01/31/2017	228.00
							1,065.36
101-301-770.000	Vehicle Gas						
	BLARNEY CASTLE FLEET PR	BC177-3/6/17	Fuel Usage	20170118	03/20/2017	03/06/2017	1,225.38
							1,225.38
101-301-801.000	Professional Ser						
	STATE OF MICHIGAN - MSP	551-482747	SOR Registration	43052	03/03/2017	03/03/2017	90.00
							90.00
101-301-831.000	Contractual Repa						
	KOPY SALES INC.	104063	Cost per copy-Police	20170128	03/20/2017	03/10/2017	44.02
	STATE OF MICHIGAN - MSP	551-483227	Token Fee 1/1/17-3/31/17	43052	03/06/2017	03/06/2017	99.00
							143.02
101-301-874.000	Retire. Costs - Bl						
	RILEY/JOHN S//		In Lieu of Blue Cross Insuranc	20170135	03/25/2017	03/25/2017	250.00
							250.00
101-301-900.000	Printing & Publis						
	JACKPINE BUSINESS CENTE	40587	Parking ticket books	43029	04/13/2017	03/14/2017	204.00
							204.00
101-301-930.000	Repairs & Mainte						
	AUTO VALUE \ AUTO-WARES	256-941728	Tie Rod	43006	03/22/2017	02/20/2017	65.89
	AUTO VALUE \ AUTO-WARES	256-942415	Tie Rod End	43006	03/30/2017	02/28/2017	65.89
	AUTO VALUE \ AUTO-WARES	256-942597	K-Seal/Ford Push Ret	43006	04/01/2017	03/02/2017	19.68
	AUTO VALUE \ AUTO-WARES	256-943251	Oil Filter	43006	04/09/2017	03/10/2017	6.68
	AUTO VALUE \ AUTO-WARES	256943693	Oil Filters	43006	04/15/2017	03/16/2017	6.68
							164.82
							4,084.17
Total Dept. POLICE:							
Dept: 336 FIRE							
101-336-728.000	SUPPLIES - Ope						
	CHARTER COMMUNICATIO	2045 12 209 0073420 3/8/17	Monthly Service - 281 1st St	43010	03/08/2017	03/08/2017	114.73
	JACKPINE BUSINESS CENTE	413002-0	LED LCD Monitor	43029	04/08/2017	03/09/2017	92.99
	WSMC PHYSICIAN SERVICE		Employee New Hire Physicals	43063	03/06/2017	03/06/2017	185.00
							392.72
101-336-732.000	SUPPLIES - Mec						
	J & B MEDICAL SUPPLY	3492994	3-way stopcock	20170127	04/05/2017	03/06/2017	9.90
	WEST SHORE MEDICAL CEN	February 2017	EMS Box Replacements	43062	04/12/2017	03/13/2017	70.00
							79.90
101-336-770.000	Vehicle Gas						
	BLARNEY CASTLE FLEET PR	BC177-3/6/17	Fuel Usage	20170118	03/20/2017	03/06/2017	320.21
							320.21
101-336-831.000	Contractual Repa						
	KOPY SALES INC.	104061	Cost Per Copy - Fire	20170128	03/20/2017	03/10/2017	30.00
							30.00

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101-336-874.000	Retire. Costs - Bl						
	JANOWIAK/DANIEL J//		In Lieu of Blue Cross Insuranc	43030	03/25/2017	03/25/2017	250.00
	MODJESKI/MARK A//		In Lieu of Blue Cross Insuranc	20170131	03/25/2017	03/25/2017	250.00
	SCRIMGER/SID//		In Lieu of Blue Cross Insuranc	20170137	03/25/2017	03/25/2017	250.00
	SMITH/TIMM H//		In Lieu of Blue Cross Insuranc	20170138	03/25/2017	03/25/2017	250.00
							1,000.00
101-336-930.000	Repairs & Mainte						
	AUTO VALUE \ AUTO-WARES	256-941522	Male Elbow	43006	03/19/2017	02/17/2017	2.15
	AUTO VALUE \ AUTO-WARES	256-941564	Blaster/DryLube/BatteryProtect	43006	03/20/2017	02/18/2017	16.67
	AUTO VALUE \ AUTO-WARES	256-942219	Tstat/Seal	43006	03/27/2017	02/25/2017	10.88
	AUTO VALUE \ AUTO-WARES	256-942246	Radiator Cap	43006	03/29/2017	02/27/2017	3.59
	AUTO VALUE \ AUTO-WARES	256-942786	VM&P Naptha qt	43006	04/03/2017	03/04/2017	7.99
	GRAND TRAVERSE MOBILE	47229	Replacement Domes/Outboard	43025	04/02/2017	03/03/2017	131.00
	STRYKER SALES CORPORA	2119228M	Hose assembly/bearing/switch	43053	03/30/2017	02/28/2017	811.28
	STRYKER SALES CORPORA	2119229M	Hose assembly/Labor	43053	03/30/2017	02/28/2017	275.48
	STRYKER SALES CORPORA	2127185M	Smrt Battery Pack	43053	04/09/2017	03/10/2017	692.22
	WEST SHORE FIRE, INC.	13264	Cap Rubrail Nyl/ Red marker	43061	04/02/2017	03/03/2017	77.57
							2,028.83
						Total Dept. FIRE:	3,851.66
Dept: 441 PUBLIC WORKS							
101-441-715.000	Uniform & Cleani						
	MODEL COVERALL SERVICE	0657205	Uniform Cleaning-DPW	20170130	04/07/2017	03/08/2017	28.87
	MODEL COVERALL SERVICE	0658694	Uniform Cleaning-DPW	20170130	04/14/2017	03/15/2017	28.87
	MODEL COVERALL SERVICE	0660135	Uniform Cleaning-DPW	20170130	04/21/2017	03/22/2017	28.87
	MODEL COVERALL SERVICE	0642778	Uniform Cleaning-DPW	20170130	03/31/2017	12/28/2016	28.87
	SNYDER SHOE CORP	275022-3319	Boots - Mikula	43050	03/17/2017	02/15/2017	135.00
							250.48
101-441-728.000	SUPPLIES - Ope						
	AUTO VALUE \ AUTO-WARES	256-943281	16-14 Gauge Term	43006	04/09/2017	03/10/2017	3.19
	AUTO VALUE \ AUTO-WARES	256-943249	6pt Met.Set	43006	04/09/2017	03/10/2017	59.95
	JACKPINE BUSINESS CENTE	413154-0	Tissue/Paper plates/Paper	43029	04/13/2017	03/14/2017	261.80
	MODEL COVERALL SERVICE	0657206	Prosoy Hand Cleaner/Disp	20170130	04/07/2017	03/08/2017	42.00
	MUNICIPAL SUPPLY CO	INV71948	6 volt batteries	20170132	04/07/2017	03/08/2017	34.87
	PRAXAIR DISTRIBUTION INC	76323268	Cylinder Rent	20170134	03/01/2017	02/21/2017	59.46
	PRAXAIR DISTRIBUTION INC	76499365	Oxygen USP D	20170134	03/07/2017	03/07/2017	42.57
	WAHR HARDWARE, INC.	D56229	Epxy Quick	20170144	04/09/2017	03/10/2017	5.79
	WAHR HARDWARE, INC.	D56303	Tough Task Wipes/Mesh	20170144	04/12/2017	03/13/2017	12.48
	WAHR HARDWARE, INC.	C110254	Whisk Brooms	20170144	04/16/2017	03/17/2017	11.38
	WAHR HARDWARE, INC.	D56565	Brush Wire Cup	20170144	04/21/2017	03/22/2017	11.49
							544.98
101-441-770.000	Vehicle Gas						
	BLARNEY CASTLE FLEET PR	BC177-3/6/17	Fuel Usage	20170118	03/20/2017	03/06/2017	2,623.93
	BLARNEY CASTLE FLEET PR	BC177-3/6/17	Fuel Usage	20170118	03/20/2017	03/06/2017	48.34
							2,672.27
101-441-801.000	Professional Ser						
	SCHNEIDER ELECTRIC	5028671	WxSentry Pvfst Online Platinum	20170136	02/03/2017	02/03/2017	411.00
							411.00
101-441-831.000	Contractual Repa						
	CUSTOM SHEET METAL & H	70147	Labor and Materials for heater	20170122	04/14/2017	03/15/2017	425.00
							425.00
101-441-860.000	Travel & Training						
	APWA - MICHIGAN CHAPTEF	Spring Directors 2017	Registration - MPSI Spring	45192	03/16/2017	03/16/2017	125.00
							125.00
101-441-870.000	Memberships & I						

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	AMERICAN PUBLIC WORKS, INC.	771200 -2017	Membership - J. Mikula	43003	03/09/2017	03/09/2017	215.00
							215.00
101-441-930.000	Repairs & Mainte						
	AUTO VALUE \ AUTO-WARES	256-939274	Alternator	43006	02/19/2017	01/20/2017	228.99
	AUTO VALUE \ AUTO-WARES	256-939309	Credit	43006	02/19/2017	01/20/2017	-228.99
	AUTO VALUE \ AUTO-WARES	256-939716	Credit	43006	02/24/2017	01/25/2017	-1,087.48
	AUTO VALUE \ AUTO-WARES	256-939752	Credit	43006	02/25/2017	01/26/2017	-1,021.22
	AUTO VALUE \ AUTO-WARES	256-938552	Power Probe 3	43006	02/25/2017	01/26/2017	151.99
	AUTO VALUE \ AUTO-WARES	256-935725	7-1/2 3/8DR RAT, 15 Ratchet,	43006	02/25/2017	01/26/2017	263.07
	AUTO VALUE \ AUTO-WARES	256-931219	GR.GUN/W 2 BATT.	43006	02/25/2017	01/26/2017	229.95
	AUTO VALUE \ AUTO-WARES	256-940871	Oil Filter	43006	03/11/2017	02/09/2017	38.18
	AUTO VALUE \ AUTO-WARES	256-941123	Cleaner/Polisher/Wool Comp	43006	03/15/2017	02/13/2017	136.82
	AUTO VALUE \ AUTO-WARES	256-941202	Tech Wax/Protectant	43006	03/16/2017	02/14/2017	30.38
	AUTO VALUE \ AUTO-WARES	256-941307	Air/Oil Filters/Lift Support	43006	03/17/2017	02/15/2017	78.64
	AUTO VALUE \ AUTO-WARES	256-941339	Credit	43006	03/17/2017	02/15/2017	-37.09
	AUTO VALUE \ AUTO-WARES	256-941308	OIL FILTER	43006	03/17/2017	02/15/2017	38.18
	AUTO VALUE \ AUTO-WARES	256-941425	7Blade RV Plug	43006	03/18/2017	02/16/2017	9.99
	AUTO VALUE \ AUTO-WARES	256-941566	Aoxide 100	43006	03/20/2017	02/18/2017	2.39
	AUTO VALUE \ AUTO-WARES	256-941884	Credit/return	43006	03/24/2017	02/22/2017	-336.98
	AUTO VALUE \ AUTO-WARES	256-941885	Diesel Add	43006	03/24/2017	02/22/2017	8.99
	AUTO VALUE \ AUTO-WARES	256-942148	Gaskets, O-Rings	43006	03/26/2017	02/24/2017	4.91
	AUTO VALUE \ AUTO-WARES	256-942314	12GS-12FJX; 1F-4; 16FL90M	43006	03/29/2017	02/27/2017	201.07
	AUTO VALUE \ AUTO-WARES	256-942631	Oil Filter	43006	04/01/2017	03/02/2017	10.98
	AUTO VALUE \ AUTO-WARES	256-942630	Oil Filter	43006	04/01/2017	03/02/2017	10.98
	AUTO VALUE \ AUTO-WARES	256-942648	Air Filter	43006	04/01/2017	03/02/2017	20.70
	AUTO VALUE \ AUTO-WARES	256-942576	6M2TX REEL, 6G-6MP, PM AW3	43006	04/01/2017	03/02/2017	104.23
	AUTO VALUE \ AUTO-WARES	256-942674	Oil Filter	43006	04/02/2017	03/03/2017	6.37
	AUTO VALUE \ AUTO-WARES	256-942673	3-AW32 Hydraulic	43006	04/02/2017	03/03/2017	119.97
	AUTO VALUE \ AUTO-WARES	256-942850	SHT AOX 100/Gold 80 25pk	43006	04/05/2017	03/06/2017	13.37
	AUTO VALUE \ AUTO-WARES	256-942851	6G-8MP, 6G-6MP, TXReel	43006	04/05/2017	03/06/2017	236.28
	AUTO VALUE \ AUTO-WARES	256-943075	Instant Gasket	43006	04/07/2017	03/08/2017	31.89
	AUTO VALUE \ AUTO-WARES	256-943213	Oil Filter, Non-Chlor BK Clin	43006	04/08/2017	03/09/2017	51.66
	AUTO VALUE \ AUTO-WARES	256-943270	RainX	43006	04/09/2017	03/10/2017	28.74
	AUTO VALUE \ AUTO-WARES	256-943250	OIL FILTER	43006	04/09/2017	03/10/2017	6.51
	AUTO VALUE \ AUTO-WARES	256943693	Oil Filters	43006	04/15/2017	03/16/2017	17.49
	AUTO VALUE \ AUTO-WARES	256-943705	Flex Funnel	43006	04/15/2017	03/16/2017	3.49
	AUTO VALUE \ AUTO-WARES	256-943783	Palm Sander/Gold 80 6pk	43006	04/16/2017	03/17/2017	60.78
	AUTO VALUE \ AUTO-WARES	256-944068	Wiper Blade - Escape	43006	04/20/2017	03/21/2017	17.98
	AUTO VALUE \ AUTO-WARES	256-944130	Wire Wheels	43006	04/20/2017	03/21/2017	4.98
	BLARNEY CASTLE OIL CO.	0859032	Diesel Exhaust Fluid	43008	04/14/2017	03/15/2017	193.65
	CADILLAC PLUMBING-HEAT	719753	PVC Floor Strainer	43009	03/17/2017	02/15/2017	18.68
	FAMILY FARM & HOME - MAN	3646	Body Set S20F-6	43018	03/24/2017	02/22/2017	52.99

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						Total Dept. PUBLIC WORKS:	5,988.42
Dept: 748 COMMUNITY DEVELOPMENT OFFICE:							
101-748-831.000	Contractual Repairs						
	KOPY SALES INC.	104062	Cost Per Copy - Com Dev	20170128	03/20/2017	03/10/2017	134.64
							134.64
						COMMUNITY DEVELOPMENT OFFICE:	134.64
Dept: 751 PARKS & RECREATION:							
101-751-715.000	Uniform & Clean						
	MODEL COVERALL SERVICE	S0659304	Pants/Shirts/Name/Emblem	20170130	04/14/2017	03/15/2017	137.40
							137.40
101-751-728.000	SUPPLIES - Oper						
	AERO RUBBER COMPANY IN	214559	Rubber Bands - Green	43001	04/13/2017	03/14/2017	443.78
	AUTO VALUE \ AUTO-WARES	256-941223	Batteries	43006	03/16/2017	02/14/2017	1.75
	AUTO VALUE \ AUTO-WARES	256-943207	Long HEX Key Set	43006	04/08/2017	03/09/2017	17.49
	AUTO VALUE \ AUTO-WARES	256-943942	Alkaline	43006	04/19/2017	03/20/2017	1.75
	CHEMSEARCH	2646839	Wipe Out EF	20170119	03/20/2017	03/10/2017	199.00
	FAMILY FARM & HOME - MAN	3662	PS RND Tubes	43018	04/08/2017	03/09/2017	9.49
	FASTENAL COMPANY	MIMAN124293	Glass Cleaner	20170124	04/04/2017	03/05/2017	3.07
	FASTENAL COMPANY	MIMAN124389	Pine Sol	20170124	04/07/2017	03/08/2017	13.73
	FASTENAL COMPANY	MIMAN124376	Hand wash refill/workshop vise	20170124	04/07/2017	03/09/2017	45.96
	GILL-ROYS HARDWARE	1703-660349	rg Minnow DIP NET	43023	03/08/2017	03/08/2017	1.99
	WAHR HARDWARE, INC.	D56558	Braid Rope 250 FT	20170144	04/21/2017	03/22/2017	40.00
							778.01
101-751-770.000	Vehicle Gas						
	BLARNEY CASTLE FLEET PR	BC177-3/6/17	Fuel Usage	20170118	03/20/2017	03/06/2017	276.49
							276.49
101-751-831.000	Contractual Repairs						
	CUSTOM SHEET METAL & HI	70147	Labor and Materials for heater	20170122	04/14/2017	03/15/2017	425.00
							425.00
101-751-850.000	Phone						
	CHARTER COMMUNICATIONS	8705112 209 0139478	3/12/17 Monthly Service-110 S Lakeshor	43010	03/12/2017	03/12/2017	29.99
							29.99
101-751-920.000	UTILITIES - Gas						
	DTE ENERGY	2/6/17-3/6/17	Gas Usage - 580 Maple St	43016	04/08/2017	03/09/2017	113.19
							113.19
101-751-930.000	Repairs & Mainte						
	AUTO VALUE \ AUTO-WARES	256-941644	Halogen Capsules	43006	03/22/2017	02/20/2017	19.58
	AUTO VALUE \ AUTO-WARES	256-943091	XL V Belt - QTY 3	43006	04/07/2017	03/08/2017	38.07
	AUTO VALUE \ AUTO-WARES	256-943093	Credit/return XL V Belt - 2	43006	04/07/2017	03/08/2017	-25.18
	AUTO VALUE \ AUTO-WARES	256-943094	XL V Belt	43006	04/07/2017	03/08/2017	12.89
	CHERRINGTON ENTERPRISE	018860	Mount:Rubber	43011	03/13/2017	03/13/2017	53.11
	CHERRINGTON ENTERPRISE	018862	Flight Blade/HEX Bolt,Nut/Wash	43011	03/13/2017	03/13/2017	1,381.68
	FASTENAL COMPANY	MIMAN124288	Hex cap screw/Tap bolt	20170124	04/04/2017	03/05/2017	6.00
	FASTENAL COMPANY	MIMAN124291	Return tap bolt/hex cap screw	20170124	04/05/2017	03/06/2017	-6.00
	FASTENAL COMPANY	MIMAN124376	Hand wash refill/workshop vise	20170124	04/07/2017	03/09/2017	150.99
	FASTENAL COMPANY	MIMAN124538	Jobber drill/Washer	20170124	04/14/2017	03/15/2017	13.85
	FASTENAL COMPANY	MIMAN124543	Hex Full Nut	20170124	04/17/2017	03/18/2017	2.18
	FASTENAL COMPANY	MIMAN124587	Hex Nut	20170124	04/19/2017	03/20/2017	5.34
	OLSON LUMBER COMPANY	109923	Lumber	43045	04/12/2017	03/13/2017	12.00
	WAHR HARDWARE, INC.	C109649	Bolt	20170144	04/07/2017	03/08/2017	2.00
	WAHR HARDWARE, INC.	C110011	Gloss BLK	20170144	04/12/2017	03/13/2017	30.99
							1,697.50

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Total Dept. PARKS & RECREATION:							3,457.58
tal Fund GENERAL FUND:							24,535.51
Fund: 202 MAJOR STREET FUND							
Dept: 000							
202-000-935.000	Traffic Services						
	MICHAEL TODD & COMPANY	155791	Street Name Signs	43039	04/15/2017	03/16/2017	70.98
							70.98
202-000-936.000	Preservation Stre						
	UNIQUE PAVING MATERIALS	261840	Cold Mix Tons	20170143	03/23/2017	02/21/2017	2,772.90
							2,772.90
Total Dept. 000:							2,843.88
nd MAJOR STREET FUND:							2,843.88
Fund: 203 LOCAL STREET FUND							
Dept: 000							
203-000-936.000	Preservation Stre						
	UNIQUE PAVING MATERIALS	261840	Cold Mix Tons	20170143	03/23/2017	02/21/2017	2,772.90
							2,772.90
Total Dept. 000:							2,772.90
nd LOCAL STREET FUND:							2,772.90
Fund: 226 CITY REFUSE FUND							
Dept: 000							
226-000-755.000	Yard Bags						
	MARSHALL PLASTIC FILM, IN	77433	IC Folded Vented Seal	43038	03/07/2017	03/07/2017	6,111.96
							6,111.96
226-000-826.000	Refuse Contract						
	REPUBLIC SERVICES #239	0239-001854912	Recycle/Residential Basic Serv	43048	02/28/2017	02/28/2017	28,266.87
							28,266.87
Total Dept. 000:							34,378.83
und CITY REFUSE FUND:							34,378.83
Fund: 296 RAMSDELL THEATRE							
Dept: 000							
296-000-801.000	Professional Ser						
	COX/JAMES L//		Piano Tuning - Ramsdell	43014	03/16/2017	03/16/2017	135.00
							135.00
Total Dept. 000:							135.00
nd RAMSDELL THEATRE:							135.00
Fund: 297 RAMSDELL REGIONAL							
Dept: 000							
297-000-728.000	SUPPLIES - Ope						
	HELGE/SARAH//		Reimbursement Ramsdell	43027	03/16/2017	03/16/2017	132.82
	JACKPINE BUSINESS CENTE	413230-0	Double Roll Tickets	43029	04/15/2017	03/16/2017	10.99
	JACKPINE BUSINESS CENTE	413452-0	Env Moistener	43029	04/22/2017	03/23/2017	4.98
	PIONEER GROUP/THE//		Subscription - Ramsdell	43046	03/27/2017	03/07/2017	151.80
	TOWNLINE UNLIMITED	15944	Picture frame/bag salt	43055	03/08/2017	03/08/2017	14.97

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	VERNA/XAVIER//		Reimbursement - Office Supplie	43059	02/18/2017	02/18/2017	61.97
	WAHR HARDWARE, INC.	C108372	Swiffer Wet Cloth	20170144	03/19/2017	02/17/2017	17.57
							395.10
297-000-751.000	Ramsdell - Conc						
	FRYE/AL//	IRISH NIGHT	Concession Expense Reimb.	43022	03/16/2017	03/16/2017	465.03
	GRAND RENTAL STATION	1-549061	Coffeemaker rental 3-24-17	43024	04/23/2017	03/24/2017	20.82
	HELGE/SARAH//		Reimbursement Ramsdell	43027	03/16/2017	03/16/2017	150.68
	T.J.'S PUB		Beer	43054	03/16/2017	03/16/2017	219.00
							855.53
297-000-751.001	Ramsdell - Movie						
	HELGE/SARAH//		Reimbursement Ramsdell	43027	03/16/2017	03/16/2017	109.94
	JACKPINE BUSINESS CENTE	413378-0	Copies/Resume Paper/Stapling/	43029	04/20/2017	03/21/2017	25.50
	METROPOLITAN OPERA ASS	HD28990	Traviata,La 16-17 Season	20170129	03/13/2017	03/13/2017	254.00
							389.44
297-000-751.002	Ramsdell - Presc						
	FERGUSON/NANCY//		Reimbursement - Ramsdell	43020	03/16/2017	03/16/2017	67.03
	HELGE/SARAH//		Reimbursement Ramsdell	43027	03/16/2017	03/16/2017	50.00
	JACKPINE BUSINESS CENTE	412262-0	Digital File Opening/Copies	43029	03/20/2017	02/18/2017	39.16
	JACKPINE BUSINESS CENTE	40611	Irish Programs	43029	04/15/2017	03/16/2017	139.00
	PIONEER GROUP/THE//	645	Advertisements	43046	03/20/2017	02/28/2017	240.00
	SHINNERS/SEAMUS//		Booking/Advance owrk for TEADA	43049	03/15/2017	03/15/2017	150.00
	VERNA/XAVIER//		Reimbursement - Presenting	43059	03/16/2017	03/16/2017	60.42
							745.61
297-000-754.000	Ramsdell - Misc.						
	VERNA/XAVIER//		Registration Reimbursement -	43059	03/01/2017	03/01/2017	5.00
							5.00
297-000-815.000	Fundraising Expe						
	JACKPINE BUSINESS CENTE	40628	Invitations/Envelopes/RSVP	43029	04/19/2017	03/20/2017	285.70
							285.70
297-000-850.000	Phone						
	CHARTER COMMUNICATIONS	43059 12 209 0138892	3/14/17 Monthly Service - 101 Maple St	43010	03/14/2017	03/14/2017	59.98
							59.98
297-000-860.000	Travel & Training						
	VERNA/XAVIER//		Reimbursement - Training	43059	03/17/2017	03/17/2017	35.00
							35.00
297-000-900.000	Printing & Publis						
	JACKPINE BUSINESS CENTE	412478-0	copies	43029	03/25/2017	02/23/2017	16.00
							16.00
297-000-901.000	Postage						
	VERNA/XAVIER//		Postage Reimbursement	43059	03/24/2017	03/24/2017	63.21
							63.21
297-000-920.000	UTILITIES - Gas						
	DTE ENERGY	2/8/17-3/7/17	Gas Usage-101 Maple St	43016	04/07/2017	03/08/2017	1,218.85
							1,218.85
						Total Dept. 000:	4,069.42
						REGIONAL CENTER/ARTS:	4,069.42

Fund: 508 BOAT RAMP FUND

Dept: 000

508-000-850.000	Phone						
	CHARTER COMMUNICATIONS	43059 12 209 0139486	3/19/17 Monthly Service-110 S Lakeshor	43010	03/19/2017	03/19/2017	29.99

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							29.99
							Total Dept. 000: 29.99
							Fund BOAT RAMP FUND: 29.99
Fund: 592 WATER & SEWER UTIL							
Dept: 541 ADMINISTRATION							
592-541-728.000	SUPPLIES - Oper						
	HANSEN/LORI//	277944	Office Cleaning	43026	03/19/2017	03/19/2017	75.00
							75.00
592-541-831.000	Contractual Repa						
	KOPY SALES INC.	104058	Cost Per Copy - Garage	20170128	03/20/2017	03/10/2017	63.80
							63.80
592-541-850.000	Phone						
	AT&T	231398258403	Monthly Service	43004	04/12/2017	03/13/2017	684.64
							684.64
							Total Dept. ADMINISTRATION: 823.44
Dept: 542 WATER OPERATION							
592-542-715.000	Uniform & Cleani						
	MODEL COVERALL SERVICE	0657208	Uniform Cleaning-Water	20170130	04/07/2017	03/08/2017	27.20
	MODEL COVERALL SERVICE	0658697	Uniform Cleaning-Water	20170130	04/14/2017	03/15/2017	27.20
	MODEL COVERALL SERVICE	0660138	Uniform Cleaning-Water	20170130	04/21/2017	03/22/2017	27.20
	MODEL COVERALL SERVICE	0642781	Uniform Cleaning-Water	20170130	03/31/2017	12/28/2016	27.20
							108.80
592-542-728.000	SUPPLIES - Oper						
	ABSOLUTE SAFETY, INC.	PCA130318	Confined Space Training/	43000	04/12/2017	03/13/2017	301.35
	JACKPINE BUSINESS CENTE	413026-0	Markers	43029	04/09/2017	03/10/2017	24.81
	PIONEER GROUP/THE//	645	Advertisements	43046	03/20/2017	02/28/2017	69.88
	WAHR HARDWARE, INC.	C109623	Knife, Glazier	20170144	04/07/2017	03/08/2017	7.79
	WAHR HARDWARE, INC.	D56348	Mouse Trap	20170144	04/13/2017	03/14/2017	2.98
							406.81
592-542-750.000	Meters						
	FERGUSON WATERWORKS	0013919	2 inch Compound T/F	43019	03/03/2017	03/03/2017	1,798.96
	FERGUSON WATERWORKS	0013828	4 inch UME	43019	03/03/2017	03/03/2017	1,573.25
							3,372.21
592-542-770.000	Vehicle Gas						
	BLARNEY CASTLE FLEET PR	BC177-3/6/17	Fuel Usage	20170118	03/20/2017	03/06/2017	420.14
							420.14
592-542-824.000	Lab Testing						
	KENT COUNTY HEALTH DEP.	EH022817-3921	Water Samples	43032	03/31/2017	03/01/2017	96.00
	WAHR HARDWARE, INC.	C109564	Freight	20170144	04/06/2017	03/07/2017	11.89
	WAHR HARDWARE, INC.	C109674	freight	20170144	04/07/2017	03/08/2017	11.47
							119.36
592-542-831.000	Contractual Repa						
	CUSTOM SHEET METAL & HI	70147	Labor and Materials for heater	20170122	04/14/2017	03/15/2017	425.00
	TOP LINE ELECTRIC LLC	7601	Trbleshoot well house 8	20170142	09/22/2016	09/22/2016	4,536.20
							4,961.20
592-542-860.000	Travel & Training						
	MICHIGAN RURAL WATER A:	R929-30	Certification and review -	43041	03/10/2017	03/10/2017	530.00
							530.00
592-542-925.000	UTILITIES - Elec						

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	CONSUMERS ENERGY	March 2017	Electric Usage	43013	04/07/2017	03/13/2017	5,464.76
							5,464.76
592-542-930.000	Repairs & Mainte						
	AUTO VALUE \ AUTO-WARES	256-941127	12V Battery	43006	03/15/2017	02/13/2017	110.00
	AUTO VALUE \ AUTO-WARES	256-941309	Lift Support	43006	03/17/2017	02/15/2017	51.98
	AUTO VALUE \ AUTO-WARES	256-942649	Oil Filter	43006	04/01/2017	03/02/2017	6.97
	WAHR HARDWARE, INC.	D56583	Spray Sunrise-RE	20170144	04/21/2017	03/22/2017	14.97
							183.92
Total Dept. WATER OPERATION:							15,567.20
Dept: 543 SEWER - WWTP							
592-543-715.000	Uniform & Cleani						
	MODEL COVERALL SERVICE	0657203	Uniform Cleaning - WWTP	20170130	04/07/2017	03/08/2017	36.49
	MODEL COVERALL SERVICE	0658692	Uniform Cleaning - WWTP	20170130	04/14/2017	03/15/2017	36.49
	MODEL COVERALL SERVICE	0660133	Uniform Cleaning - WWTP	20170130	04/21/2017	03/22/2017	36.49
	MODEL COVERALL SERVICE	0642776	Uniform Cleaning - WWTP	20170130	03/31/2017	12/28/2016	36.49
							145.96
592-543-728.000	SUPPLIES - Ope						
	ABSOLUTE SAFETY, INC.	PCA130318	Confined Space Training/	43000	04/12/2017	03/13/2017	301.35
	AUTO VALUE \ AUTO-WARES	256-940267	Soap	43006	03/03/2017	02/01/2017	39.92
	AUTO VALUE \ AUTO-WARES	256-941264	Soap	43006	03/16/2017	02/14/2017	24.95
	BATTERIES PLUS BULBS	851-105639-01	6V Lead	43007	02/06/2017	02/06/2017	50.90
	MODEL COVERALL SERVICE	0658692	Uniform Cleaning - WWTP	20170130	04/14/2017	03/15/2017	31.37
	NCL OF WISCONSIN, INC.	386089	Sulfuric Acid	43043	03/26/2017	02/24/2017	171.71
	REPUBLIC SERVICES #239	0239-001851676	Basic Services 2/1-2/28/17	43048	02/28/2017	02/28/2017	182.80
	WAHR HARDWARE, INC.	C108219	Flapper, Super	20170144	03/31/2017	02/15/2017	6.29
	WAHR HARDWARE, INC.	C109294	Mop Rack	20170144	04/02/2017	03/03/2017	14.99
	WAHR HARDWARE, INC.	C109652	Cleaner Clr/Rust Out Liquid	20170144	04/07/2017	03/08/2017	18.97
	WAHR HARDWARE, INC.	C110406	Glide Rb./Battery	20170144	04/18/2017	03/19/2017	8.48
							851.73
592-543-770.000	Vehicle Gas						
	BLARNEY CASTLE FLEET PR	BC177-3/6/17	Fuel Usage	20170118	03/20/2017	03/06/2017	101.23
							101.23
592-543-831.000	Contractual Repa						
	TOP LINE ELECTRIC LLC	8699	Cell Modem trbleshoot	20170142	03/08/2017	03/08/2017	225.00
	TOP LINE ELECTRIC LLC	8725	Remove and replace light WWTP	20170142	03/16/2017	03/16/2017	57.45
							282.45
592-543-860.000	Travel & Training						
	MWEA	E18266	Registration - Walker/Szymansk	43042	01/03/2017	01/03/2017	400.00
	STATE OF MICHIGAN - MDEC		App. WWTP Operator Exam	45193	03/16/2017	03/16/2017	70.00
	STATE OF MICHIGAN - MDEC		WWTP Certification Exam -	45194	03/16/2017	03/16/2017	70.00
							540.00
592-543-920.000	UTILITIES - Gas						
	DTE ENERGY	2/14/17-3/14/17	Gas Usage - 15 9th St	43016	04/13/2017	03/14/2017	1,696.88
							1,696.88
592-543-925.000	UTILITIES - Elec						
	CONSUMERS ENERGY	March 2017	Electric Usage	43013	04/07/2017	03/13/2017	8,631.65
							8,631.65
592-543-930.000	Repairs & Mainte						
	AUTO VALUE \ AUTO-WARES	256-942789	15MM DR SKT/10 EXT	43006	04/03/2017	03/04/2017	12.98
	AUTO VALUE \ AUTO-WARES	256-944004	Red Grease	43006	04/19/2017	03/20/2017	17.34
	AUTO VALUE \ AUTO-WARES	256-943975	Long Hex Key Set/Key Set/	43006	04/19/2017	03/20/2017	57.37
	AUTO VALUE \ AUTO-WARES	256-943247	Powerated Belt	43006	04/22/2017	03/23/2017	21.58
	CADILLAC PLUMBING-HEAT	719470	Valve	43009	03/10/2017	02/08/2017	12.04

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	DUBRIC DETROIT LLC	00053983	10 Ring Set-Split	43017	03/30/2017	02/28/2017	963.79
	GILL-ROY'S HARDWARE	1703-667269	Elbow/Gorilla Glue/Galv Bushin	43023	03/10/2017	03/10/2017	17.02
	GILL-ROY'S HARDWARE	1703-683999	Power Snake	43023	03/16/2017	03/16/2017	13.99
	GILL-ROY'S HARDWARE	1703-705220	Hinge Shim Gray	43023	03/24/2017	03/24/2017	3.99
	J.O. GALLOUP COMPANY	S105652284.001	150lb THD FP	43028	04/05/2017	03/06/2017	34.10
	STANDARD ELECTRIC COMF	1128213-00	Lamp Multi Volt	43051	02/23/2017	02/23/2017	160.57
	STANDARD ELECTRIC COMF	1128213-01	Small Dim Fuse	43051	02/24/2017	02/24/2017	8.10
	WAHR HARDWARE, INC.	D55179	Gloss Black/ Paint Brushes	20170144	03/31/2017	02/06/2017	59.55
							1,382.42
592-543-970.000	Capital Outlay - I.T. RIGHT INC	20151275	PC/ 2 monitors	20170126	03/16/2017	03/16/2017	1,070.00
							1,070.00
							Total Dept. SEWER - WWTP:
							14,702.32
Dept: 544 SEWER COLLECTION							
592-544-715.000	Uniform & Cleani						
	MODEL COVERALL SERVICE	0657207	Uniform Cleaning-SewCollection	20170130	04/07/2017	03/08/2017	18.40
	MODEL COVERALL SERVICE	0658696	Uniform Cleaning-SewCollection	20170130	04/14/2017	03/15/2017	18.40
	MODEL COVERALL SERVICE	0660137	Uniform Cleaning-SewCollection	20170130	04/21/2017	03/22/2017	18.40
	MODEL COVERALL SERVICE	0642780	Uniform Cleaning-SewCollection	20170130	03/31/2017	12/28/2016	18.46
							73.66
592-544-728.000	SUPPLIES - Ope						
	ABSOLUTE SAFETY, INC.	PCA130318	Confined Space Training/	43000	04/12/2017	03/13/2017	301.35
							301.35
592-544-831.000	Contractual Repa						
	CUSTOM SHEET METAL & HI	70147	Labor and Materials for heater	20170122	04/14/2017	03/15/2017	425.00
							425.00
							ot. SEWER COLLECTION (STREETS):
							800.01
Dept: 903 CAPITAL OUTLAY - over \$5,000:							
592-903-987.006	2015 Riverbank S						
	SPICER GROUP INC	184323	Task 021 Riverbank Sewer	20170139	01/11/2017	01/11/2017	1,021.57
							1,021.57
							Dept. CAPITAL OUTLAY - over \$5,000:
							1,021.57
							WATER & SEWER UTILITY:
							32,914.54
Fund: 594 MARINA FUND							
Dept: 000							
594-000-831.000	Contractual Repa						
	JUS-GREEN	1077-032017	Yearly Bug Program 2017	43031	03/20/2017	03/20/2017	250.00
							250.00
594-000-920.000	UTILITIES - Gas						
	DTE ENERGY	2/6/2017-3/6/17	Gas Usage - 480 River St	43016	04/08/2017	03/09/2017	428.38
							428.38
							Total Dept. 000:
							678.38
							Total Fund MARINA FUND:
							678.38
Fund: 661 MOTOR POOL FUND							
Dept: 000							
661-000-974.004	FIRE - Pickup						
	GORNO FORD INC	D2412/D2413	Fire Dept Truck	20170125	03/16/2017	03/16/2017	43,400.00
							43,400.00

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Total Dept. 000:							43,400.00
und MOTOR POOL FUND:							43,400.00
Fund: 703 CURRENT TAX COLLE							
Dept: 000							
703-000-215.000	Due DDA						
	DOWNTOWN DEVELOPMEN		2016 Winter Tax Distribution	43015	04/21/2017	03/22/2017	4,253.47
	DOWNTOWN DEVELOPMEN		2016 Summer Tax Distribution	43015	04/21/2017	03/22/2017	763.54
							5,017.01
703-000-221.000	Due City						
	CITY OF MANISTEE GENERA		2016 Summer Tax Distribution	20170121	03/22/2017	03/22/2017	18,196.78
							18,196.78
703-000-221.001	Due Refuse						
	CITY OF MANISTEE COMMOI		2016 Summer Tax Distribution	20170120	03/22/2017	03/22/2017	1,159.52
							1,159.52
703-000-221.002	Due City Admin						
	CITY OF MANISTEE GENERA		2016 Winter Tax Distribution	20170121	03/22/2017	03/22/2017	3,475.05
	CITY OF MANISTEE GENERA		2016 Summer Tax Distribution	20170121	03/22/2017	03/22/2017	344.66
							3,819.71
703-000-221.003	Due City Pen\Int						
	CITY OF MANISTEE GENERA		2016 Winter Tax Distribution	20170121	03/22/2017	03/22/2017	30.00
	CITY OF MANISTEE GENERA		2016 Summer Tax Distribution	20170121	03/22/2017	03/22/2017	1,191.08
							1,221.08
703-000-221.010	Due City - BRA						
	CITY OF MANISTEE COMMOI		2016 Winter Tax Distribution	20170120	03/24/2017	03/24/2017	22.16
							22.16
703-000-222.000	Due County						
	MANISTEE COUNTY TREASL		2016 Winter Tax Distribution	43036	03/22/2017	03/22/2017	67,395.50
	MANISTEE COUNTY TREASL		2016 Summer Tax County Ops	43036	03/22/2017	03/22/2017	6,103.03
							73,498.53
703-000-225.002	Due MAPS Ops						
	MANISTEE AREA PUBLIC SC		2016 Winter Tax Distribution	43034	04/21/2017	03/22/2017	226,211.87
							226,211.87
703-000-225.003	Due MAPS Bond						
	MANISTEE AREA PUBLIC SC		2016 Winter Tax Distribution	43034	04/21/2017	03/22/2017	50,201.57
							50,201.57
703-000-228.000	Due State of Mich						
	MANISTEE COUNTY TREASL		2016 Summer Tax Dist. SET	43036	03/22/2017	03/22/2017	6,259.25
							6,259.25
703-000-234.000	Due to Intermedi						
	MANISTEE INTERMEDIATE S		2016 Summer Tax Distribution	43037	04/21/2017	03/22/2017	2,258.15
							2,258.15
703-000-235.000	Due Community						
	WEST SHORE COMMUNITY (2016 Summer Tax Distribution	43060	04/21/2017	03/22/2017	2,988.33
							2,988.33
Total Dept. 000:							390,853.96
CURRENT TAX COLLECTION:							390,853.96

Fund: 705 DELINQUENT TAX COL

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Recap by Fund

Fund #	Fund Name	Amount To Pay	Amount To Relieve
101	GENERAL FUND	24,535.51	0.00
202	MAJOR STREET FUND	2,843.88	0.00
203	LOCAL STREET FUND	2,772.90	0.00
226	CITY REFUSE FUND	34,378.83	0.00
296	RAMSDELL THEATRE	135.00	0.00
297	RAMSDELL REGIONAL CENTER/ARTS	4,069.42	0.00
508	BOAT RAMP FUND	29.99	0.00
592	WATER & SEWER UTILITY	32,914.54	0.00
594	MARINA FUND	678.38	0.00
661	MOTOR POOL FUND	43,400.00	0.00
703	CURRENT TAX COLLECTION	390,853.96	0.00
705	DELINQUENT TAX COLLECTION	15,852.91	0.00
Grand Total:		552,465.32	0.00

Cindy Lokovich

From: Tom Rotta <tomrotta@rocketmail.com>
Sent: Tuesday, April 11, 2017 5:30 PM
To: Cindy Lokovich
Cc: Thad Taylor; Chip Goodspeed; Dale Cooper; Erin Pontiac; James Smith; Lynda Beaton; Mark Wittlieff; Roger Zielinski; George Saylor
Subject: Re: FOIA Request #17-8
Attachments: 2017-04-11 FOIA 17-8 Rotta.pdf

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Cindy,

Be advised, this partial denial will still be under appeal; it is unfortunate that the city believes the use of force report and police report are sacrosanct investigative records when they are not even the investigating authority. Thankfully I will be available this Monday to go to Manistee and argue my points that the City of Manistee is ignoring the law to protect their own official, and their own version of the truth.

Tom Rotta
The Ludington Torch

On Tuesday, April 11, 2017 12:19 PM, Cindy Lokovich <clokovich@manisteemi.gov> wrote:

On Behalf of FOIA Coordinator Thad N. Taylor:

Good Afternoon Mr. Rotta:

After further City Attorney review an amended Notice of Denial is attached, along with documents satisfying your request for code enforcement reports since 2015. A cost worksheet has been attached. The total cost for this response is \$18.43 and is payable to the City of Manistee upon your receipt of this email.

Your FOIA appeal is currently scheduled for the regular City Council meeting of Tuesday, April 18, 2017. Please advise if you wish to continue this appeal.

Thanks in advance,

Cindy
Cynthia J. Lokovich, CAP-OM | Executive Secretary

City of Manistee | Manager's Office | Thad N. Taylor – City Manager
70 Maple Street | Manistee, MI 49660 | p: 231-398-2801 | f: 231-723-1546
clokovich@manisteemi.gov | www.manisteemi.gov

Cindy Lokovich

From: Cindy Lokovich
Sent: Monday, April 10, 2017 8:10 AM
To: 'Tom Rotta'
Cc: Thad Taylor; Lynda Beaton; Roger Zielinski; Dale Cooper; Erin Pontiac; James Smith; Chip Goodspeed; Mark Wittlieff; George Saylor (GSaylor@mikameyers.com)
Subject: RE: FOIA Request: Lee Pat Milks Shooting records

Follow Up Flag: Follow up
Flag Status: Flagged

On behalf of FOIA Coordinator Thad N. Taylor:

Good Morning Mr. Rotta:

Your FOIA appeal will be considered at the regular meeting of the Manistee City Council on Tuesday, April 18, 2017. Council meetings begin at 7:00 p.m. and are held in the Council Chambers, City Hall, 70 Maple Street, Manistee. The meeting agenda should be posted on the City's website (www.manisteemi.gov) by the end of the week.

Cindy

Cynthia J. Lokovich, CAP-DM | Executive Secretary

City of Manistee | Manager's Office | Thad N. Taylor - City Manager
70 Maple Street | Manistee, MI 49660 | p: 231-398-2801 | f: 231-723-1546
clokovich@manisteemi.gov | www.manisteemi.gov

From: Tom Rotta [mailto:tomrotta@rocketmail.com]
Sent: Friday, April 07, 2017 11:27 AM
To: Cindy Lokovich
Cc: Thad Taylor; Lynda Beaton; Roger Zielinski; Dale Cooper; Erin Pontiac; James Smith; Chip Goodspeed; Mark Wittlieff
Subject: Re: FOIA Request: Lee Pat Milks Shooting records

APPEAL of FOIA response of April 7, 2017

Commissioners of the City of Manistee: This appeal should be marked as received at your April 10, 2017 work session meeting and decided either then or at your April 18, 2017 meeting, unless a special meeting is otherwise called.

On April 6, I asked for the police report, including supplements and use of force reports for the March 28 shooting of Manistee resident Lee Pat Milks by a city code enforcement officer. I also asked for code enforcement records regarding Milks' address since 2015. The City's response (in this E-mail chain) expressed that all records were exempt from disclosure by FOIA section 13(1)(b), otherwise known as the investigative records exemption.

Use of this exemption to cover all of the records requested has been done unlawfully. The exemption requires specific, not general, justifications, and if these aren't otherwise clear, they should be described in detail by sworn affidavits of the steward of those records (see the MI Supreme Court ruling in *Evening News Ass'n v. City of Troy* 417 Mich. 481 (1983) 339 N.W.2d 421). The unsupported, general reasons the FOIA Coordinator gave for denying the public these records included that disclosure:

- 1) Could reveal direction of the investigation
- 2) Could alert potential witnesses
- 3) Could disclose facts before completion of witness interviews

Then said that all would negatively affect the ability of law enforcement to gather reliable information

Those arguments do not pass muster of the general facts of the case. According to various news outlets and the police chief, the Michigan State Police have taken over the investigation, meaning the city's records have no influence over the direction of the investigation, nor should they have any influence over potential witnesses or their interviews. Ergo, none of the three do not negatively affect MSP's ability to gather reliable information.

Being that it has been ten days since the shooting, the interviews of witnesses should have already been done by any responsible investigating unit, nevertheless, and if not, it would be a positive result if potential witnesses were alerted by this disclosure to assist with the public learning the truth of this matter.

Using false and nebulous reasons to exempt the police report is one thing, using these same reasons to block the "Use of Lethal Force" form is reprehensible, and the code enforcement records is ludicrous. Non-disclosure of these obviously non-exempt records makes city administrators appear complicit in the killing of this Manistee citizen, and I will report that fact to the rest of the public if the City insists on following this lawless direction if they agree with this ridiculous FOIA response.

Tom Rotta
The Ludington Torch

On Friday, April 7, 2017 5:36 AM, Cindy Lokovich <clokovich@manisteemi.gov> wrote:

Good Morning:

On behalf of Thad N. Taylor, FOIA Coordinator for the City of Manistee; response is attached.

Cindy
Cindy Lokovich, CAP-OM | Executive Secretary

City of Manistee | Manager's Office | Thad N. Taylor – City Manager
70 Maple Street | Manistee, MI 49660 | p: 231-398-2801 | f: 231-723-1546
clokovich@manisteemi.gov | www.manisteemi.gov

From: Tom Rotta [<mailto:tomrotta@rocketmail.com>]
Sent: Thursday, April 06, 2017 6:02 PM
To: Cindy Lokovich
Subject: FOIA Request: Lee Pat Milks Shooting records

To Whom It may concern,

Under provisions of the Michigan Freedom of Information Act (MCL5.231 et seq; MSA 4.1801 (1) et seq) I am requesting the right to inspect the following records or receive them electronically in .pdf format or on CD for recordings:

The police report(s) including all supplements to the point in time of this FOIA response, including all pertinent recordings, and use of force reports of the code enforcement officer shooting of Lee Pat

Milks on the afternoon of March 28, 2017. Include any code enforcement records/reports pertaining to Milks' address made since 2015

This is to be used for the passing of such information to the general public (media purposes) or corroborative research, and not for personal gain.

If you need any clarifications of this request, please reply expediently to this E-mail address.

If requested record(s) do not exist, please enumerate which ones do not, as per the Act.

If you determine that some of the requested information is exempt from disclosure, please detail what is being withheld and cite the exemption under FOIA.

If fees to comply with this request exceed \$20, please contact me at this E-Mail address with those fees enumerated.

As provided under FOIA, I would anticipate my request being filled within five working days of receipt of this letter.

Tom Rotta

City: Keep original and provide copy of both sides, along with Public Summary, to requestor at no charge.

City of Manistee, Manistee County
70 Maple Street
Manistee, MI 49660
Phone: 231-398-2801

Denial Form

Notice of Denial of FOIA Request
Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq.

Request No.: 17-8 **Date Received:** 4/6/2017 Check if received via: ☒ Email ☐ Fax ☐ Other Electronic Method

Date of This Notice: 4/7/2017

Date delivered to junk/spam folder: _____

(Please Print or Type)

Date discovered in junk/spam folder: _____

Name Tom Rotta	Phone Not Provided
Firm/Organization Not Provided	Fax Not Provided
Street Not Provided	Email <u>tomrotta@rocketmail.com</u>
City Not Provided	State Not Provided Zip Not Provided

Request for: ☒ Copy ☐ Certified copy ☒ Record inspection ☐ Subscription to record issued on regular basis

Delivery Method Requested: ☐ Will pick up ☐ Will make own copies onsite ☐ Mail to address above ☒ Email to address above ☒ Deliver on digital media provided by the City.: _____

Record(s) You Requested: Police report(s) including all supplements to the point in time of this FOIA response, including all pertinent recordings, and use of force reports of the code enforcement officer shooting of Lee Pat Milks on the afternoon of March 28, 2017. Include any code enforcement records/reports pertaining to Milks' address made since 2015

☒ **All** OR ☐ **Part** of your request for records has been denied. Please refer to this form for an explanation. If you have any questions regarding this denial, contact City Manager, Thad Taylor at 70 Maple Street, Manistee, MI 49660

Reason for Denial:

☒ **1. Exempt from Disclosure:** This item is exempt from disclosure under FOIA Section 13, Subsection (1)(b) because: **the record requested constitutes investigating records compiled for law enforcement purposes and disclosure would interfere with law enforcement proceedings, in part, as disclosure could reveal direction of the investigation, alert potential witnesses and disclose facts before completion of witness interviews, all of which may negatively affect the ability of law enforcement to gather reliable information.**

☐ **2. Record Does Not Exist:** This item does not exist under the name provided in your request or by another name reasonably known to the City. A certificate that the public record does not exist under the name given is attached. If you believe this record does exist, provide a description that will enable us to locate the record: _____

☐ **3. Redaction:** A portion of the requested record had to be separated or deleted (redacted) as it is exempt under FOIA Section 13, Subsection _____ (insert number), because: _____

A brief description of the information that had to be separated or deleted: _____

Notice of Requestor's Right to Seek Judicial Review

You are entitled under Section 10 of the Michigan Freedom of Information Act, MCL 15.240, to appeal this denial to the CMHC board or to commence an action in the Circuit Court to compel disclosure of the requested records if you believe they were wrongfully withheld from disclosure. If, after judicial review, the court determines that the CMHC has not complied with MCL 15.235 in making this denial and orders disclosure of all or a portion of a public record, you have the right to receive attorneys' fees and damages as provided in MCL 15.240. (See back of this form for additional information on your rights.)

Signature of FOIA Coordinator:

Thad N. Taylor /ce

Date:

4/7/17

Cindy Lokovich

From: Tom Rotta <tomrotta@rocketmail.com>
Sent: Thursday, April 06, 2017 6:02 PM
To: Cindy Lokovich
Subject: FOIA Request: Lee Pat Milks Shooting records

Follow Up Flag: Follow up
Flag Status: Flagged

To Whom It may concern,

Under provisions of the Michigan Freedom of Information Act (MCL5.231 et seq; MSA 4.1801 (1) et seq) I am requesting the right to inspect the following records or receive them electronically in .pdf format or on CD for recordings:

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City of Manistee, Manistee County

70 Maple Street
Manistee, MI 49660
Phone: 231-398-2801

Denial Form

AMENDED

Notice of Denial of FOIA Request

Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq.

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Firm/Organization Not Provided	Fax Not Provided
Street Not Provided	Email tomrotta@rocketmail.com
City Not Provided	State Not Provided Zip Not Provided

Request for: ☒ Copy ☐ Certified copy ☒ Record inspection ☐ Subscription to record issued on regular basis

Delivery Method Requested: ☐ Will pick up ☐ Will make own copies onsite ☐ Mail to address above ☒ Email to address above ☐ Deliver on digital media provided by the City.: _____

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Reason for Denial:

☒ **1. Exempt from Disclosure:** This item is exempt from disclosure under FOIA Section 13, Subsection (1)(b) because: **The portion of the record requested constituting investigative records compiled for law enforcement purposes, where disclosure would interfere with law enforcement proceedings, is denied as disclosure would, in part, reveal direction of the investigation, alert potential witnesses and disclose facts before completion of witness interviews, all of which may negatively affect the ability of law enforcement to gather reliable information. The portion of the request asking for code enforcement records/reports pertaining to Lee Pat Milks since 2015 is granted and said records are included with this response.**

☐ **2. Record Does Not Exist:** This item does not exist under the name provided in your request or by another name reasonably known to the City. A certificate that the public record does not exist under the name given is attached. If you believe this record does exist, provide a description that will enable us to locate the record: _____

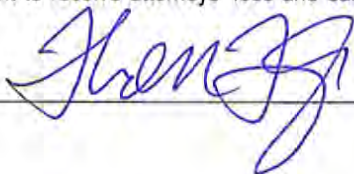
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Signature of FOIA Coordinator:



Date: 4/6/17

FOIA COST ESTIMATE WORKSHEET

Requester: <u>TOM ROTA #178</u>			FOIA Request Dated: <u>4-7-17</u>				
Actual Cost: <u>Yes</u> No			Estimate of Cost: Yes No				
LINE	CLASSIFICATION OF LOWEST PAID EMPLOYEE CAPABLE OF RETRIEVING/ COPYING THE INFORMATION (POSITION/TITLE)	HOURLY PAY INCLUDING BENEFITS AMOUNT	TIME TO COMPLY IN 1/4 HOUR INCREMENTS	TOTAL COST AMOUNT	# OF PAGES OF DOCUMENTS	# OF PAGES TIMES \$0.10/PAGE AMOUNT	TOTAL AMOUNT
Copying Charges							
1	Copies				11	\$0.10 per page	1.10
Retrieval of Public Records							
2	DET/SGT. Josh Glass	34.66					17.33
	General Office Assistant						
	Secretary						
	Department Manager						
	Supervisor/Manager						
Copying of Public Records							
3	General Office Assistant						
	Secretary						
	Department Manager						
	Supervisor/Manager						
Separation of Exempt from Nonexempt Information							
4	General Office Assistant						
	Secretary						
	Department Manager						
	Supervisor/Manager						
	Outside legal counsel						
Other Charges							
5	OTHER CHARGES (pick-up/delivery charges; mileage (at current IRS) rate, packaging, etc.)						
6	MAILING COSTS						(EMAILED)
7	TOTAL COST ESTIMATE						\$18.43
8	DEPOSIT REQUIRED (if estimated cost exceeds \$50.00) (not to exceed 50% of estimated fee in Line 7 above)						

GENERAL COSTS GUIDELINES

Duplication Per Page (each side copied)	\$.10
Labor: Hourly Rate/Benefits of lowest paid employee capable of performing compliance tasks (includes fringe benefits at one-half of employee's hourly wage) (Billed in 1/4 hour increments; Time increments are rounded downward to the next 1/4 hour increment)*	
Labor: Outside counsel time (equal to six times the current state minimum hourly wage rate) for separation of exempt from nonexempt information (January 1, 2016: \$8.50 per hour; January 1, 2017: \$8.90 per hour; January 1, 2018: \$9.25) (subject to change based on change in state minimum hour wage) (Billed in 1/4 hour increments; Time increments are rounded downward to the next 1/4 hour increment)	\$51.00 per hour
Mailing Costs	Actual
Specialty copies (Photo discs, photo reproductions; audio or video tapes or discs)	Actual
Other (Insurance; overnight or express delivery charges)	Actual

*Generally the hourly charge (including benefits) per Section 4(3) of the FOIA, is the lowest paid fulltime Township employee (General Office Assistant) **capable** of retrieving/copying necessary information/records. However, when professional/ technical class **capable** employee is required to process requests requiring certain information retrievals, examinations, and redaction, the hourly rate of the lowest paid capable professional/technical employee is charged or, if outside legal counsel is required, the rate used is equal to six times the then-current minimum wage.

MEMO TO: Thad Taylor, City Manager
FROM: Jeffrey W. Mikula, Public Works Director
DATE: April 3, 2017
SUBJECT: Tight Lines for Troops



Tight Lines for Troops has made plans to hold the annual event at the boat launch parking lot at Douglas Park First St Beach this year on May 19th and 20th.

The south end of the parking lot would contain a fenced area and tents. The balance of the parking lot would be used for event parking. An area adjacent to the fish cleaning station will be roped off to allow for public boat launch parking.

The City Marina would host the Charter Boats over the weekend.

Sargent Schmeling and I have attended various committee meetings to assist with planning for the event.

This event draws a lot of visitors to the community and the Host Committee has been very responsible in the past for setup and cleanup activities.

Approval is recommended.

Tight Lines for Troops May 19 - 20, 2017

Honorable Mayor Smith and City Council:

The Tight Lines for Troops (a 501c3) host committee is requesting permission from the City of Manistee to relocate this annual charity veteran's event to the 3 acre lot across from the public boat launch on First Street.

We would also humbly request the following assistance from the City of Manistee:

- Occupation of Marina slips by captains donating their boats for the event to begin Thursday.
- Access to the city marina and building on Friday May 19th and Saturday May 20th. This would be for storage of supplies. We would also request use of all restrooms upper and lower for Saturday morning before boat departure and upon the boats return at 12:30pm. In addition we request that the city wave rental fees.
- Enough space of River Street by the marina for two 10 x 10 canopy tents for doughnuts Saturday morning and space for busses to drop off and pick up participants.
- Use of part of the fish cleaning station for cleaning and packing of the day's catch for the participants. We understand that this is public space and adequate parking will be established for the public boats and trailers by DPW. We believe this activity and location allow public access to watch the weigh in of the tournament fish and also the cleaning activities.
- Electrical supply at the launch parking area for the refrigerated truck for food, and for other power needs.
- Support from the City's Public Works department for trash receptacles, picnic tables, installation of approximately of snow fencing to contain event and provide secured access for those invited participants, volunteers and boat Captains/mates.
- Assistance filling water barrels to secure tents.
- Support from the City's Police, Fire and EMS first responders.
- Use of available staff for policing the event.
- Use of Armory parking lot for overflow as needed.
- Use of softball parking lot for volunteers.

Tents will be set up within the fenced area for the event, delivered by GJ's Rental from Traverse City. Tents will be raised on Thursday, other chairs tables and porta potties delivered and set up on Friday.

The event begins approximately 4pm on Friday and will be clear by 8pm on Saturday.

The Saturday tournament begins approximately 5am, and will be clear by 8pm Saturday night. Tables, chairs, and tents will be removed Monday morning. We will provide volunteers to help clean up the area.

The City of Manistee is named on the Waiver which will be signed by all participants and on file with the host committee. The City of Manistee will also be named on the General Liability Insurance Policy.

Please let me know if any other information is required.

Thank you for your assistance.


Eric Gustad , Tight Lines for Troops Board Vice Chair



David M. Bachman, Director of Public Safety
Police Department
70 Maple Street
Manistee, MI 49660
231.723-2533 (phone)
dbachman@manisteemi.gov

SPECIAL EVENT REQUEST

Please Print

NARRATIVE		
You are requested to submit a letter that includes any special requests (i.e. barricades, closing of streets, picnic tables, extra garbage containers etc.) and details your Special Event		
Name Event: Tight Lines for Troops		
Date Event: May 19th and 20th		
Time of Event: 4pm Friday to 8pm Saturday		
NUMBER OF UNITS PARTICIPATING		
Marching/Walking:	Driven:	Other: 600
Assembly Starting Location: 1st Street Parking Lot		
Destination/Finishing Point: Same		
Route that the Special event will follow (attach Map if available):		
First Street Parking Lot to Manistee Marina and back to First Street Parking Lot		
Person(s)/Organization(s) Making Request:		
Eric Gustad		
Main Contact Person: Eric Gustad		
Address: 1923 Blossom Trail Manistee MI 49660		
Phone:	Cell: 231-920-6012	Email: eric.gustad@cmsenergy.com
INSURANCE		
The City of Manistee has been advised by our insurance carrier that when an event is held on City Properties we need to require an insurance certificate naming the City of Manistee as co-insured. An insurance certificate must be on file prior to your event. The minimum amount that our insurance company will accept is \$1 million dollars of Liability Insurance. The Insurance Certificate should be sent to the attention of Mary Bachman, Deputy Clerk. Ms. Bachman can be reached at 231.398.2803 her fax # is 231.723.5410.		
<i>Insurance Certificates must be received within 7 days of Council Approval or prior to event whichever comes first.</i>		
Signature: 		Date: 3-24-17
Office Use Only		
<input type="checkbox"/> Recommendation/Forward to City Council for Approval		
Notes:		
<input type="checkbox"/> Event does not utilize City Services/Property – Does not require Council Approval		
Notes:		
Signature: _____		Date: _____



Denise Blakeslee, Planning & Zoning Administrator

City Hall

70 Maple Street

Manistee, MI 49660

231.398.2805 (phone)

dblakeslee@manisteemi.gov

SPECIAL EVENT SIGNAGE REQUEST

Please Print

Under Section 2101.A.8 City Council may approve exceptions to Article 21 Signs of the City of Manistee Zoning Ordinance for signage for community events. Permission must be granted from private property owners before signs can be installed for Council approved events. Requests must be received no later than 10 days before the next regularly scheduled Council Meeting to be placed on the agenda.

Under no circumstance are signs to be installed in the City right-of-way (area between the sidewalk and curb if there is no curb signs need to be placed at least 15 feet from the edge of the street. If your event is proposing to post signs to promote your event you must complete the following:

EVENT SIGNAGE

Event Name: Tight Lines for Troops

Date of Event: May 19th and 20th

Reoccurring Event (specify): Yes

SIGNAGE INFORMATION

Number of Signs Proposed: 3

Types of Sign(s): Banner, Electronic and Yard

Size of Sign(s): Various

Proposed Location of Sign(s): River Street Arch Banner, on 31, at the Armory

Date Signs to be installed: May 1st

Date Signs to be removed: May 23rd

CONTACT INFORMATION

Person(s)/Organization(s) Making Request: Tight Lines for Troops

Main Contact Person: Eric Gustad

Address: 1923 Blossom Trail Manistee MI 49660


Phone:

Cell: 231-920-6012

Email: eric.gustad@cmsenergy.com

AUTHORIZATION

I hereby certify that the locations for the proposed signage have been authorized by the owner(s) of the property and that signs will not be placed in the MDOT or City Right-of-way. All information submitted on this application is accurate to the best of my knowledge.

Signature: 

Date: 3-24-17

Office Use Only

☐ Request complete/Forward to City Council for Consideration

Notes:

Signature: _____

Date: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/24/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	Elite Insurance Agency, LLC. 4324 E Grand River Howell, MI 48843	CONTACT NAME: Matt Ikle PHONE (A/C, No, Ext): (517) 545-9325 E-MAIL: eliteins@comcast.net ADDRESS:	FAX (A/C, No): (517) 545-9326
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED	Tight Lines for Troops 324 Fourth Avenue PO BOX 274 Manistee, MI 49660	INSURER A:	SECURA INS A MUTUAL CO
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		CP3237661	05/01/2016	05/01/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRE AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E L EACH ACCIDENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Insured: City of Manistee, Manistee City Marina, Douglas Park

Event Dates: May 17, 2017 through May 22, 2017

Contact Person: Eric Gustad, 231-233-5830

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

MEMO TO: Thad Taylor, City Manager
FROM: Jeffrey W. Mikula, Public Works Director
DATE: April 7, 2017
SUBJECT: Scrap Tire Cleanup Grant Award



Public Works
231-723-7132

In 2016 Republic Services analyzed data from the City Household Hazardous Waste program. The data showed a small percentage of City residents participating. The County offers the same program in August each year. Republic suggested that the City could create a more specific collection each year for City residents that does not duplicate the County program.

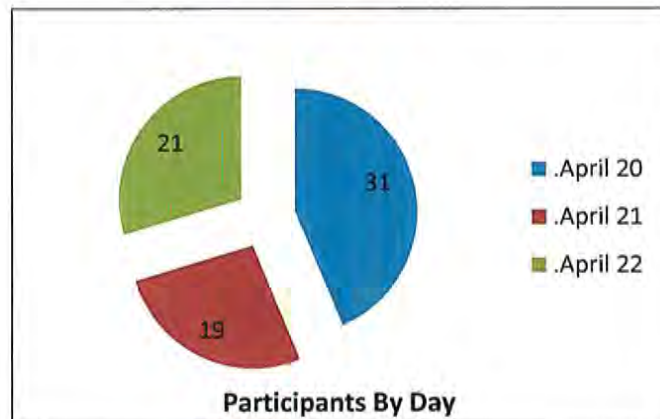
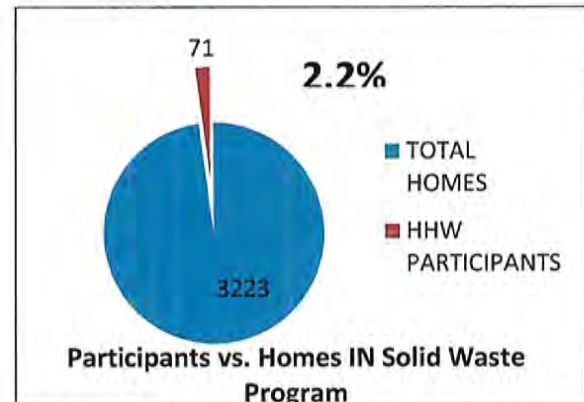
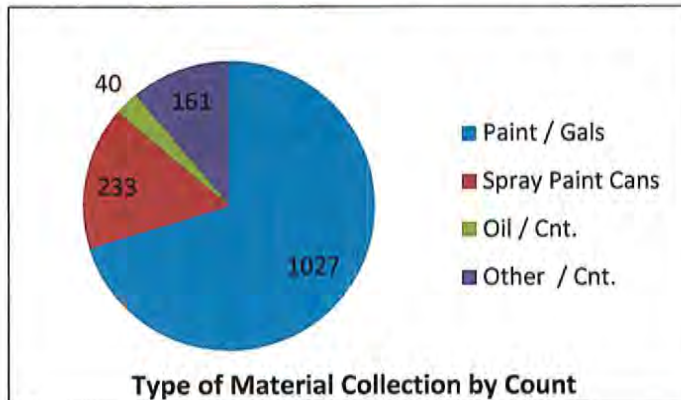
For 2017, the City will offer a scrap tire collection for City residents. The collection day is being planned for late April early May 2017.

Republic assisted the City in applying for a grant to cover the program costs. The City has been awarded a \$4,000 from the Michigan Department of Environmental Quality.

City of Manistee Household Hazardous Waste Collection Event - April 2016

Republic Services has performed at Household Hazardous Waste Collection event as part of the city contract identifies a 3-day collection event performed annually. For 2016 Republic Services collected materials for drop off at the City's DPW garage on April 20th, 21st, & 22nd.

Below you will find three dashboards outlining the results of this collection event.



Republic Services would like to suggest some opportunities to increase the community's awareness and level of participation. We feel it is important to the health and environmental safety of the City of Manistee to improve this event which is designed to keeps harmful chemicals from entering the waste water treatment plant, storm drains and the landfill.

By evaluating the effectiveness of other programs throughout the state of Michigan and surrounding states it has been determined that a majority of community's hold their Household Hazardous Waste events as a single Saturday collection as it allows more residents to participate. Based on this information and the history of the past city collections, it is the belief at Republic Services that the modification of the HHW program would increase the benefits to all city residents.

Please review the proposal of improvement on the following page for additional details.



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY
LANSING



HEIDI GRETHOR
DIRECTOR

April 7, 2017

Mr. Jeff Mikula
City of Manistee
P.O. Box 358
70 Maple Street
Manistee, Michigan 49660

Dear Mr. Mikula:

SUBJECT: Fiscal Year 2017 (FY17) - Scrap Tire Cleanup Grant Award

You are hereby informed that your grant application for a scrap tire cleanup project under the FY17 Scrap Tire Cleanup Grant Program has been recommended for funding in the amount of: \$ 4,000.00.

To accept the award, you must sign two originals of the enclosed Agreement and return both to the Michigan Department of Environmental Quality (MDEQ). The Agreement language should not be altered in any way. The Agreement will become effective once it is signed by you (the Grantee) and Mr. Jack Schinderle, Division Director, Waste Management and Radiological Protection Division, (WMRPD), MDEQ.

In an effort to most efficiently communicate with each grantee, we ask that you take a few moments to review your Grantee Contact information for accuracy and if necessary, update. If you do not have a fax number or e-mail address please indicate this by filling in the applicable field with "N/A." Each field need to be completed, including your Federal ID number and DUNs number.

The Agreement must be signed by an individual authorized to make such a legal commitment for the Grantee. The Grantee's Contact may be someone other than the signatory, but this individual must be authorized to request and implement changes, and to sign reimbursement requests submitted under the Agreement.

The Agreement identifies the project ending date as August 11, 2017; however, no costs should be incurred, nor can costs be reimbursed by the MDEQ, until after your Agreement has been fully executed. For that reason, it is important that the signed Agreement be returned as soon as possible. Any changes made in your project relating to specific activities, your selected scrap tire processor, or the scrap tire material end-user must be approved by your MDEQ Project Coordinator, Mr. Rich Brim, OWMRP. He can be reached at 517-614-7431 or at brimr@michigan.gov.

Appendix A of the Agreement outlines the reimbursement process and also stipulates the maximum funding amount awarded for your project.

Reimbursement requests submitted to the MDEQ must include proof of payment to the processor for work completed. In accordance with Section III of the Agreement, if you choose to have the payment assigned to your processor, you must submit a letter requesting the payment be assigned to the processor and a separate letter accepting the assignment. If the Grantee assigns payment(s) to the processor, and any payment is intercepted by the Michigan Department of Treasury due to Grantee's outstanding debt to the State of Michigan, then the Grantee is responsible for paying the processor directly for the outstanding balance due the processor.

Please return your signed Agreements, and if applicable, letter requesting assignment of payment and processor agreement to my attention at the following address:

Administration Section
Resource Management Group
Michigan Department of Environmental Quality
P.O. Box 30241
Lansing, Michigan 48909-7741

Your original signed Agreement and assignment of payment documentation, if applicable, must be received in this office by 5:00 p.m., on April 14, 2017, in order to ensure that your project will be funded for FY17.

If you have any questions relating to overall Agreement administration, please contact me by phone, campbellc@michigan.gov, or MDEQ, Waste Management and Radiological Protection Division, P.O. Box 30241, Lansing, Michigan 48909-7741.

Sincerely,



Christina Campbell
Administration Section
Office of Drinking Water and Municipal
Assistance
517-284-6501/campbellc@michigan.gov

Enclosures

cc: Ms. Jenny Bennett, MDEQ
Mr. Rich Brim, MDEQ



**SCRAP TIRE CLEANUP GRANT AGREEMENT
BETWEEN
MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY
AND CITY OF MANISTEE**

This Grant Agreement ("Agreement") is made between the Michigan Department of Environmental Quality, (DEQ), Waste Management and Radiological Protection Division (WMRPD) ("State"), and City Of Manistee ("Grantee").

The purpose of this Agreement is to provide funding in exchange for work to be performed for the project named below. The State is authorized to provide grant assistance pursuant to Part 169, Scrap Tires, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA). Legislative appropriation of funds for grant assistance is set forth in Public Act 268 of 2016. This Agreement is subject to the terms and conditions specified herein.

Project Name: City Of Manistee

Project Number: CI-1751052

Amount of grant: \$ 4,000.00 (100% State Restricted)

% of grant state 100 /% of grant federal 0

Project Total: \$ 4,000.00 (grant plus match)

Amount of match: \$0 = %0

Contract Start Date: (date executed by DEQ): _____

Contract End Date: 8/11/2017

GRANTEE CONTACT:

Jeff Mikula

Name/Title

City Of Manistee

Organization

70 Maple Street P.O. Box 358

Address

Manistee, Michigan 49660

Address

231-723-7132

Telephone number

Fax number

jmikula@manisteemi.gov

E-mail address

Federal ID number

Grantee DUNS number

STATE'S CONTACT:

Christina Campbell, Grant Coordinator

Name/Title

Resource Management Group - WMRPD

Division/Bureau/Office

P.O. Box 30241

Address

Lansing, Michigan 48909-7741

Address

517-284-6501

Telephone number

517-373-4797

Fax number

campbellc@michigan.gov

E-mail address

The individuals signing below certify by their signatures that they are authorized to sign this Agreement on behalf of their agencies and that the parties will fulfill the terms of this Agreement, including any attached appendices, as set forth herein.

FOR THE GRANTEE:

Signature

Date

Name/Title

FOR THE STATE:

Signature

Date

Jack Schinderle, Division Director, WMRPD

Name/Title



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BETWEEN
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FOR THE GRANTEE:

Signature

Date

Name/Title

FOR THE STATE:

Signature

Date

Jack Schinderle, Division Director, WMRPD

Name/Title

I. PROJECT SCOPE

This Agreement and its appendices constitute the entire Agreement between the State and the Grantee and may be modified only by written agreement between the State and the Grantee.

(A) The scope of this project is limited to the activities specified in Appendix A and such activities as are authorized by the State under this Agreement. Any change in project scope requires prior written approval in accordance with Section III, Changes, in this Agreement.

(B) By acceptance of this Agreement, the Grantee commits to complete the project identified in Appendix A within the time period allowed for in this Agreement and in accordance with the terms and conditions of this Agreement.

II. AGREEMENT PERIOD

Upon signature by the State, the Agreement shall be effective from the Start Date until the End Date on page one. The State shall have no responsibility to provide funding to the Grantee for project work performed except between the Start Date and the End Date specified on page one. Expenditures made by the Grantee prior to the Start Date or after the End Date of this Agreement are not eligible for payment under this Agreement.

III. CHANGES

Any changes to this Agreement shall be requested by the Grantee or the State in writing and implemented only upon approval in writing by the State. The State reserves the right to deny requests for changes to the Agreement or to the appendices. No changes can be implemented without approval by the State.

IV. GRANTEE DELIVERABLES AND REPORTING REQUIREMENTS

The Grantee shall submit deliverables and follow reporting requirements specified in Appendix A of this Agreement.

(A) The Grantee must complete and submit quarterly financial and/or progress reports according to a form and format prescribed by the State and must include supporting documentation of eligible project expenses. These reports shall be due according to the following:

Reporting Period	Due Date
January 1 – March 31	April 30
April 1 – June 30	July 31
July 1 – September 30	Before October 15*
October 1 – December 31	January 31

*Due to the State's year-end closing procedures, there will be an accelerated due date for the report covering July 1 – September 30. Advance notification regarding the due date for the quarter ending September 30 will be sent to the Grantee. If the Grantee is unable to submit a report in early October for the quarter ending September 30, an estimate of expenditures through September 30 must be submitted to allow the State to complete its accounting for that fiscal year.

The forms provided by the State shall be submitted to the State's contact at the address on page one. All required supporting documentation (invoices, proof of payment, etc.) for expenses must be included with the report.

(B) The Grantee shall provide a final project report in a format prescribed by the State.

(C) If 15 percent (15%) or more of the grant amount is expended in a single quarter, payment requests may be submitted.

V. GRANTEE RESPONSIBILITIES

(A) The Grantee agrees to abide by all applicable local, state, and federal laws, rules, ordinances, and regulations in the performance of this grant.

(B) All local, state, and federal permits, if required, are the responsibility of the Grantee. Award of this grant is not a guarantee of permit approval by the State.

(C) The Grantee shall be solely responsible to pay all applicable taxes and fees, if any, that arise from the Grantee's receipt or execution of this grant.

(D) The Grantee is responsible for the professional quality, technical accuracy, timely completion, and coordination of all designs, drawings, specifications, reports, and other services submitted to the State under this Agreement. The Grantee shall, without additional compensation, correct or revise any errors, omissions, or other deficiencies in drawings, designs, specifications, reports, or other services.

(E) The State's approval of drawings, designs, specifications, reports, and incidental work or materials furnished hereunder shall not in any way relieve the Grantee of responsibility for the technical adequacy of the work. The State's review, approval, acceptance, or payment for any of the services shall not be construed as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.

(F) The Grantee acknowledges that it is a crime to knowingly and willingly file false information with the State for the purpose of obtaining this Agreement or any payment under the Agreement, and that any such filing may subject the Grantee, its agents, and/or employees to criminal and civil prosecution and/or termination of the grant.

VI. USE OF MATERIAL

Unless otherwise specified in this Agreement, the Grantee may release information or material developed under this Agreement, provided it is acknowledged that the State funded all or a portion of its development.

The State, and federal awarding agency, if applicable, retains a royalty-free, nonexclusive and irrevocable right to reproduce, publish, and use in whole or in part, and authorize others to do so, any copyrightable material or research data submitted under this grant whether or not the material is copyrighted by the Grantee or another person. The Grantee will only submit materials that the State can use in accordance with this paragraph.

VII. ASSIGNABILITY

The Grantee shall not assign this Agreement or assign or delegate any of its duties or obligations under this Agreement to any other party without the prior written consent of the State. The State does not assume responsibility regarding the contractual relationships between the Grantee and any subcontractor.

VIII. SUBCONTRACTS

The State reserves the right to deny the use of any consultant, contractor, associate, or other personnel to perform any portion of the project. The Grantee is solely responsible for all contractual activities performed under this Agreement.

Further, the State will consider the Grantee to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the anticipated Grant. All subcontractors used by the Grantee in performing the project shall be subject to the provisions of this Agreement and shall be qualified to perform the duties required.

IX. NON-DISCRIMINATION

The Grantee shall comply with the Elliott Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 *et seq.*, the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101 *et seq.*, and all other federal, state, and local fair employment practices and equal opportunity laws and covenants that it shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, or physical or mental disability that is unrelated to the individual's ability to perform the duties of a particular job or position. The Grantee agrees to include in every subcontract entered into for the performance of this Agreement this covenant not to discriminate in employment. A breach of this covenant is a material breach of this Agreement.

X. UNFAIR LABOR PRACTICES

The Grantee shall comply with the Employers Engaging in Unfair Labor Practices Act, 1980 PA 278, as amended, MCL 423.321 *et seq.*

XI. LIABILITY

(A) The Grantee, not the State, is responsible for all liabilities as a result of claims, judgments, or costs arising out of activities to be carried out by the Grantee under this Agreement, if the liability is caused by the Grantee, or any employee or agent of the Grantee acting within the scope of their employment or agency.

(B) Nothing in this Agreement should be construed as a waiver of any governmental immunity by the Grantee, the State, its agencies, or their employees as provided by statute or court decisions.

XII. CONFLICT OF INTEREST

No government employee, or member of the legislative, judicial, or executive branches, or member of the Grantee's Board of Directors, its employees, partner agencies, or their families shall benefit financially from any part of this Agreement.

XIII. ANTI-LOBBYING

If all or a portion of this Agreement is funded with federal funds, then in accordance with OMB Circular A-21, A-87, or A-122, as appropriate, the Grantee shall comply with the Anti-Lobbying Act, which prohibits the use of all project funds regardless of source, to engage in lobbying the state or federal government or in litigation against the State. Further, the Grantee shall require that the language of this assurance be included in the award documents of all subawards at all tiers.

If all or a portion of this Agreement is funded with state funds, then the Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of lobbying as defined in the State of Michigan's lobbying statute, MCL 4.415(2). "Lobbying" means communicating directly with an official of the executive branch of state government or an official in the legislative branch of state government for the purpose of influencing legislative or administrative action."

The Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of litigation against the State. Further, the Grantee shall require that language of this assurance be included in the award documents of all subawards at all tiers.

XIV. DEBARMENT AND SUSPENSION

By signing this Agreement, the Grantee certifies that it has checked the federal debarment/suspension list at www.SAM.gov to verify that its agents, and its subcontractors:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or the state.
- (2) Have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, as defined in 45 CFR 1185; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
- (3) Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in subsection (2).
- (4) Have not within a three-year period preceding this Agreement had one or more public transactions (federal, state, or local) terminated for cause or default.
- (5) Will comply with all applicable requirements of all other state or federal laws, executive orders, regulations, and policies governing this program.

XV. AUDIT AND ACCESS TO RECORDS

The State reserves the right to conduct a programmatic and financial audit of the project, and the State may withhold payment until the audit is satisfactorily completed. The Grantee will be required to maintain all pertinent records and evidence pertaining to this Agreement, including grant and any required matching funds, in accordance with generally accepted accounting principles and other procedures specified by the State. The State or any of its duly authorized representatives must have access, upon reasonable notice, to such books, records, documents, and other evidence for the purpose of inspection, audit, and copying. The Grantee will provide proper facilities for such access and inspection. All records must be maintained for a minimum of five years after the final payment has been issued to the Grantee by the State.

XVI. INSURANCE

(A) The Grantee must maintain insurance or self-insurance that will protect it from claims that may arise from the Grantee's actions under this Agreement.

(B) The Grantee must comply with applicable workers' compensation laws while engaging in activities authorized under this Agreement.

XVII. OTHER SOURCES OF FUNDING

The Grantee guarantees that any claims for reimbursement made to the State under this Agreement must not be financed by any source other than the State under the terms of this Agreement.

If funding is received through any other source, the Grantee agrees to delete from Grantee's billings, or to immediately refund to the State, the total amount representing such duplication of funding.

XVIII. COMPENSATION

(A) A breakdown of costs allowed under this Agreement is identified in Appendix A. The State will pay the Grantee a total amount not to exceed the amount on page one of this Agreement, in accordance with Appendix A, and only for expenses incurred and paid. All other costs necessary to complete the project are the sole responsibility of the Grantee.

(B) Expenses incurred by the Grantee prior to the Start Date or after the End Date of this Agreement are not allowed under the Agreement.

(C) The State will approve payment requests after approval of reports and related documentation as required under this Agreement.

(D) The State reserves the right to request additional information necessary to substantiate payment requests.

(E) Payments under this Agreement may be processed by Electronic Funds Transfer (EFT). The Grantee may register to receive payments by EFT at the Contract & Payment Express Web Site (<http://www.cpexpress.state.mi.us>).

XIX. CLOSEOUT

(A) A determination of project completion, which may include a site inspection and an audit, shall be made by the State after the Grantee has met any match obligations, satisfactorily completed the activities, and provided products and deliverables described in Appendix A.

(B) Upon issuance of final payment from the State, the Grantee releases the State of all claims against the State arising under this Agreement. Unless otherwise provided in this Agreement or by State law, final payment under this Agreement shall not constitute a waiver of the State's claims against the Grantee.

(C) The Grantee shall immediately refund to the State any payments in excess of the costs allowed by this Agreement.

XX. CANCELLATION

This Agreement may be canceled by the State, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the Grantee, or upon mutual agreement by the State and Grantee. The State may honor requests for just and equitable compensation to the Grantee for all satisfactory and eligible work completed under this Agreement up until 30 days after written notice, upon which time all outstanding reports and documents are due to the State and the State will no longer be liable to pay the grantee for any further charges to the grant.

XXI. TERMINATION

(A) This Agreement may be terminated by the State as follows.

(1) Upon 30 days written notice to the Grantee:

- a. If the Grantee fails to comply with the terms and conditions of the Agreement, or with the requirements of the authorizing legislation cited on page one, or the rules promulgated thereunder, or other applicable law or rules.
 - b. If the Grantee knowingly and willingly presents false information to the State for the purpose of obtaining this Agreement or any payment under this Agreement.
 - c. If the State finds that the Grantee, or any of the Grantee's agents or representatives, offered or gave gratuities, favors, or gifts of monetary value to any official, employee, or agent of the State in an attempt to secure a subcontract or favorable treatment in awarding, amending, or making any determinations related to the performance of this Agreement.
 - d. If the Grantee or any subcontractor, manufacturer, or supplier of the Grantee appears in the register of persons engaging in unfair labor practices that is compiled by the Michigan Department of Licensing and Regulatory Affairs or its successor.
 - e. During the 30-day written notice period, the State shall withhold payment for any findings under subparagraphs a through d, above and the Grantee will immediately cease charging to the grant and stop earning match for the project (if applicable).
- (2) Immediately and without further liability to the State if the Grantee, or any agent of the Grantee, or any agent of any subcontract is:
- a. Convicted of a criminal offense incident to the application for or performance of a State, public, or private contract or subcontract;
 - b. Convicted of a criminal offense, including but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees;
 - c. Convicted under State or federal antitrust statutes; or
 - d. Convicted of any other criminal offense that, in the sole discretion of the State, reflects on the Grantee's business integrity.
 - e. Added to the federal or state Suspension and Debarment list.

(B) If a grant is terminated, the State reserves the right to require the Grantee to repay all or a portion of funds received under this Agreement.

XXII. IRAN SANCTIONS ACT

By signing this Agreement the Grantee is certifying that it is not an Iran linked business, and that its contractors are not Iran linked businesses, as defined in MCL 129.312.

PROJECT SPECIFIC REQUIREMENTS – APPENDIX A

PROJECT LOCATION AND SCOPE

The project shall be located in Michigan and the scope of the project is outlined in the Grantee's approved Fiscal Year 2016-2017 Scrap Tire Cleanup Program Grant Application Number CI-1751052.

GRANTEE REIMBURSEMENT

The Grant Amount shall not exceed \$ 4,000.00, and the Grantee will be reimbursed as specified below, **NOT TO EXCEED ACTUAL COSTS INCURRED BY THE GRANTEE**. All other costs associated with the removal of scrap tires, **including labor costs**, are the responsibility of the Grantee.

The State shall reimburse the Grantee the actual cost, up to \$1,000.00 for a trailer with less than 500 passenger tire equivalents (PTE), \$2.00 per additional PTE in excess of 500 PTE, not to exceed \$2,000.00 for a full semi van trailer with over 1,000 PTE. This payment is for providing acceptable scrap tire collection vehicles at the site of collection, and for the cost of processing and delivering the scrap tires to the End-User. The State shall also reimburse actual scrap tire transportation costs not to exceed \$1.00 per mile if the collection location is over 100 miles from the processor's location. The first 100 miles of transportation shall not be reimbursed but are considered covered under the trailer reimbursement rate. The combined cost of reimbursement for scrap tire and transportation shall not exceed the approved grant amount.

GRANT REIMBURSEMENT PROCESS AND GRANTEE REPORTING REQUIREMENTS

The Grantee must first pay the Processor for work completed and then seek reimbursement from the State. If the Grantee is not financially able to pay the Processor prior to seeking reimbursement from the State, then the Grantee may assign its grant payment(s) to the Processor pursuant to Section VII, Assignability, of this Agreement. If the Grantee assigns payment(s) to the Processor, and any payment is intercepted by the Michigan Department of Treasury due to Grantee's outstanding debt to the State of Michigan, then the Grantee is responsible for paying the Processor directly for the outstanding balance due the Processor.

The Grantee shall maintain an accurate count of the number of scrap car tires and scrap truck tires, and oversized tires removed from the site.

A request for payment shall be submitted by the Grantee on a form provided by the State and shall include proof of payment to the Processor or End-User, as applicable, a copy of the Processor invoice(s) and all scrap tire manifests signed by the Grantee, the Processor, and the End-User.

Within 30 days of the date that the last scrap tire covered by this Agreement was removed from the site, the Grantee shall submit the final request for payment.

PROCESSOR AND END-USER REQUIREMENTS

Any tire processor utilized by the Grantee shall be a Michigan-based Scrap Tire Processor (Processor). Refer to Section VIII, Subcontracts, for requirements regarding subcontractors.

The State may approve a written request from the Grantee to change the approved Processor(s) and/or approved Scrap Tire Material End-User (End-User) or End-Users identified in this Agreement.

UNUSABLE TIRES

The State may approve a request from the Grantee to replace an approved End-User with a sanitary landfill, licensed under Part 115, Solid Waste Management, of the NREPA. Such a request may be approved if certain scrap tires covered under this Agreement are in such a condition that the approved Processor would not be able to process the scrap tires into a form acceptable to the approved End-User or if due to decreased end-use market availability another viable end-use market cannot be located. Any Grantee wishing to deliver scrap tires to a landfill after proper size reduction, must contact State of approval. Whole motor vehicle tires are prohibited from being disposed of in a landfill. Reimbursement for landfilling of unusable tires shall not exceed the per tire amount authorized by this Agreement.

NOTIFICATION OF DELAYS

The Grantee shall inform the State's Contact of any delays in the start-up of the project and any delays in progress toward completion of the project.

PROJECT COMPLETION

The State will make final payment after the project is complete. Project completion means all of the following:

- (A) All scrap tires covered by this Agreement have been removed from the site and delivered to the End-User identified in this Agreement by the Processor identified in this Agreement.
- (B) The Grantee has submitted the final Request for Payment form, including all supporting financial documentation, all scrap tire manifests signed by the Grantee, the Processor, and the End-User, indicating the total number of scrap car tires, scrap truck tires and oversized tires removed from the site.
- (C) The Grantee has notified the State that the site is clear of all scrap tires and rims covered under this Agreement.

The State shall make a determination of project completion based on all of the following:

- (A) A review of the project file, including all Request for Payment forms, all supporting financial documentation, all scrap tire manifests and all reports submitted by Grantee, Processor and End-User, to verify that the requirements of this Agreement have been met and that the reimbursement amounts are correct.
- (B) A site inspection to determine the number of tires, if any, remaining on the site and to verify that the requirements of this Agreement have been met.

COMMUNITY CLEANUP ADDITIONAL REQUIREMENTS

Grants awarded to communities for the purpose of conducting community clean up days must adhere to the following disposal requirements as outlined in the Application:

- (A) The Grantee must have the scrap tires disposed of as soon as possible, preferably the same day as the cleanup day or next business day, unless collecting tires to coordinate a regional pickup by the hauler. The maximum time tires can be at a collection point is one week.
- (B) If the Grantee is coordinating with other Grantees in the region, each Grantee can store for up to one week all the collected scrap tires at a collection point to coordinate a regional pickup by the hauler.



**DEPARTMENT OF ENVIRONMENTAL QUALITY
OFFICE OF WASTE MANAGEMENT AND RADIOLOGICAL PROTECTION
SCRAP TIRE CLEANUP GRANT PROGRAM
REQUEST FOR PAYMENT**

GRANTEE NAME:	APPLICATION NUMBER:
AMOUNT REQUESTED: \$	THIS PAYMENT REQUEST IS A: PARTIAL <input type="checkbox"/> OR FINAL <input type="checkbox"/>

TYPE OF TIRE	NUMBER OF TIRES		PTE
PASSENGER TIRES		X 1	
PASSENGER TIRES WITH RIMS		X 1	
TRUCK TIRES		X 5	
TRUCK TIRES WITH RIMS		X 5	
OVERSIZE TIRES		X 15	
TOTAL			

OR

NUMBER OF PTEs	≤ 500 = \$1,000	≥ 500 = \$2 per PTE over 500 max of \$2,000 per trailer
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TRANSPORTATION COSTS (IF ELIGIBLE)	\$
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TOTAL AMOUNT REQUESTED:	\$
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By submitting and signing this request for payment, the Grantee certifies that all expenditures contained herein are eligible for reimbursement under this grant. The grantee acknowledges that falsification of records may result in the termination of the grant contract and other appropriate legal remedies.

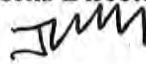
Grantee's Signature

Date

Mailing address for completed Request for Payment:
Department of Environmental Quality
Office of Waste Management and Radiological Protection
Solid Waste Section
PO Box 30241
Lansing, Michigan 48909-7741

Approved to Process Payment of: _____	Approved By OWMRP: _____
Project Manager _____ Date _____	Chief, Sustainable Materials Mgt. Unit _____ Date _____

MEMO TO: Thad Taylor, City Manager
FROM: Jeffrey W. Mikula, Public Works Director
DATE: April 7, 2017
SUBJECT: Invasive Species Treatments



Public Works
231-723-7132



The Grand Traverse Conservation District (GTCD) has identified several additional sites within the City containing Japanese Knotweed and/or Phragmites. GTCD has offered to treat these areas as their funding allows. The 2016 agreement with GTCD identified specific locations. As such, we have prepared a memorandum of understanding to include the additional sites.

In addition, the City has budgeted \$1,800 each of the last three years to treat Phragmites at Manmade Lake. The City will offer those funds to GTCD as match money and they will treat Manmade Lake.

Letter of Understanding Regarding Invasive Plant Control Agreement

The parties agree that the current Invasive Plant Control Agreement executed July 19 and July 22 of 2016 continues to remain in effect.

The Grand Traverse Conservation District (GTCD) has identified additional sites within the City of Manistee for Treatment. These sites include the North Beach Access, Industrial Water Tank, Manmade Lake, Glocheski Drive, Monroe St, Lighthouse Park, Riverwalk, Manistee Lake Shoreline and Manistee St.

GTCD will treat these additional areas as funding allows.

The City has budgeted \$1,800 to treat Phragmites at Manmade Lake for 2017. The City will make these funds available as matching funds in 2017. The GTCD will treat Manmade Lake in 2017.

GTCD will notify the City seven calendar days in advance of all treatments to allow the City to provide public notice.

City of Manistee

Grand Traverse Conservation District

James Smith, Mayor

Date: _____

GTCD Authorized Signature

Date: _____

Michelle Wright, City Clerk

Date: _____



INVASIVE PLANT CONTROL AGREEMENT



Permission is hereby granted to the Grand Traverse Conservation District (GTCD) and its authorized contractors to visit and be on the property referenced below for the purpose of removing and/or chemically treating invasive plants. Plants to be targeted will be those still considered 'Early Detection and Response (EDR)' species that are part of a larger removal effort in the region led by the Northwest Michigan Invasive Species Network (ISN). GTCD is a partner of ISN, a regional network of highly skilled and motivated organizations with a strong presence in the community that have formed a collaborative partnership to protect, enhance, and promote Northwest Michigan's natural communities through terrestrial invasive plant management and outreach.

It is understood that invasive plants targeted are a threat to the overall region and economy and controlling populations while they are small is the most cost effective management solution beyond prevention. It is also understood that often several follow-up treatments may be needed to ensure complete removal. This permission shall be valid until control is complete or permission is rescinded.

Statement of Understanding

- GTCD or its contractors will not intentionally interrupt, interfere with or delay work on the said property.
- Each control activity will be coordinated and supervised by a GTCD trained staff or contractor with the intent of assuring that GTCD policies are followed.
- While treatment will be carried out by a certified applicator, there is a very small chance some non target species will be affected. GTCD carries \$1 million of overspray insurance.
- GTCD will obtain all permits for treatment as required by law.
- Permission to treat the specific species outlined below may be rescinded by the property owner at any time with immediate notice to GTCD.
- GTCD will incur all treatment costs and will monitor sites and perform follow up control efforts to ensure maximum effectiveness during the duration of its Michigan Invasive Species Grand Program funding that is effective until September 30, 2016, or as long as additional funding allows.

Invasive Plant Control Site Address: _____

Property Owner Mailing Address (if different): 70 MAPLE ST. MANISTEE MI. 49666

Invasive Plant (s) to be targeted: Japanese knotweed, Phragmites GPS Coordinates (GTCD use only): _____

Rough Description of Location of Invasive Plant: Veterans Oak Grove Drive, Manistee Lake

City of Manistee 231-398-2801 Taylor@manistee.mi.gov
Property Owner (Printed Name) Telephone Number E-mail Address

Katie Grzesiak Michelle Wright 7/19/16
Authorized Signature Date

Katie Grzesiak 231-941-0960 x29 kgrzesiak@gtcd.org
GTCD Authorized Representative Telephone Number E-mail Address

Katherine E. Hymish July 22, 2016
GTCD Authorized Signature Date

NW Michigan Invasive Species Network Proposed Treatment Sites 2017 City of Manistee

○ Japanese knotweed

● Phragmites

□ City of Manistee

0 0.5 1 Miles

Species Name	Site	Parcel Number	Location
Japanese knotweed	1	51-145-014-05	Along boardwalk at North Access Beach
Phragmites	2	51-155-001-00	End of Washington, North Access Beach under water tower
Phragmites	3	51-101-225-30	ROW Veterans Oak Grove Drive
Japanese knotweed	4	51-155-006-00	Glocheski Drive
Japanese knotweed	5	51-155-006-00	Veterans Oak Grove Drive
Phragmites	6	51-202-300-03	Man Made Lake
Japanese knotweed	7	51-260-708-05	Man Made Lake Parking Area
Japanese knotweed	8	51-260-703-09	South side of Monroe, adjacent to Man Made Lake
Japanese knotweed	9	51-310-400-00	Lighthouse Park, 81 Lakeshore Drive
Japanese knotweed	10	51-365-703-00	City Boardwalk- Near Water and Tamarack Street
Phragmites	11	N/A	City Boardwalk- Near Cypress St. Bridge
Japanese knotweed	12	N/A	City Boardwalk- Near Cypress St. Bridge
Phragmites	13	51-712-150-00	Sewer 50 Ninth Street- Manistee Lake
Japanese knotweed	14	51-764-711-01	Corner of Manistee and 15th Street




Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community



Memorandum

To: Thad Taylor
City Manager

FROM: Denise Blakeslee
Planning & Zoning Administrator 

DATE: April 10, 2017

RE: Gary Schrader, Parcel Split Request

Denise Blakeslee
Planning & Zoning
Administrator
70 Maple Street
Manistee, MI 49660
231.398.2805
dblakeslee@manisteemi.gov
www.manisteemi.gov

Thad, a request has been received from Gary Schrader for a parcel split. Mr. Schrader owns a vacant parcel 51-202-450-00 located in the R-2 Zoning District and is requesting to split the property into two parcels that will each have 75 feet of frontage and 7,500 sq. ft. of parcel area that meets the requirements of the zoning ordinance.

Staff reviewed the request with the Commissioners at their meeting on April 6, 2017. The commission voted to recommend City Council approves approval of the request from Gary Schrader to split parcel 51-202-450-00 into two parcels as submitted with survey prepared by Abonmarche Job No 17-0143, dated 1/30/17.

A copy of request and minutes from the Planning Commission meeting are enclosed.

CITY OF MANISTEE PLANNING COMMISSION

70 Maple Street
Manistee, MI 49660

MEETING MINUTES

April 6, 2017

A meeting of the Manistee City Planning Commission was held on Thursday, April 6, 2017 at 7pm in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

Meeting was called to order at 7:00 pm by Chair Wittlieff

ROLL CALL

Members Present: Maureen Barry, Aaron Bennett, Ray Fortier, Marlene McBride, Bob Slawinski, Mark Wittlieff

Members Absent: Roger Yoder (excused)

Others: Denise Blakeslee (Planning & Zoning Administrator) and others

Staff received a request from Gary Schrader for a parcel split. Mr. Schrader has an offer on the property and is asking if the Commission would consider taking action on the request this evening instead of having to wait until the May 4, 2017 meeting.

APPROVAL OF AGENDA

Motion by Marlene McBride, seconded by Bob Slawinski that the agenda be amended by adding the request from Gary Schrader for a Parcel Split under new business.

With a Roll Call vote this motion passed 6 to 0.

Yes: Barry, Bennett, Slawinski, Fortier, McBride, Wittlieff

No: None

APPROVAL OF MINUTES

Motion by Ray Fortier, seconded by Bob Slawinski that the minutes of the March 2, 2017 Planning Commission Meeting be approved as prepared.

With a Roll Call vote this motion passed 6 to 0.

Yes: Bennett, Fortier, Barry, Slawinski, McBride, Wittlieff

No: None

Motion by Marlene McBride, seconded by Mark Wittlieff that the minutes of the March 9, 2017 Site Plan Review Committee Meeting be approved as prepared.

With a Roll Call vote this motion passed 2 to 0.

Yes: McBride, Wittlieff

No: None

PUBLIC HEARING

None

PUBLIC COMMENT ON AGENDA RELATED ITEMS

None

NEW BUSINESS

PC-2017-06 – Gary Schrader, Parcel Split Request

A Request has been received from Gary Schrader for a parcel split. Mr. Schrader owns a vacant parcel 51-202-450-00 located in the R-2 Zoning District and is requesting to split the property into two parcels that will each have 75 feet of frontage and 7,500 sq. ft. of parcel area that meets the requirements of the zoning ordinance.

Staff reviewed the request with the Commissioners.

Motion by Ray Fortier, seconded by Bob Slawinski to recommend to City Council the approval of the request from Gary Schrader to split parcel 51-202-450-00 into two parcels as submitted with survey prepared by Abonmarche Job No 17-0143, dated 1/30/17.

With a Roll Call vote this motion passed 6 to 0.

Yes: Slawinski, Fortier, Barry, Bennett, McBride, Wittlieff

No: None

OLD BUSINESS

Proposed Zoning Amendments

Staff has been working on finalizing Zoning Amendments as recommended by Clear Zoning when they performed a Review of the Zoning Ordinance.

Z17- A Wireless Communication Facilities

Staff reviewed the amendment with the commissioners and answered any questions.

Motion by Bob Slawinski, seconded by Maureen Barry that staff schedule a public hearing for the May 4, 2017 Planning Commission and ask the City Clerk to assign number to the request for the proposed ordinance for Wireless Communication Facilities.

With a Roll Call vote this motion passed 6 to 0.

Yes: Slawinski, Fortier, Barry, Bennett, McBride, Wittlieff
No: None

Z17- B Parking Update

Staff reviewed the amendment with the commissioners and answered any questions.

Motion by Marlene McBride, seconded by Bob Slawinski that staff schedule a public hearing for the May 4, 2017 Planning Commission and ask the City Clerk to assign number to the request for the proposed ordinance for Parking Update.

With a Roll Call vote this motion passed 6 to 0.

Yes: Bennett, Slawinski, Fortier, Barry, McBride, Wittlieff
No: None

Z17- C Miscellaneous Items

Staff reviewed the amendment with the commissioners and answered any questions. Staff noted that further review of Section 1841 Gasoline Station Item 10 that was proposed in the amendment is already in the ordinance and will be removed in the proposed amendment.

SECTION 1841 GASOLINE STATION

10. Any hazardous materials proposed to be stored, used or handled on site shall be disclosed by the applicant and all such storage, use and handling shall be conducted in accordance with Section 520 hereof, and any applicable State or Federal requirements.

Motion by Ray Fortier, seconded by Maureen Barry that staff schedule a public hearing for the May 4, 2017 Planning Commission and ask the City Clerk to assign number to the request for the proposed ordinance for Miscellaneous Items.

With a Roll Call vote this motion passed 6 to 0.

Yes: Fortier, McBride, Barry, Bennett, Slawinski, Wittlieff
No: None

Z17- D Dumpster Standards

Staff reviewed the amendment with the commissioners and answered any questions.

Motion by Bob Slawinski, seconded by Aaron Bennett that staff schedule a public hearing for the May 4, 2017 Planning Commission and ask the City Clerk to assign number to the request for the proposed ordinance for Dumpster Standards .

With a Roll Call vote this motion passed 6 to 0.

Yes: Barry, Bennett, Slawinski, Fortier, McBride, Wittlieff
No: None

Z17- E Signs

Staff reviewed the amendment with the commissioners and answered any questions. Section 2012 General Standards, Item B.2.b will be changed from 20 minutes to 15 minutes per consensus from the commissioners.

- b. A dynamic element that does not change more than once every ~~20~~ 15 minutes, and changes are instantaneous without any special effects.

Motion by Bob Slawinski, seconded by Aaron Bennett that staff schedule a public hearing for the May 4, 2017 Planning Commission and ask the City Clerk to assign number to the request for the proposed ordinance for Signs.

With a Roll Call vote this motion passed 6 to 0.

Yes: Slawinski, Fortier, Barry, Bennett, McBride, Wittlieff
No: None

PUBLIC COMMENTS AND COMMUNICATIONS

None

CORRESPONDENCE

None

STAFF REPORTS

Denise Blakeslee, Planning & Zoning Administrator – Commissioner Bennett and Slawinski were asked if they wanted to sign up for the online Citizen Planner course. Kurt Schindler has retired; she has been working with MSU Extension on getting classes locally for the members who need CEU's to maintain their certification. She is also looking into webinars that can be used for certification.

MEMBERS DISCUSSION

Commissioner McBride attended MSU Extension Director Kurt Schindler's Retirement Open House.

Chair Wittlieff thanked staff and the commission for their work on the proposed zoning amendments.

The next regular meeting of the Planning Commission will be held on Thursday, May 4, 2017

ADJOURNMENT

Motion by Ray Fortier, seconded by Maureen Barry that the meeting be adjourned. MOTION PASSED UNANIMOUSLY.

Meeting adjourned at 8:30 pm

MANISTEE PLANNING COMMISSION

Denise J. Blakeslee, Recording Secretary



Memorandum

To: Planning Commissioners

FROM: Denise Blakeslee
Planning & Zoning Administrator *DB*

DATE: April 4, 2017

RE: Late Request

Denise Blakeslee
Planning & Zoning
Administrator
70 Maple Street
Manistee, MI 49660
231.398.2805
dblakeslee@manisteemi.gov
www.manisteemi.gov

Commissioners, we have received a request from Gary Schrader for a parcel split. Mr. Schrader has provided all the necessary documents for the Commissions review. The request meets the requirements of the R-2 Medium Density Zoning District and includes the new property descriptions.

The request was received late and the applicant is asking if the commission would consider taking action on the request at the April 6, 2017 meeting because he has a buyer for the property. Staff is asking the commission if they want to amend the April 6, 2017 agenda to include under new business:

PC-2017-06 – Gary Schrader, Parcel Split Request

A Request has been received from Gary Schrader for a parcel split. Mr. Schrader owns a vacant parcel 51-202-450-00 located in the R-2 Zoning District and is requesting to split the property into two parcels that will each have 75 feet of frontage and 7,500 sq. ft. of parcel area that meets the requirements of the zoning ordinance.

At this time the Commission could take action to recommend to City Council the approval or denial of the request from Gary Schrader to split parcel 51-202-450-00 into two parcels as submitted with survey prepared by Abonmarche Job No 17-0143, dated 1/30/17.



Planning & Zoning, City Hall
70 Maple Street
Manistee, MI 49660
231.398.2805 (phone)
231.723.1546 (fax)

Parcel Split and/or Combination Request Form

Please Print

Parcel Combination Requirements

Any Split of a Parcel within the City of Manistee requires review and approval of the Planning Commission and City Council. Even if the Parcel contains platted lots approval is **still** required. Requests are reviewed for compliance with the Zoning Ordinance. If a request meets all of the requirements of the Zoning Ordinance it will be forwarded to the City Planning Commission. The Planning Commission reviews the request and makes recommendation to the City Council. Notification will be mailed to applicants regarding City Council's determination. Requests must include the **fee of \$100.00 for the first split and \$50.00 for each additional split**. Incomplete requests will be returned to the applicant. **Must be submitted 15 days prior to the Planning Commission meeting to be placed on the agenda. The City does not conduct a title search for the property.**

To update their property taxes the property owner should send a copy of the determination to:

County Equalization Department
415 Third Street
Manistee, MI 49660

If the parcel involves a principal residence or homestead it is up to the applicant to notify the City Assessor at (231) 398-2802 to update their Homestead Exemption.

Property Information

Address: Vacant

Parcel # 51-202-450-00

Applicant Information

Name of Owner: Mary Schnader

Address: 379 2ND AVE - Manistee mi.

Phone #: 231-723-3074

Cell#: 510-1141

e-mail:

Project Information

Reason for Request:

Each Lot too Be Sold Separately

Site Plan Requirements

The applicant is responsible to provide a survey and legal descriptions of the proposed parcels (unless waived by the Zoning Administrator). If buildings or structures are located on a parcel a site plan showing set-backs is required. Requests are reviewed for compliance with the Zoning Ordinance. **The Zoning Administrator reserves the right to require additional information necessary to meet the requirements of the Zoning Ordinance.**

Authorization

By signing the application the applicant is authorizing City Staff or Planning Commissioners permission to make site inspections as necessary. The undersigned affirms that the information included in this application is correct.

Signature: Mary Schnader

Date: 4-4-17

Signature:

Date:

☐ Fee of \$100.00 for the first split and \$50.00 for each additional split enclosed and Site Plan for project attached (permit cannot be issued without site plan)

Office Use Only

Fee: ☒ \$100.00

Receipt # 36543

Notes: Applicant has an offer to purchase

Signature: Dennis Baleslee

Date: 4.4.17

Manistee County Property Search

Parcel Number 51-202-450-00[Close This Window](#) | [Find Location on Map](#) | [300 Foot Radial Search](#)**Manistee County Parcel Information for 2014 Assessment Year (As of March 31, 2014)**

City of Manistee, Manistee County

Owner Name(s): SCHRADER GARY & MARILYN**Owner Address:** PO BOX 34
MANISTEE, MI 49660**Parcel Address:** MANISTEE, MI 49660

Property Information

Property Class: 402 - RESIDENTIAL VACANT**School District:** 51070 - MANISTEE**Current Homestead %:** 100%**Current Assessment:** \$13,500**Current S.E.V.:** \$13,500**Current Taxable Value:** \$10,708**Last Year's Assessment:** \$13,500**Last Year's S.E.V.:** \$13,500**Last Year's Taxable Value:** \$10,540

Property Sale Information

Sale information is not available for this property

Tax Roll Description

PT S 1/2 SE 1/4, COM. AT S 1/4 COR OF SD SEC, TH N 551.16 FT, TH ALG CRV TO RIGHT (CHRD BEARS & DIST N 17 DEG 41 MIN 54 SEC E 148.45 FT) 150.88 FT, TH ALG ARC OF CRV TO LEFT (CHRD BEARS & DIST N 28 DEG 31 MIN 18 SEC E 130.62 FT) 130.95 FT, TH E 120 FT, TH S 87.12 FT, TH S 44 DEG 34 MIN 43 SEC W 53.51 FT, TH S 30 FT TO POB, TH N 89 DEG 38 MIN 51 SEC E 150 FT, TH S 100 FT, TH S 89 DEG 38 MIN 51 SEC W 150 FT, TH N 100 FT TO POB. .34 A*M/L. _____P.ADDR: 332 3RD AVE SEC 2 T21N R17W.

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361 First Street
Maristee, MI 49660
T 231.723.1198
F 231.723.1194

Benton Harbor, MI
South Haven, MI
South Bend, IN
Fort Wayne, IN

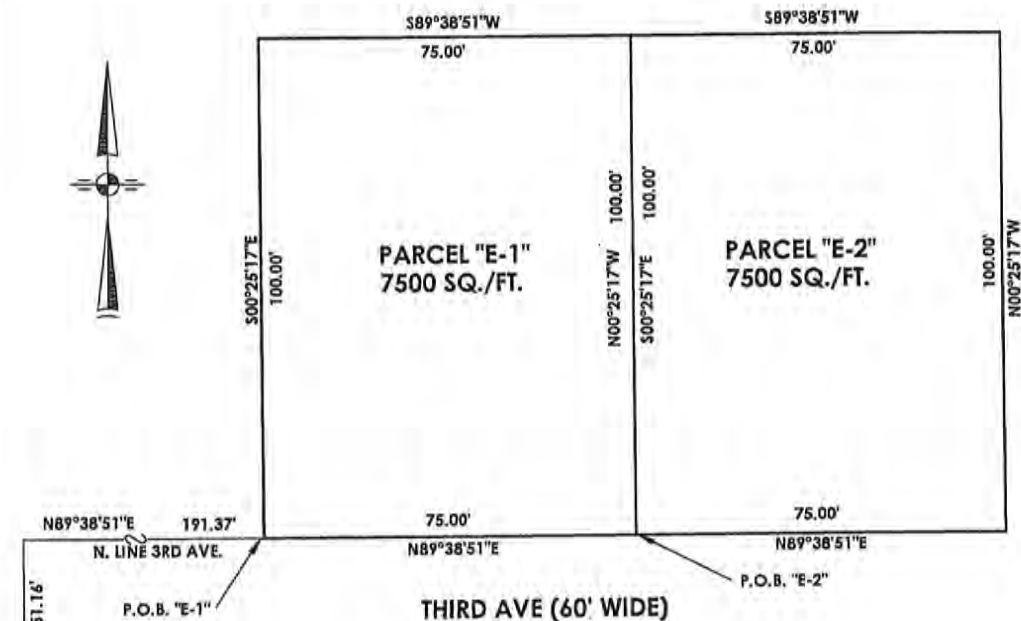
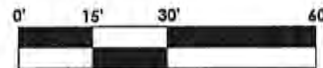
SKETCH OF DESCRIPTION

PARCEL "E-1"

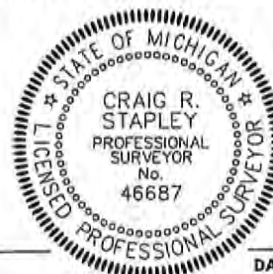
A PARCEL OF LAND IN THE SOUTH HALF OF THE SOUTHEAST QUARTER OF SECTION 2 TOWNSHIP 21 NORTH, RANGE 17 WEST, DESCRIBED AS COMMENCING AT THE SOUTH 1/4 CORNER OF SECTION 2; THENCE NORTH 00°09'48" WEST 551.16 FEET TO THE NORTH LINE OF THIRD AVENUE; THENCE NORTH 89°38'51" EAST ALONG SAID NORTH LINE 191.37 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING ALONG SAID NORTH LINE NORTH 89°38'51" EAST 75.00 FEET; THENCE NORTH 00°25'17" WEST 100.00 FEET; THENCE SOUTH 89°38'51" WEST 75.00 FEET; THENCE SOUTH 00°25'17" EAST 100.00 FEET TO THE POINT OF BEGINNING.

PARCEL "E-2"

A PARCEL OF LAND IN THE SOUTH HALF OF THE SOUTHEAST QUARTER OF SECTION 2 TOWNSHIP 21 NORTH, RANGE 17 WEST, DESCRIBED AS COMMENCING AT THE SOUTH 1/4 CORNER OF SECTION 2; THENCE NORTH 00°09'48" WEST 551.16 FEET TO THE NORTH LINE OF THIRD AVENUE; THENCE NORTH 89°38'51" EAST ALONG SAID NORTH LINE 266.37 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING ALONG SAID NORTH LINE NORTH 89°38'51" EAST 75.00 FEET; THENCE NORTH 00°25'17" WEST 100.00 FEET; THENCE SOUTH 89°38'51" WEST 75.00 FEET; THENCE SOUTH 00°25'17" EAST 100.00 FEET TO THE POINT OF BEGINNING.



NOTE: A BOUNDARY SURVEY WAS NOT DONE AT THIS TIME.
THE OWNER REQUESTED NEW DESCRIPTIONS BE CREATED
BASED ON A PREVIOUS SURVEY BY B. JENEMA IN 1995.



CRAIG R. STAPLEY
LICENSED PROFESSIONAL SURVEYOR No. 46687
ABONMARCHE CONSULTANTS, INC.

1/30/17
DATE OF CERTIFICATE

PREPARED FOR:

GARY
SCHRADER

DRAWN BY: CRS

SEC. 2

APPROVED BY: CRS

T21N

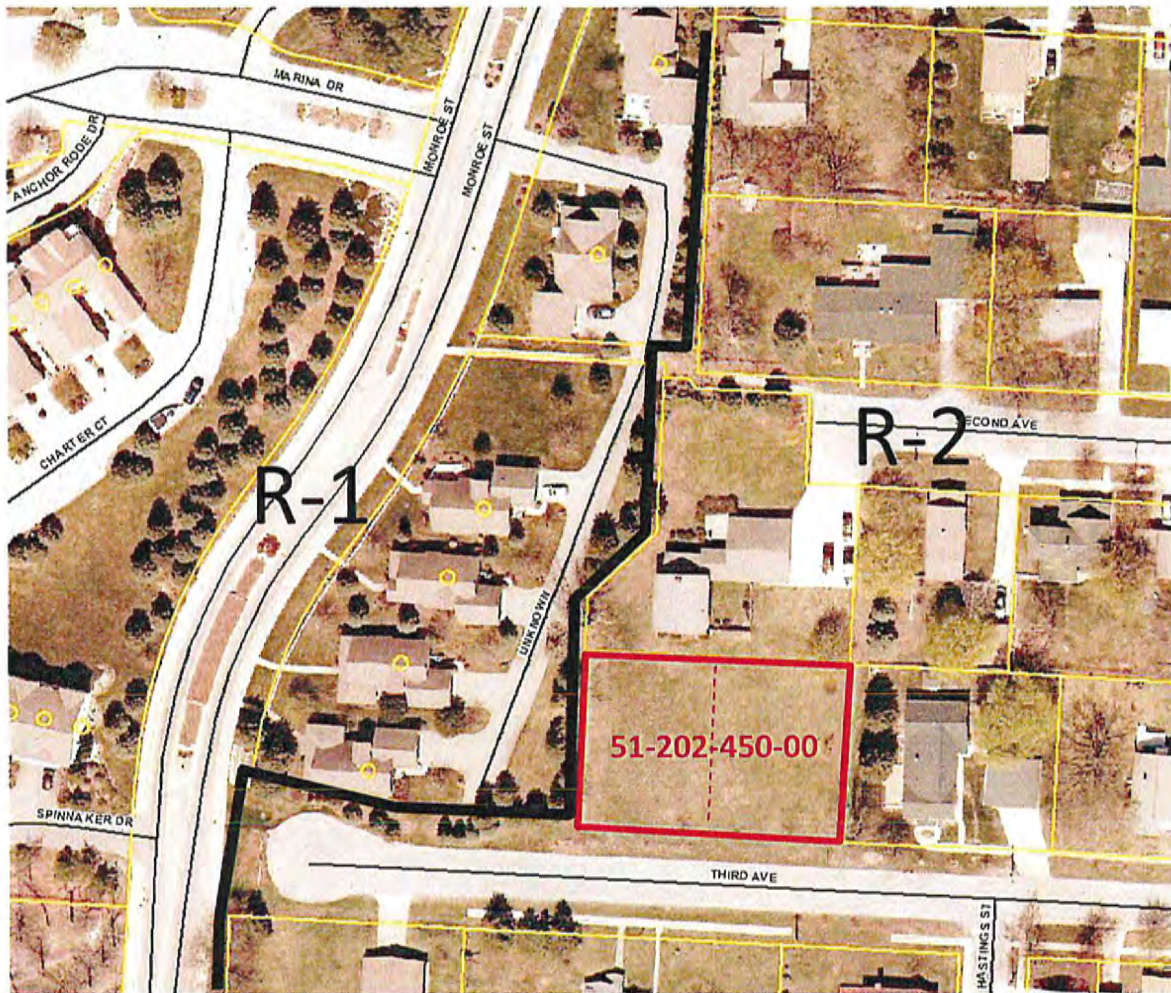
DATE: JAN. 30, 2017

R17W

SCALE: 1"=30'

SHEET 1 OF 1

Gary Schrader
Request for a Parcel Split
Vacant Parcel #51-202-450-00





Administrative Services

Clerk | Finance | Treasury | IT | Assessing | Facilities | Ramsdell

Memo to: Thad Taylor, City Manager
From: Edward Bradford, CFO *EB*
Re: Change in 2017 Board of Review Dates
Date: April 11, 2017



Thad,

The Board of Review typically meets in July on Tuesday following the third Monday in July; and in December on the Tuesday following the second Monday in December. For 2017, this would be July 18 and December 12.

As a contractor, Great Lakes handles assessing for multiple local units of government. It is essential that the assessor be present at the Board of Review to assist both the taxpayer and the board and ensure a smooth and uneventful process.

To accommodate the increasing number of local units that are choosing to contract out their assessing services, and to provide local units more flexibility, the legislature passed PA 122 of 2008 which allows for an alternate Board of Review date during the same week.

In order to ensure that Molly can be in attendance at the Board of Reviews in July and December, it is necessary to reschedule their dates. The attached resolution would move the July Board of Review to Wednesday, July 19 and the December Board of Review to Wednesday, December 13.

The City will take steps to ensure this change is widely publicized.



**RESOLUTION TO SET AN
ALTERNATE DATE FOR THE JULY
AND DECEMBER BOARD OF REVIEW**

WHEREAS, Section 53b of the General Property Tax Act, MCL 211.53b, requires a Board of Review that meets in July to meet on the Tuesday following the third Monday in July and requires a Board of Review that meets in December to meet on the Tuesday following the second Monday in December; and

WHEREAS, assessors who work for multiple townships are not always able to attend the Board of Review meeting for each City when they meet on the same day; and

WHEREAS, Public Act 122 of 2008, effective May 9, 2008, allows an alternate July Board of Review meeting date during the week of the third Monday in July; and an alternate December Board of Review meeting date during the week of the second Monday in December; and

WHEREAS, it will benefit the residents of The City of Manistee to have the assessor available to assist the Board of Review and taxpayers in processing tax appeals and poverty exemptions; now, therefore be it

RESOLVED that the Wednesday of the week following the third Monday of July, (July 19, 2017) for the July 2017 Board of Review; and the Wednesday of the week following the second Monday in December (December 13, 2017) for the December 2017 Board of Review be established by the City Council of the City of Manistee as the meeting dates for the 2017 Board of Review.

FURTHER SAYETH NOT THIS RESOLUTION.

ATTEST:

Mayor James Smith

Dated

Michelle Wright, City Clerk

Dated



70 Maple Street • Manistee, Michigan 49660 • www.manisteemi.gov



CITY HALL

ADMINISTRATION
Fax 231.723.1546

CITY MANAGER
231.398.2801

CITY ASSESSOR
231.398.2802

PLANNING & ZONING
231.398.2805

CLERK/TREASURER
Fax 231.723.5410

CITY CLERK
231.398.2803

**CITY TREASURER/
FINANCE DIRECTOR**
231.398.2804

WATER BILLING
231.723.2559

POLICE DEPARTMENT
231.723.2533
Fax 231.398.2012

FIRE DEPARTMENT
281 First Street
231.723.1549
Fax 231.723.3519

**DEPT. OF
PUBLIC WORKS**
280 Washington St.
• Street Dept.
• Parks Dept.
• Water Maintenance
280 Washington St.
231.723.7132
Fax 231.723.1803

WASTEWATER PLANT
15 Ninth St.
231.723.1553

Memo: Thad Taylor
From: David M. Bachman
Re: Council Agenda Item

Sir:

Please find attached a request from the United Veterans Council. They are requesting to hold their annual Memorial Day Parade and Ceremony on May 29th, 2017. The parade begins on River St and Division St and ending at the Memorial on Veterans Drive.

There are no objections to this event and presents no special problems for the city.

David M. Bachman
Director of Public Safety



Veterans of Foreign Wars Post 3314, Arcadia
Veterans of Foreign Wars Walsh Post 4499, Manistee
Veterans of Foreign Wars Bear Creek Post 6333, Kaleva
American Legion Post 10, Manistee
American Legion Reed-Osborne Post 531, Copemish
Disabled American Veterans Salt City Chapter 43
Catholic War Veterans Stephen T. Duchon Post 1847
Little River Band of Ottawa Indians Tribal Warrior Society

27 March 2017

SIR,

As you know, we are planning the Memorial Day Parade and Ceremony. ~~29~~ May 2017

This is the usual request to provide lead and trail vehicles for the parade, starting at River St. and Division, and ending at the Memorial on Veterans Drive.

We will be forming up at 0930 hrs, and starting at 1000 hrs.

Thank you. (Application to the City Council, pending approval and receipt of the parade permit, are also pending.)

Sincerely,

Keith R. Graham

Keith R. Graham
U.V.C Chair
2800 River Rd.
Manistee, Mi 49660
723-6076



Name of Special Event: Memorial Day Parade

Date of Special Event: 29 May 2017

Time of Special Event: 10 AM

Number of Units Participating

Marching/Walking: 300 Driven: 25 Other: _____

Assembly/Starting Location: Corner of Division & River Street.

Destination/Finishing Point: Memorial on Veterans Drive

Route that the Special Event will Follow: West on River St., across
the bridge & on to Veterans drive, ending at
the memorial

Person(s) / Organization(s) making request: United Veterans Council of
Manistee

Contact Person:

Name: Keith Graham

Address: 2800 River Rd., Manistee, MI

Telephone Work: — Home: 723-6076

Signature of Contact Person: Keith R. Graham

The City of Manistee has been advised by our insurance carrier that when an event is held on City Properties we need to require an insurance certificate naming the City of Manistee as co-insured. An insurance certificate must be on file prior to your event. The minimum amount that our insurance company will accept is \$1 million dollars of Liability Insurance.

The Insurance Certificate should be sent to the attention of Mary Nemecek, Deputy Clerk. Ms. Nemecek can be reached at 231.398.2803 her fax# is 231.723.5410.

Return this request to the Manistee City Police Department after it has been filled out and only after the first requirement has been complied and approved.



70 Maple Street • Manistee, Michigan 49660 • www.manisteemi.gov

CITY HALL

ADMINISTRATION
FAX 231.723.1546

CITY MANAGER
231.398.2801

CITY ASSESSOR
231.398.2802

PLANNING & ZONING
231.398.2805

CLERK/TREASURER
FAX 231.723.5410

CITY CLERK
231.398.2803

CITY TREASURER/
FINANCE DIRECTOR
231.398.2804

WATER BILLING
231.723.2559

POLICE DEPARTMENT
231.723.2533
FAX 231.398.2012

FIRE DEPARTMENT
281 First Street
231.723.1549
FAX 231.723.3519

DEPT. OF
PUBLIC WORKS
280 Washington St.
• Street Dept.
• Parks Dept.
• Water Maintenance
280 Washington St.
231.723.7132
FAX 231.723.1803

WASTEWATER PLANT
15 Ninth St.
231.723.1553



To: Thad Taylor
From: Manistee Police Department
Re: Council Agenda item

Sir:

Please find attached a request from Ed Jones, the City of Manistee Ride of Silence Organizer. He is requesting permission to hold the Third Annual Manistee Ride of Silence on May 17, 2017 from 7 to 8pm. It will begin and end at Manistee High School.

There are no objections to this event and presents no special problems for the city.

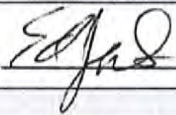
SGT. Steven Schmeling



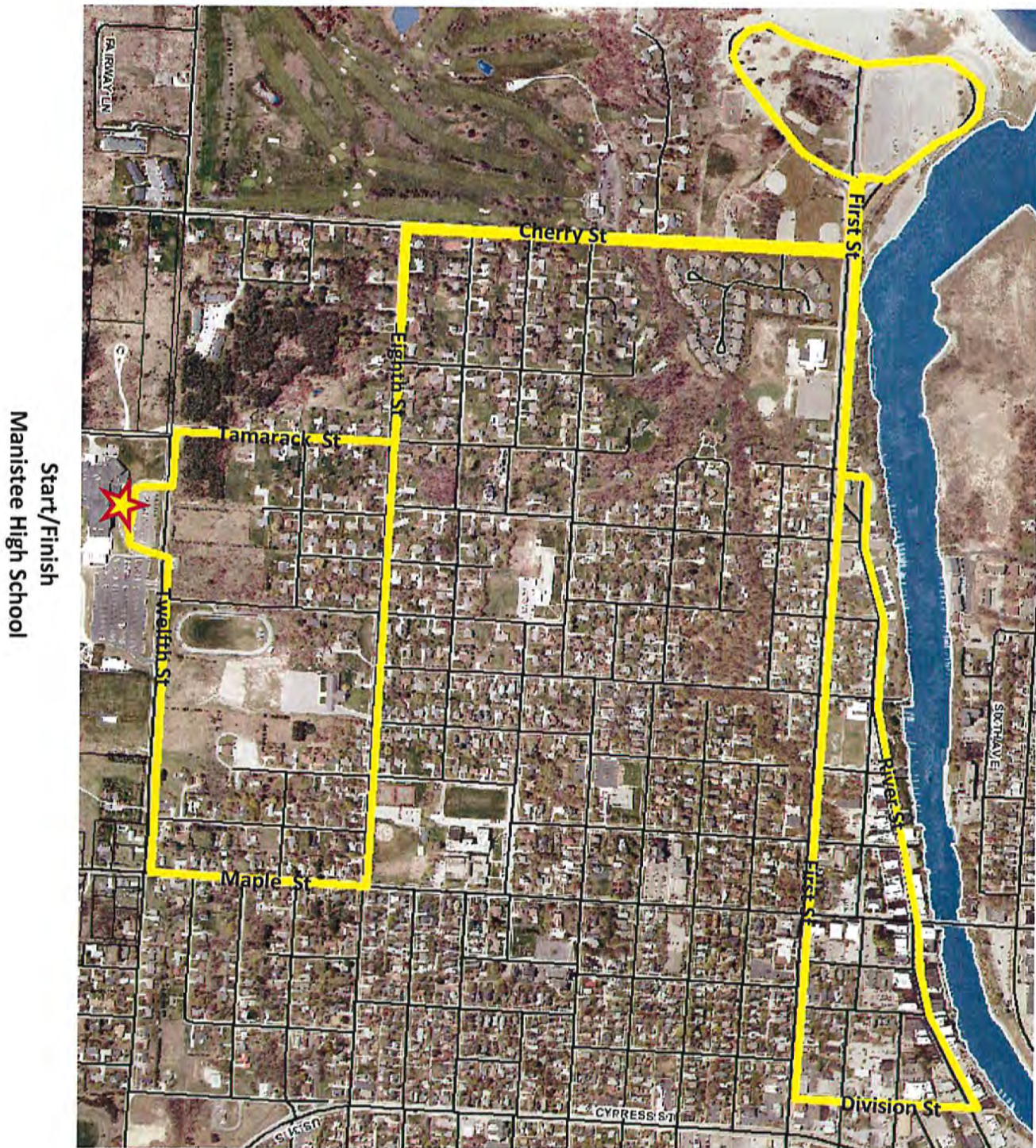
Tim Kozal, Director of Public Safety
Police Department
70 Maple Street
Manistee, MI 49660
231.723-2533 (phone)
tkozal@manisteemi.gov

SPECIAL EVENT REQUEST

Please Print

NARRATIVE		
You are requested to submit a letter that includes any special requests (i.e. barricades, closing of streets, picnic tables, extra garbage containers etc.) and details your Special Event		
Name Event: Third Annual City of Manistee Ride of Silence		
Date Event: May 17, 2017		
Time of Event: 7:00pm - 8:00pm		
NUMBER OF UNITS PARTICIPATING		
Marching/Walking:	Driven:	Other: Bicycle riders
Assembly Starting Location: Manistee High School		
Destination/Finishing Point: Manistee High school		
Route that the special event will follow (attach map if available): <input checked="" type="checkbox"/> map attached		
Begin and end at Manistee High School lot. (Look for white ghost bike atop car in lot for staging area. Left out of lot toward 8th, then Cherry to First Street, then left on Division, left on River, loop through First Street Beach area, then right on Cherry, left on 8th, then right on Maple and back to Manistee High School (6 miles). Approximate time of ride - 40- 60 minutes		
Person(s)/Organization(s) making request:		
City of Manistee Ride of Silence organizer - Ed Jones		
Main Contact Person: Ed Jones		
Address: 4339 W Fox Farm Rd, Manistee, MI 49660		
Phone: 502-594-6587	Cell: 502-594-6587	Email: edjones619@gmail.com
INSURANCE		
The City of Manistee has been advised by our insurance carrier that when an event is held on City Properties we need to require an insurance certificate naming the City of Manistee as co-insured. An insurance certificate must be on file prior to your event. The minimum amount that our insurance company will accept is \$1 million dollars of Liability Insurance. The Insurance Certificate should be sent to the attention of Kelly McColl. Ms. McColl can be reached at 231.723-2559 her fax # is 231.723.5410.		
Insurance Certificates must be received within 7 days of Council Approval or prior to event whichever comes first.		
Signature: <u></u>		Date: <u>4/9/17</u>
Office Use Only		
<input type="checkbox"/> Recommendation/Forward to City Council for Approval		
Notes:		
<input type="checkbox"/> Event does not utilize City Services/Property – Does not require Council Approval		
Notes:		
Signature: _____		Date: _____

2017 Ride of Silence



Cindy Lokovich



From: Laura Heintzelman <lheintzelman@manisteefoundation.org>
Sent: Thursday, April 13, 2017 8:23 AM
To: James Smith
Cc: Cindy Lokovich
Subject: Invitation to 2017 Excellence in Education Awards Ceremony - May 3rd at 7 p.m.

Follow Up Flag: Follow up
Flag Status: Flagged

The Honorable James Smith
Manistee City Hall
70 Maple Street
Manistee, MI 49660

Dear Mayor Smith:

It's time to honor our exceptional local youth through the Manistee County Community Foundation's and the Benevolent and Protective Order of the Elks' annual *Excellence in Education Awards* to be presented on Wednesday, May 3, 2017, at the Manistee Elks Lodge at 432 River Street, Manistee. The reception will begin at 7:00 p.m., followed by a program at 7:30 p.m. Dessert and refreshments will be provided. As part of a longstanding tradition, the honor of your presence at the head table is requested at the event. We would be delighted if you would present the City of Manistee's Excellence in Education Proclamation as part of our program.

Outstanding students who represent the top five percent of high school junior classes from every school district will be honored at this prestigious event, along with their parents and a mentor. In addition to having a strong grade point average, the students selected are active in school and community activities. They are outstanding school representatives and a source of pride for our community as well as for their school district. In addition the Manistee Elks Lodge will present awards to high school seniors for Most Valuable Student, Student of the Month, and Student of the Year.

The Foundation and the Elks hope to share this special evening with you. You will also receive an invitation by mail. Please let me know if you will be able to join us. I would be happy to speak with you at any time about the event or the Proclamation if you have any questions. You may contact me at (231) 723-7269 or lheintzelman@manisteefoundation.org.

Thank you for the City of Manistee's continuing support of the students of Manistee County and of the *Excellence in Education Awards* program.

Best Regards,
Laura

LAURA
HEINTZELMAN
Executive Director

Manistee County
Community Foundation
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**YOUTH WEEK
AND
EXCELLENCE IN EDUCATION PROCLAMATION**

WHEREAS, The Benevolent and Protective Order of Elks has designated the week of May 1 – 6, 2017 as Excellence in Education Week to honor America’s Student Citizens for their accomplishments, and to give fitting recognition of their service to their community; and

WHEREAS, The future of the City of Manistee depends in no small measure upon the energy, creativity and accomplishments of students throughout Manistee County; and

WHEREAS, The City of Manistee’s vision is to be a “Community of Choice” and will achieve this vision in part by embracing the involvement, contributions and spirit of our youth; and

WHEREAS, The Excellence in Education Program, sponsored jointly by the Manistee Benevolent and Protective Order of Elks and the Manistee County Community Foundation, provides all of us with an opportunity to applaud our students, their mentors and families for their accomplishments and their commitment to attain excellence in our schools and in our communities; now, therefore, be it

RESOLVED, That this proclamation of tribute be presented to all who are participating in the Excellence of Education Program, 2017; and be it further

RESOLVED, That I, Mayor James Smith, hereby proclaim May 1 – 6, 2017 as Excellence in Education Week in the City of Manistee.

Mayor James Smith

Dated

Attest:

Michelle Wright, City Clerk Dated